

INFORMATION / REQUIREMENTS for MEDICAL / HOSPITAL ASSISTANCE

PRE-APPROVAL IS NEEDED FOR SERVICES PRIOR TO PROCEDURE(S), SURGERY, HOSPITAL STAY(S) AND OR DENTAL SERVICES UNLESS TRUE EMERGENCY THROUGH THE EMERGENCY ROOM. BROWN COUNTY DOES NOT NORMALLY PAY FOR DOCTOR VISITS OR AMBULANCE BILLS. ALONG WITH THE APPLICATION AND INFORMATION PROVIDED, A WORKSHEET IS WORKED TO DETERMINE ELIGIBILITY AND A DECISION WILL BE MADE.

CLIENT IS TO PROVIDE THE FOLLOWING INFORMATION:

- A completed Brown County Assistance Application
- Dr. License or Picture I.D.
- Social Security card(s) – for everyone in the household
- Proof of Residency (at time of services received)

INCOME:

- Last Year's Income Tax or W-2(s) from place(s) of employment
- Last Pay stub with Year To Date Income Total or Check stubs for PRESENT YEAR
- 401k, IRA, CD information, property lease income
- Most recent Bank Statement(s), Checking and Savings - 3 recent months of each
- Verification of any Child Support or Alimony received

EXPENSES:

- Housing payment verification (ie: Mortgage, Deed or signed lease agreement)
- Home insurance verification (if paid separately from mortgage)
- Property tax statement
- Utility Bills – last 6 months
- Car payment verification
- Car insurance verification
- Prescriptions taken over the last 3 months (your pharmacy will print out)
- Verification of payments on any **other** medical bills that you are paying on
- Verification of Child Support and or Alimony paid out
- Verification of Day Care Fees - last 6 months
- Life Insurance – Premium and value
- IRA, 401k, or CD Contribution(s)

IS THERE ANOTHER ADULT IN THE HOUSEHOLD?

- If married, information for both individuals is required ~ if single, only information for individual applying is required.

FOR PRE-APPROVAL OF PROCEDURES:

YOU MUST HAVE A STATEMENT from the doctor/surgeon/dentist explaining procedure needed and why procedure is necessary **BEFORE** procedure is to be done, along with above information and a completed application. Individual is responsible for the initial doctor visit.

NO PRE-APPROVAL FOR PROCEDURE ~ NO ASSISTANCE GRANTED

BE AWARE THAT A LIEN FOR THE AMOUNT OF ASSISTANCE WILL BE FILED AGAINST YOU BY THE COUNTY, WHICH YOU MUST PAY BACK IN FULL.