

April 8, 2025 – GENERAL MEETING

Meeting called to order by Chairman Sutton at 8:45 A.M. in the Commission Chambers, Courthouse Annex, Brown County, SD. Present were Commissioners Dennert, Dinger, Gage, Sutton and Wiese. Commissioner Gage led the Pledge of Allegiance.

APPROVAL OF AGENDA:

Moved by Commissioner Wiese, seconded by Gage to approve the agenda with the change of moving the HR Report after executive session. All members present voting aye. Motion carried.

OPPORTUNITY FOR PUBLIC COMMENT: None

SOLID WASTE MANAGEMENT GRANT:

Mike Scott, Landfill Manager met with the commission to give an update of the Solid Waste Management Grants. Brown County was awarded 2 Solid Waste Management Grants. One of the grants, that was awarded, will be used for Cell 5 Construction, which will be starting in 2026. The other grant awarded will be used for purchase of a Landfill Compactor.

QUOTES FOR LANDFILL COMPACTOR:

Mike Scott, Landfill Manager presented the Commission quotes for a new compactor for the Landfill. 2 quotes presented were from SourceWell for a Butler/Cat 826 in the amount of \$1,030,000.00 and TranSource for a Bomag 773 RB-5 in the amount of \$883,450.00. The last Compactor purchased was a Bomag in 2019 for \$678,949.00, and the Bomag Compactor has been determined to be a better build for the Landfill use. Moved by Commissioner Wiese, seconded by Dennert to award TranSource for a Bomag 773 RB-5 in the amount of \$883,450 with \$176,690 to be used from the Solid Waste Management Grant that was awarded to Brown County. All members present voting aye. Motion carried.

CHANGE ORDER FOR BUILDING RESTORATION CORPORATION:

Approve and Authorize the Chairman to sign Change Order from Building Restoration Corporation: repair and weld (4) plates to vertical steel column #1 & #2 at belfry level making change order total \$1,712.00 for an updated contract amount of \$840,017.00. Moved by Commissioner Wiese, seconded by Gage to approve and authorize Chairman Sutton to sign the Change Order for total of \$1,712.00, updating the contract total to \$840,017.00. All members present voting aye. Motion carried.

HEALTH EQUITY CONTRACT:

Approve and Authorize Allison Tunheim, HR Director, to sign the 2025 Health Equity Contract Agreement regarding the County HSA/FSA/Cobra. Moved by Commissioner Dennert, seconded by Dinger to approve and authorize the HR Director to sign the 2025 Health Equity Contract. All members present voting aye. Motion carried.

MINUTES:

Moved by Commissioner Dinger, seconded by Wiese to approve the General Meeting Minutes of April 1, 2025. All members present voting aye. Motion carried.

CLAIMS/PAYROLL:

Moved by Commissioner Gage, seconded by Wiese to approve the following claims/payroll:

Claims: Professional Fees: Aberdeen Fire Rescue \$344.00; Bricks's TV & Appliance \$1,562.50; Brown County Fair Foundation \$1,130.48; Christy Griffin-Serr Law Office \$390.00; Cogley Law Office, Prof LLC \$420.00; Dohrer Law Office, PC \$3,420.00; Helms & Associates \$38,633.56; Kristi Brandt \$195.50; Kuck Law Office \$312.00; Lenling Law Office, Prof. LLC \$1,410.00; PharmChem, Inc \$1,278.00; Sanford Health \$672.00; Satellite Tracking of People, LLC \$1,430.00; SD Dept of Public Safety \$6,150.00; Taliaferro Law Firm, PC \$5,028.00; Valstone Corporation Inc \$5,300.00; Yellow Robe Consulting \$1,800.00. Publishing: Groton Daily Independent \$169.27; McQuillen Creative Group, Inc \$214.45. Rentals: Linde Gas & Equipment Inc \$52.34. Repairs & Maintenance: Auto Glass Solutions \$486.00; Auto Value Aberdeen \$19.95; Axon Enterprise, Inc. \$19,000.20; Building Restoration Corp. \$205,426.10; Butler Machinery Company \$4,289.29; Crawford M S & F Inc \$430.00; Custom Installation Solutions \$336.00; Dakota Doors Inc. \$3,957.21; Dakota Fluid Power, Inc.

\$10.00; Dakota Supply Group \$57.33; Diesel Machinery, Inc. \$90,201.37; Double D Body Shop \$5,472.48; EcoLab Pest Elimination Division \$132.12; Graham Tire Inc \$62.64; House of Glass \$213.42; Jake's Heating & Cooling \$233.98; K&S Plumbing, Inc \$294.02; KONE \$1,432.73; Liedholt Electric, LLC \$1,061.14; Mid Dakota Equipment Sales & Service \$1,464.23; Olson's Pest Technicians \$455.00; Pierson Ford Lincoln, Inc \$1,377.06; Precision Kiosk Technologies \$3,000.00; RDO Equipment Co \$4,427.73; Safety Service \$1,423.06; SD Dept of Public Safety \$2,840.00; Transource Truck & Equipment, Inc \$51,389.47. Supplies: Agtegra Cooperative \$46,303.71; Amazon Capital Services, Inc. \$4,668.14; American Alliance of Museums \$300.00; American Solutions for Business \$2,678.00; Auto Value Aberdeen \$1,628.69; Bimbo Foods USA, Inc. \$671.85; Brown County Fair Foundation \$1,230.00; Brown County Sheriff's Office \$25.00; Buckstaff Public Safety \$558.32; Butler Machinery Company \$1,706.93; Cartney Bearing \$23.97; Central Network Retail Group LLC \$706.30; Century Business Products \$300.64; Christina M. Flack \$830.98; Coca-Cola Bottling Company High Country \$333.00; Cole Paper Inc. \$1,543.64; Crawford M S & F Inc. \$25.80; Dakota Fluid Power, Inc. \$3,810.46; Dakota Mailing & Shipping Equipment \$315.72; Diesel Machinery, Inc. \$5,471.88; East Side Jersey Dairy Inc \$904.40; Ellwein Brothers Inc \$5,766.35; FedEx \$29.07; HF Jacobs & Son Const Inc \$119,284.68; IntelliPay \$95.00; John Peterson \$12.62; Johnson Bros of South Dakota \$718.20; Kuck Law Office \$10.59; Menards \$135.43; Midstates Group \$756.10; Olson's Pest Technicians \$569.62; Pantorium Cleaners Inc. \$92.00; Pierson Ford Lincoln, Inc \$243.90; Plumbing & Heating Wholesale, Inc \$73.81; RDO Equipment Co \$969.50; Republic National Distributing Co, LLC \$500.25; Runnings \$1,086.93; Sander's Sew-N-Vac \$209.94; SDSU Extension \$35.00; Share Corporation \$289.20; Taliaferro Law Firm, PC \$51.50; Transource Truck & Equipment, Inc \$1,947.11; Tri-State Water \$35.00; US Foods \$10,087.29. Travel & Conference: Axon Enterprise, Inc. \$209.31; Kyler Dinger \$198.32; Lenling Law Office, Prof. LLC \$120.00; Lynn Heupel \$256.37; Northeast South Dakota Family Violence Prevention Conference \$1,500.00; The Lodge at Deadwood \$210.00. Utilities: AT&T Mobility \$86.46; CenturyLink \$420.84; City of Aberdeen Treasurer \$1,245.77; Jake's Heating & Cooling \$935.92; Midcontinent Communications \$155.37; Northwestern Energy \$11,109.77; WEB Water Development Association, Inc \$122.28. Others: SD Dept of Agriculture & Natural Resources \$4,488.72. Payroll: Commission \$4,896.51; Elections \$1,936.80; Auditor \$8,047.54; Treasurer \$18,180.79; SA \$36,687.59; SVAWA \$0.00; Maintenance \$12,525.87; Assessor \$16,581.76; Register of Deeds \$10,905.91; VSO \$4,741.87; GIS \$2,946.49; IT \$9,855.68; HR \$5,419.29; Sheriff \$50,511.06; Jail \$69,003.85; Coroner \$0.00; Court Security \$6,269.32; JDC \$33,340.89; Welfare \$2,604.27; Museum \$12,897.77; Parks/Fairgrounds \$7,034.19; Fair Board \$3,626.68; 4-H \$877.18; Weed \$1,529.67; Planning & Zoning \$9,634.07; Highway \$53,763.66; Dispatch \$38,801.96; Emergency \$5,498.56; Truancy Court \$0.00; States Attorney Grants \$0.00; 24/7 Sobriety \$2,588.96; Landfill \$18,106.02; Meal Benefits \$166.00; FICA \$26,683.31; Medicare \$6,240.43; Discovery-HSA \$2,572.22. All members present voting aye. Motion carried.

TRAVEL REQUESTS:

Moved by Commissioner Dennert, seconded by Dinger to approve the following travel requests: Allison Tunheim, HR Office to attend SoDak SHRM State Conference on April 29- May 2, 2025 in Rapid City, SD; Bryan Gordon and Josh Lee, Sheriff's Office to attend the Advance Search & Seizure, Traffic Stops and Criminal Investigations Conference on September 23-25, 2025 at the SD Law Enforcement Training Academy in Pierre, SD; Jesse Milbrant, Veterans Service Office to attend the SD Department of Veterans Affairs Mini Conference in Sioux Falls, SD on May 8, 2025. All members present voting aye. Motion carried.

LANDFILL TONNAGE REPORT:

Moved by Commissioner Gage, seconded by Wiese to acknowledge the Landfill Tonnage Report for March 2025. All members present voting aye. Motion carried.

CLAIM ASSIGNMENTS:

Moved by Commissioner Dinger, seconded by Gage to approve and authorize Auditor Heupel to sign the Claim Assignments against individuals to Credit Collections Bureau for the purpose of collecting liens. All members present voting aye. Motion carried.

LEASE AGREEMENT:

Moved by Commissioner Wiese, seconded by Gage to approve and authorize Chairman Sutton to sign the following lease agreements: Aberdeen Area Horsemen's Association to lease Akkerman Open Horse Arena on June 1, June 22, July 13, August 3, and August 16, 2025; Big Bucks Pro Rodeo LLC to lease the Holum Expo

Building and Expo Addition April 11-12, 2025 for the Bullorama. All members present voting aye. Motion carried.

AUDITOR REPORT OF ACCOUNTS FOR FEBRUARY 2025:

Moved by Commissioner Wiese, seconded by Dennert to approve the Auditor's Report of Accounts for February 2025: Total Cash and Checks on Hand \$7,700.00; Total Checking Account Balances \$21,306,669.86; Total Savings Account Balances \$1,190,447.42; Total Certificates of Deposit: \$10,173,681.71; Grand Total Cash and Balances: \$32,678,498.99. General Fund Cash & Investment Balances by Funds: General Fund \$19,583,424.10; Road & Bridge Fund \$954,301.36; Road & Bridge Fund-Restricted \$231,883.27; 911 Service \$846,463.78; Emergency & Disaster \$38,912.43; Domestic Abuse \$462.29; Federal/State Grant \$32.11; SA Grants \$123,282.27; Truancy Court \$135.68; 24/7 Sobriety \$21,477.29; ROD M&P \$89,032.52; Rural Access Infrastructure \$559,577.54; TIF Debt Service \$59,888.97; Landfill + Cash Change \$6,966,478.78; Landfill-Restricted \$1,894,495.06; Trust & Agency Funds \$3,435,029.87; Grand Total General Fund Cash & Investments \$32,678,498.99. All members present voting aye. Motion carried.

LOCAL EMERGENCY MANAGEMENT PERFORMANCE GRANT (LEMPG):

Moved by Commissioner Wiese seconded by Dinger to approve and authorize Chairman Sutton to sign the 2nd Quarter Report for LEMPG Grant. All members present voting aye. Motion carried.

OTHER BUSINESS: None

EXECUTIVE SESSION:

Moved by Commissioner Wiese, seconded by Dinger to go into Executive Session for Personnel and Legal per SDCL 1-25-2. All members present voting aye. Motion carried. The chair declared the executive session closed with no action taken.

HR REPORT:

Moved by Commissioner Wiese, seconded by Gage to approve the following Human Resource Report submitted by Human Resources Director, Allison Tunheim:

- Resignation of Candace Rohrbach, Brown County 911 Shift Supervisor, FT; effective April 22, 2025. Request to fill.
 - Resignation of Sara Eilers, Brown County Jail Detention Officer, FT; effective March 31, 2025. Request to fill.
 - Hiring of Heather Wilkinson, Brown County 911 Communications Officer, FT; starting wage \$23.04/hr. – effective April 14, 2025.
 - Hiring of Heather Ramsay, Brown County Deputy Treasurer, FT; starting wage \$20.87/hr. – effective April 8, 2025.
 - Adding the following volunteer bartenders to the approved volunteers list for work comp purposes:
 - Joe Akkerman
 - Pearl Holt
 - James Meyers
 - Mike Keller
 - Landon Wolf
 - Vicci Stange
 - Chad Locken
 - Brit Locken
 - Jennifer Law
 - Tom Carlson
 - Lori Gibson
 - Marilyn Markley
 - Update Sheriff's Office Job Description, title and grade for Office Manager to be placed at Grade 19.
- All members present voting aye. Motion carried.

ADJOURNMENT:

Moved by Commissioner Dennert, seconded by Wiese to adjourn the Brown County Commission at 10:13 a.m.
All members present voting aye. Motion carried.

Sara Swisher, Brown County Chief Deputy Auditor

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