

MAY 7, 2024 – GENERAL MEETING

Meeting called to order by Chairman Sutton at 8:45 A.M. in the Commission Chambers, Courthouse Annex, Brown County, SD. Present were Commissioners Dennert, Fjeldheim, Gage, Sutton, and Wiese. Commissioner Wiese led the Pledge of Allegiance.

APPROVAL OF AGENDA:

Commissioner Wiese moved to approve the agenda, seconded by Dennert. All members present voting aye. Motion carried.

OPPORTUNITY FOR PUBLIC COMMENT:

Dirk Rogers, Highway Superintendent wanted to inform the Commission that they are doing milling on Co. Hwy. 14 for Maintenance purposes and will be doing on Co. Hwy. 5, also. Dirk also gave a few more department updates including the process for Bridge Inspections.

District 3 Representative, Carl Perry commented that he recently held an event at the Clubhouse at the Fairgrounds and wanted to Thank Rachel Kippley and her staff on a job well done for them.

QUOTES FOR MOWER – FAIRGROUNDS:

Rachel Kippley, Fair, Fairgrounds and Parks Manager met with the Commission to request purchasing a new mower. Rachel presented the Commission with the following quotes along with what trade value would be for a 2011 Ferris IS3100:

COMPANY	MODEL	WARRANTY	DECK	MSRP	FINAL PRICE	AVAILABILITY	TRADE
Biegler Motors	Clipper Boss XL	5 yrs. or 1200 hrs.	72"	\$17,899	\$13,245	6 weeks	None
Gary's Engine	Toro MyRide HDX	5 yrs. or 1500 hrs.	72"	\$16,666	\$11,999	Now	\$3000
Nelson Sales	Gravely Pro-Turn 672	5 yrs. or 1500 hrs.	72"	\$16,249	\$13,249	Now	\$3000
JGE Equipment	Lazer Z X-Series - 31 HP	5 yrs. or 1500 hrs.	72"	\$19,399	\$15,769	2 weeks	No response
JGE Equipment	Lazer Z X-Series – 38 HP	5 yrs. or 1500 hrs.	72"	\$20,999	\$17,049	2 weeks	No response
RDO	JD Z970R – 35 HP	3 yrs. or 1500 hrs.	72"	\$20,569	\$15,838	Now	No response
East Side Equipment	Kubota ZD1211L (Diesel)	4 yrs.	72"	\$20,999	\$16,767	4 weeks	\$2000
Artz Equipment	Dixie Excaliber	3 yrs.	74"	\$21,000	\$17,000	Now	No response

After some discussion, Rachel recommended either going with Gary's Engine or Nelson Sales, preference being Nelson Sales. Moved by Commissioner Fjeldheim, if funds are available to approve purchasing the mower from Nelson Sales for \$13,249.00, seconded by Dennert. All members present voting aye. Motion carried.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) – DRAWDOWN REQUEST #6:

Moved by Commissioner Wiese, seconded by Gage to approve and authorize Chairman Sutton to sign the Drawdown Request #6 for a total of \$204,450.96. All members present voting aye. Motion carried.

Commissioner Wiese commented that the YDC will be hosting an Open House this Thursday (May 9th) from 4:00 p.m. to 6:00 p.m. so people can see the new and updated facility.

MINUTES:

Moved by Commissioner Wiese, seconded by Fjeldheim to approve the April 30, 2024 General Meeting Minutes. All members present voting aye. Motion carried.

CLAIMS/PAYROLL:

Moved by Commissioner Gage, seconded by Wiese to approve the following claims/payroll:

CLAIMS: Professional Fees: Blackburn & Stevens, Prof. LLC \$161.00; Brick's TV and Appliance \$2,880.00; Certified Languages International LLC \$826.65; Helms & Associates \$12,509.22; Horizon Health Care, Inc \$134.32; LexisNexis Risk Data Mgt, LLC \$200.00; Liberty Tire Recycling, LLC \$20,282.72; Lincoln County Auditor \$335.17; Northern Plains Psychological Associates, LLC \$225.00; Sanford Health Occupational Medicine \$435.00; Schriver's Memorial Mortuary, Inc \$1,800.00; Tyler Technologies, Inc \$1,255.00; Yankton County Sheriff's Office \$50.00. Publishing: McQuillen Creative Group, Inc \$2,583.40. Rentals: Dakota Electronics \$1,962.80; Linde Gas & Equipment Inc \$51.19. Repairs & Maintenance: Aberdeen Asphalt, Inc \$287.50; Burdette Security & Technologies, LLC \$170.00; Butler Machinery Company \$2,948.41; Crawford M S & F Inc \$209.75; Crawford Trucks & Equipment \$20.43; Dakota Doors Inc \$301.02; Dakota Electronics \$135.00; Diesel Machinery, Inc \$1,275.07; Gary's Auto Body & Accessories \$2,511.49; Graham Tire Inc \$740.73; Hub City Roofing Inc \$150.00; Ken's Alignment \$105.88; Leidholt Electric, LLC \$1,571.40; Napa Central \$71.38; North Central Steel Systems, Inc \$297,618.00; Precision Kiosk Technologies \$2,700.00; Quality Welding, Inc \$454.12; RDO Equipment Co \$6,885.08; Titan Machinery \$801.02. Supplies: A-1 Locksmithing \$40.00; Agtegra Cooperative \$71,440.95; Amazon Capital Services, Inc \$251.64; Auto Value Aberdeen \$879.55; Bakken Building Maintenance \$500.00; Bimbo Foods USA, Inc \$572.88; Burdette Security & Technologies, LLC \$118.00; Butler Machinery Company \$2,370.63; Cartney Bearing \$18.06; Century Business Products \$293.31; Cole Paper Inc \$1,770.90; Cook's Correctional \$447.96; Crawford M S & F Inc \$727.72; Crawford Trucks & Equipment \$2,947.54; Dakota Doors Inc \$150.00; Dakota Fluid Power, Inc \$1,827.65; Dakota Supply Group \$76.41; East Side Jersey Dairy Inc \$779.53; Fastenal Company \$518.27; Gary's Auto Body & Accessories \$39.00; Hanlon Brothers, LLC \$9,685.93; House of Glass \$38.00; Interstate Battery System of South Dakota \$292.90; Intoximeters \$650.00; Jasper Weller LLC \$3,078.94; Jill Crosby 51.55; Karen Swank \$40.00; Ken's Alignment \$18.00; L. G. Everist, Inc \$9,635.42; Leidholdt Tool Sales, LLC \$222.40; Leidholt Electric, LLC \$254.68; Makendra Ochsner \$100.00; Matheson Tri-Gas, Inc \$439.66; Matthew Bender & Co., Inc \$98.08; Menards \$309.30; Napa Central \$85.05; Nelson Sales & Service, LLC \$19.12; Pantorium Cleaners \$92.00; Pauer Sound, LLC \$1,700.00; Performance Oil \$60.10; Pro Ag Supply, Inc \$65.32; RDO Equipment Co \$2,607.97; Runnings \$689.06; Safe Life Defense \$651.60; South Dakota Law Review \$35.00; Terri Hagman \$3,000.00; Thomson Reuters-West Payment Center \$3,846.08; Totally Tubular Mfg., Inc \$15.31; Tri-State Water \$35.00; TrueNorth Steel \$3,294.60; US Foods \$9,408.19. Travel & Conference: Pat Wolberg \$696.15; SDAAO-SD Assoc of Assessing Officers \$1,620.00. Utilities: AT&T Mobility \$43.23; CenturyLink \$304.63; City of Aberdeen Treasurer \$1,326.78; Midcontinent Communications \$327.44; Northwestern Energy \$10,372.16; Town of Frederick \$77.00; WEB Water Development Association, Inc \$172.26.

PAYROLL: Commission \$4,753.89; Elections \$3,993.15; Auditor \$9,850.83; Treasurer \$17,193.97; SA \$34,663.75; Maintenance \$11,544.59; Assessor \$15,416.25; Register of Deeds \$10,406.85; VSO \$4,478.90; GIS \$2,790.90; IT \$9,172.67; HR \$4,960.64; Sheriff \$51,791.29; Jail \$68,393.16; Coroner \$1,107.05; Court Security \$8,942.49; JDC \$31,882.43; Welfare \$2,466.75; Museum \$13,288.47; Parks/Fairgrounds \$6,360.07; Fair Board \$4,336.33; 4-H \$830.80; Weed \$5,217.60; Planning & Zoning \$7,716.91; Highway \$51,282.70; Dispatch \$34,366.55; Emergency \$5,208.67; 24/7 Sobriety \$4,898.02; Landfill \$20,382.18; Mileage Benefits \$1,149.85; FICA \$26,683.96; Medicare \$6,240.63; Discovery (HSA) \$1,739.78; Health Insurance (Wellmark BCBS) \$125,276.15; Dental Insurance (Delta) \$8,343.60; Life Insurance (Dearborn) \$1,055.70. All members present voting aye. Motion carried.

HR REPORT:

Moved by Commissioner Dennert, seconded by Wiese to approve the following Human Resource Report submitted by Human Resources Director, Allison Tunheim:

- Resignation of Brenda Lyke, Brown County Jail/JDC Nurse, PRN; PT -Temporary – effective May 3, 2024.
- Hiring of Jackson Marnette as Brown County State's Attorney Intern; wage \$600/week – effective May 6, 2024.
- Transfer of Jeff Seiler from Brown County Highway Truck Driver to Brown County Roads & Bridges Crew Leader; starting wage \$23.50/hr. – effective May 12, 2024.

- Extension of Jennifer Powell as Brown County Jail/JDC Nurse; PRN; PT-Temporary for an additional approximate two-week period assignment – effective May 3, 2024.

All members present voting aye. Motion carried.

ALCOHOL USE PERMISSION FORM FOR LEASE:

Moved by Commissioner Fjeldheim, seconded by Wiese to approve and authorize Chairman Sutton to sign the Alcohol Use Permission Form for Carl Perry lease of the Clubhouse on May 4, 2024. All members present voting aye. Motion carried.

TRAVEL REQUESTS:

Moved by Commissioner Wiese, seconded by Gage to approve the following Travel Requests: Marianne Marttila-Klipfel & Brandon Duxbury, Dacotah Prairie Museum to attend SD Humanities Council Installation Workshop for the SPARK! Exhibition Tour on May 14-15, 2024 in Eagle Butte, SD; Wes Graff, Sheriff's Office to attend SD Drug Conference on May 1-3, 2024 in Deadwood, SD. All members present voting aye. Motion carried.

LEASE AGREEMENTS:

Moved by Commissioner Dennert, seconded by Wiese to approve and authorize the Chairman to sign the following Lease Agreements: Brown County Sheriff's Office for lease of the Richmond Lake Youth Camp on June 11, 2024 for Home Detention Field Trip; Jeff Wolff for lease of the Hog & Sheep Barn plus Panels & Showring on May 31, 2024 for a Showmanship Camp; Joel & Becky Dockter for lease of the Club House on July 13, 2024 for a Wedding. All members present voting aye. Motion carried.

CLAIM ASSIGNMENTS:

Moved by Commissioner Fjeldheim, seconded by Wiese to authorize and approve the Auditor sign the Claim Assignment against an individual to Credit Collections Bureau for the purpose of collecting liens. All members present voting aye. Motion carried.

LANDFILL TONNAGE REPORT

Moved by Commissioner Gage, seconded by Dennert to acknowledge the Landfill Tonnage Report for April 2024. All members present voting aye. Motion carried.

FIREWORKS DISPLAY PERMIT:

Moved by Commissioner Wiese, seconded by Gage to approve and authorize Chairman Sutton to sign the Fireworks Display Permit for Richmond Lake Association for July 3-4, 2024, to be held at Edwards Preserve – Richmond Lake. Alternate date due to inclement weather is July 20, 2024. All members present voting aye. Motion carried.

OTHER BUSINESS:

District 3 Representative, Carl Perry commented that Auditor Lynn Heupel, Dave and the rest of her staff also did an outstanding job with handling the paperwork for his lease agreement.

EXECUTIVE SESSION:

Moved by Commissioner Wiese, seconded by Gage to go into Executive Session for Personnel, Legal and Contracts per SDCL 1-25-2. All members present voting aye. Motion carried. The chair declared the executive session closed with no action taken.

ADJOURNMENT:

Moved by Commissioner Wiese, seconded by Fjeldheim to adjourn the Brown County Commission at 9:56 a.m. All members present voting aye. Motion carried.

Lynn Heupel, Brown County Auditor

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