

FEBRUARY 11, 2025 – GENERAL MEETING

Meeting called to order by Chairman Sutton at 8:45 A.M. in the Commission Chambers, Courthouse Annex, Brown County, SD. Present were Commissioners Dennert, Dinger, Gage, Sutton and Wiese. Auditor Heupel the Pledge of Allegiance.

APPROVAL OF AGENDA:

Moved by Commissioner Wiese, seconded by Dinger to approve the agenda. All members present voting aye. Motion carried.

LIFE-SAVING AWARDS:

Scott Meints, Emergency Management Director and Sheriff Lunzman presented a life-saving award and plaque to Sgt. Michael ‘Mike’ Hill, Deputy Bryan Gordon and Deputy Anthony ‘Tony’ Sorensen for saving an individual by performing CPR due to when they arrived at the scene the individual was unresponsive. The individual has made a full recovery.

OPPORTUNITY FOR PUBLIC COMMENT: None

BID OPENING FOR GRAVEL:

Time and place as advertised to open, read and consider sealed bids for furnishing and delivery of One (1) Years Supply of Road Construction and Maintenance Gravel Materials. Bids were received from the following:

Company	1” Base Course	Pit Run	1 ½” Crushed Rock	3/8” Pea Gravel	Rip Rap Rock	Pit Location
Hall Sand & Gravel	9.25/ton					Hall Pit
Jenson’s Rock & Sand	10.50/ton					McPherson Co.
HF Jacobs	9.55/ton					J Pit
HF Jacobs	5.75/ton					Hauck – McPherson Co.
HF Jacobs	9.30/ton					Rydberg
HF Jacobs	8.45/ton					S Ranch
HF Jacobs	10.15/ton					Gunther
HF Jacobs	8.50/ton					Anliker - Forbes, ND
Bruce Mack	7.25/ton	4.50/ton				McPherson Co.
HF Jacobs			16.50/ton			Flakoll – Forbes, ND
Hanlon’s	13.25/ton			23.15/ton		Verdon
L.G. Everist				12.55/ton		Summit
HF Jacobs					22.50/ton	Clean Rock-S Ranch
HF Jacobs					16.50/ton	Field Rock – S Ranch

Moved by Commissioner Wiese, seconded by Dinger to award all bids on Gravel based on location and availability. All members present voting aye. Motion Carried.

BID – ROAD OIL:

Time and place, as advertised to open, read and consider bids for producing, furnishing and delivery of Road Oil to the Brown County System of Roads, F.O.B Brown County, SD for MC-70, MC-3000 and CSS1H. Bid was received from the following:

Company	Road Oil / MC-70	Road Oil / MC-3000	Road Oil / CSS1H
Jebro	1,173.01/ton	923.01/ton	732.92/ton

Moved by Commissioner Wiese, seconded by Gage to award the bid to Jebro for Road Oil. All members present voting aye. Motion carried.

BID – ASPHALT CONCRETE PLANT MIX:

Time and place, as advertised to open, read and consider bids for producing, furnishing all material and delivery of Asphalt Concrete Plant Mix Materials for road maintenance and construction on Brown County System of Roads, F.O.B Brown County, South Dakota. Bids were received from the following:

Company	Hot Mix – Class D Type II (1/2”)	Hot Mix – Class D Type I (3/4”)	Cold Mix – Class D Type II (1/2”)	Cold Mix – Class D Type I (3/4”)
Jensen Rock & Sand	90.00/ton	90.00/ton	185.00/ton	185.00/ton
Lien Transportation	90.00/ton	90.00/ton	N/A	N/A

Moved by Commissioner Wiese, seconded by Dennert to award all bids based on location and availability. All members present voting aye. Motion carried.

BID – RENTAL EQUIPMENT:

Time and place, as advertised to open, read and consider sealed bids for furnishing Full Operation Rental Services of Gravel Trucks and Road Machinery for construction and maintenance repairs on Brown County Road Projects for the year 2025. Bids were received from the following:

Company	Category	Make	Model	Cost
B & B Contracting	Excavator	Komatsu	650	300.00/hr.
B & B Contracting	Excavator	Komatsu	490	240.00/hr.
B & B Contracting	Excavator	Komatsu	360	215.00/hr.
B & B Contracting	Excavator	Komatsu	170	160.00/hr.
B & B Contracting	Loader	Komatsu	WA320	160.00/hr.
B & B Contracting	Loader	John Deere	744K	180.00/hr.
Hanlon’s	Excavator	John Deere	690	220.00/hr.
Hanlon’s	Excavator	Komatsu	PC300	240.00/hr.
Hanlon’s	Loader	Volvo	150	155.00/hr.
HF Jacobs	Excavator	Cat	330 - 60’ stick	240.00/hr.
HF Jacobs	Excavator	Cat	330C - 60’ Stick	230.00/hr.
HF Jacobs	Excavator	Cat	324D - 12’ Stick	210.00/hr.
HF Jacobs	Excavator	Cat	320D - 12’ Stick	200.00/hr.
HF Jacobs	Excavator	Case	580 - 1 ½ yard	150.00/hr.
HF Jacobs	Loader	Cat	950 – 3 ½ yd	200.00/hr.
HF Jacobs	Loader	Cat	966 – 5 yd	220.00/hr.
HF Jacobs	Loader	Cat	259D – Skidsteer	130.00/hr.
HF Jacobs	Loader	Komatsu	280	210.00/hr.
Lien Transportation	Excavator	Cat	320	245.00/hr.
Lien Transportation	Loader	Komatsu	470	230.00/hr.
Webster Scale	Excavator	Cat	323F	200.00/hr.
Webster Scale	Excavator	Cat	336E – 3 cu yd	210.00/hr.
Webster Scale	Excavator	Cat	336 w/ ext gen	210.00/hr.
Webster Scale	Excavator	Cat	349D – 4cu yd	240.00/hr.
Webster Scale	Loader	Cat	950K – 5 cu yd	175.00/hr.
Webster Scale	Loader	Cat	966G – 5 cu yd	185.00/hr.
Webster Scale	Loader	Cat	980G – 7.5 cu yd	195.00/hr.
Webster Scale	Recycling Crusher			950.00/ton
DMI	Recycling Crusher			35,000.00/month

Moved by Commissioner Wiese, seconded by Dinger to award all bids based on location and availability. All members present voting aye. Motion carried.

DISCUSS PARKING LOT FOR MUSUEM EXPANSION:

Patricia Kendall, the Museum Director, met with the Commission wanting to further along the resolution regarding the parking lot and the Museum Expansion. After some discussion, it was decided to make a few changes to the Resolution and add it to the agenda for the February 18th Commission Meeting.

2024 ANNUAL COMPLIANCE CERTIFICATION REPORT:

Moved by Commissioner Wiese, seconded by Dennert to approve and authorize Chairman Sutton to sign the 2024 Annual Compliance Certification Report/2024 Operations Report – Air Emissions Inventory. All members present voting aye. Motion carried.

HOUSTON ENGINEERING MONITORING & CONSULTING SERVICES FOR 2025:

Moved by Commissioner Wiese, seconded by Gage to approve and authorize Chairman Sutton to sign the Houston Engineering Monitoring & Consulting Services Agreement for 2025. All members present voting aye. Motion carried.

MINUTES:

Moved by Commissioner Wiese, seconded by Dinger to approve the General Meeting Minutes of February 4, 2025. All members present voting aye. Motion carried.

CLAIMS/PAYROLL:

Moved by Commissioner Dennert, seconded by Wiese to approve the following claims/payroll:

Claims: Professional Fees: Aspire, Inc \$10,000.00; Certified Languages International, LLC \$2,262.15; Commercial Electronics \$6,075.00; Faulk County Sheriff's Office \$3,420.00; Jerald McNeary \$834.00; John Noyes – Bantz, Gosch & Cremer \$396.00; Kristi Brandt \$124.00; Kuck Law Office \$1,596.00; Language Line Services, Inc \$797.25; LexisNexis Risk Data Mgt, LLC \$200.00; Network Center, Inc \$3,002.57; PharmChem, Inc \$1,405.80; Sanford Health Occupational Medicine \$408.00; Sanford Health \$700.00; Satellite Tracking of People, LLC \$984.75; SD State 4-H Office \$370.00; Taliaferro Law Firm, PC \$528.00; Taylor Bell \$34.00; Thomson Reuters – West Payment Center \$567.13; Yellow Robe Consulting \$3,600.00. Publishing: Groton Daily Independent \$424.10; McQuillen Creative Group, Inc \$75.00. Radios / Rentals: Dakota Electronics LLC \$417.00; Linde Gas & Equipment Inc \$54.23. Repairs & Maintenance: Aberdeen Chrysler Center \$160.00; Butler Machinery Company \$1,742.06; Crawford Trucks & Equipment \$53.67; Diesel Machinery, Inc \$50,345.45; Ecolab \$165.33; House of Glass \$200.87; Hoven Auto Repair, Inc \$941.20; K & S Plumbing, Inc \$2,224.25; Lien Transportation Company \$627.50; Olson's Pest Technicians \$455.00; Pantorium Cleaners Inc \$235.96; Pierson Ford Lincoln, Inc \$1,540.89; RDO Equipment Co \$1,371.50; Schwan Electric Inc \$2,778.67; Transource Truck & Equipment Inc \$13,131.58. Supplies: Aberdeen Chrysler Center \$15.78; Ategra Cooperative \$46,028.96; Amazon Capital Services, Inc \$3,008.10; Auto Value Aberdeen \$634.96; Bimbo Foods USA, Inc \$863.80; Brandon Mills \$738.09; Butler Machinery Company \$700.38; Cartney Bearing \$397.65; Century Business Products \$292.41; Ready Maid Cleaning Services – Christina Flack \$1,047.38; Cole Paper Inc \$158.20; Crawford Trucks & Equipment \$1,457.85; Dakota Fluid Power, Inc \$6,054.80; Dakota Oil \$443.75; Diesel Machinery, Inc \$2,174.14; Fastenal Company \$145.55; Full Circle Ag \$2,469.24; Hoven Auto Repair, Inc \$140.00; Interstate Battery System of South Dakota \$102.95; Kessler's \$106.71; Kuck Law Office \$48.57; Leidholdt Tool Sales, LLC \$152.99; Linde Gas & Equipment Inc \$258.20; Mac's Inc \$986.83; Menards \$102.97; Midstates Group \$1,462.11; Myers Tire – Salt Lake City \$369.45; Napa Central \$328.90; RDO Equipment Co \$2,376.84; Rinse & Go Car Wash \$13.00; Runnings \$1,842.54; Schwan Electric Inc \$154.49; Transource Truck & Equipment Inc \$9,138.33; Tri-State Water \$81.50; US Foods \$10,136.84. Travel & Conference: Lynn Heupel \$262.44. Utilities: Butler Machinery Company \$400.00; City of Aberdeen Treasurer \$1,440.90; Custom Sheet Metal \$4,081.64; Northwestern Energy \$6,605.93; Town of Frederick \$77.00. Other: Boys and Girls Club of Aberdeen Area \$5,000.00; City of Groton \$2,000.00; City of Hecla \$500.00; Emma Burnham Public Library \$1,000.00; SD Dept of Agriculture & Natural Resources \$4,532.12.

Payroll: Commission \$4,896.51; Elections \$1,936.80; Auditor \$10,583.45; Treasurer \$18,259.51; SA \$36,322.58; Maintenance \$12,046.53; Assessor \$16,790.64; Register of Deeds \$10,905.91; VSO \$4,748.55; GIS \$2,946.49; IT \$9,855.68; HR \$5,419.29; Sheriff \$52,874.65; Jail \$79,634.04; Coroner \$750.00; Court Security \$8,991.96; JDC \$35,620.16; Welfare \$2,604.27; Museum \$12,856.71; Parks/Fairgrounds \$6,720.69; Fair Board \$3,626.65; 4-H \$877.20; Weed \$1,179.67; Planning & Zoning \$8,103.25; Highway \$54,473.86; Dispatch \$39,827.25; Emergency \$5,599.24; 24/7 Sobriety \$2,580.73; Landfill \$19,468.21; Mileage Benefits \$1,130.29; Meal Benefits \$70.00; FICA \$28,077.62; Medicare \$6,566.54; Discovery (HSA) \$2,639.91. All members present voting aye. Motion carried.

HR REPORT:

Moved by Commissioner Gage, seconded by Wiese to approve the following Human Resource Report submitted by Human Resources Director, Allison Tunheim:

- Resignation of Jennifer Kannegieter, Brown County Sheriff Office Records Technician, FT; effective February 13, 2025. Request to fill.
- Hiring of Lux Pettigrew, Brown County 911 Communications Officer, FT; starting wage \$23.04/hr. – effective February 18, 2025.

- Hiring of Junia Hofer as Brown County 911 Communications Officer, FT; starting wage \$23.04/hr. – effective February 24, 2025.
- Adding the following work study program students to the approved volunteers list for work comp purposes:
 - Deryck Two Bulls
 - Erin Christofferson

All members present voting aye. Motion carried.

CLAIM ASSIGNMENTS:

Moved by Commissioner Dinger, seconded by Dennert to approve and authorize Auditor Heupel to sign the Claim Assignments against individuals to Credit Collections Bureau for the purpose of collecting liens. All members present voting aye. Motion carried.

LEASE AGREEMENTS:

Moved by Commissioner Gage, seconded by Wiese to approve and authorize Chairman Sutton to sign the following Lease Agreements: Aberdeen Chamber of Commerce for lease of the Beef Barn on April 29, 2025 for 4th Grade Ag Fair; Hub City Radio for lease of the Holum Expo Building on April 5-6, 2025 for the Big Boy Toy Show; Little Rock Holiness Church for lease of the Richmond Lake Youth Camp on July 7-11, 2025; and Bryce Mills for lease of the Richmond Lake Youth Camp on May 30 – June 2, 2025 for Sanford Children’s Hospital Fundraiser; All members present voting aye. Motion carried.

TEMPORARY SPECIAL EVENT ALCOHOL LICENSE PERMIT HEARING:

Moved by Commissioner Wiese, seconded by Dinger to authorize advertising public hearing for the following Special Alcohol License Permit: Stacy Gossman, DBA: Big Fella’s, Aberdeen, SD for Wedding held at Sumption Farm, Sec 30-T127N-R63 Brown County, SD on March 4, 2025. (Special License effective July 11, 2025). All members present voting aye. Motion carried.

ABATEMENTS:

Moved by Commissioner Wiese, seconded by Gage to approve the following abatement or refund: Abatements for Tax Yr. 24PY25: Parcel #29072 - \$208.53; Parcel #17546 - \$2,558.75; Parcel # - \$413.12; Parcel #15321 - \$494.17; Parcel #13746 - \$1,798.32; Parcel #19059 - \$2,248.43; Parcel #3269 - \$240.27; Parcel #12637 - \$739.94; Parcel #12332 - \$1,649.53; Parcel #31059 - \$3,710.20; Parcel #6765 - \$590.24; Parcel #16328 - \$232.32; Parcel #26426 - \$841.33; Parcel #2570 - \$910.87; Parcel #4206 - \$189.02; Parcel #18555 - \$54.17; Parcel #20766 - \$98.99; Parcel #19645 - \$62.52. All members present voting aye. Motion carried.

TRAVEL REQUESTS:

Moved by Commissioner Dennert, seconded by Wiese to approve the following Travel Requests: Dirk Rogers, John Florey, Dean Zumbaum and Josh Ulmer from Highway Department to attend Asphalt Conference in Mitchell, SD on February 12-13, 2025; Erin Spencer and Sam Hoppock, Deputy Sheriff’s to attend Blue to Gold Advanced Training on June 3-5, 2025 at APD Building; Lynn Heupel, Auditor to attend 2025 Legislative Session on February 3, 2025 to testify on Legislative Bills; and Sam Hoppock, Deputy Sheriff to attend Proactive Patrol Tactics for Rural Areas on March 4-5, 2025 at the APD Building. All members present voting aye. Motion carried.

OTHER BUSINESS:

Scott Bader, Planning & Zoning Director, shared with the Commission that they are in the process of rezoning 3 lots to the Northside of the Courthouse to municipal and the 124 Building and parking lot, rezoning to municipal as well through the City of Aberdeen. Then there are 2 lots at the Fairgrounds that are going through Brown County Planning & Zoning to rezone to municipal as well.

EXECUTIVE SESSION:

Moved by Commissioner Wiese, seconded by Gage to go into Executive Session for Personnel and Legal per SDCL 1-25-2. All members present voting aye. Motion carried. The chair declared the executive session closed with no action taken.

Chairman Sutton questioned Auditor Heupel if she is alright with taking on the Welfare office duties because they received a request from the Sheriff's office to take over some of the responsibilities. The Commission is inclined to tell them Thanks but No Thanks, the Auditor could handle them. Auditor Heupel was okay with that.

ADJOURNMENT:

Moved by Commissioner Dennert, seconded by Wiese to adjourn the Brown County Commission at 10:54 a.m. All members present voting aye. Motion carried.

Lynn Heupel, Brown County Auditor

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