



Brown County

25 Market Street
Aberdeen, SD 57401
www.brown.sd.us

Deputy Public Defender

Public Defender's Office

Wage: \$3020.15 - \$3333.68/bi-weekly; DOE

Opening date: 04/25/2025

Closing date: 05/25/2025

JOB SUMMARY

This position is responsible for the representation of individuals who cannot afford legal representation in criminal cases, abuse and neglect cases, juvenile cases, mental health and involuntary committal cases where the new Brown County Public Defender's Office has been appointed to represent them. Candidates for this position may be designated "Senior Deputy Public Defender", depending upon education and experience.

MAJOR DUTIES

- Zealous representation of clients in criminal, abuse and neglect, juvenile, mental health and involuntary committal proceedings. Representation of clients in criminal and juvenile cases happens at all phases of the criminal justice system including initial appearances, arraignments, motions hearings and trials.
- Coordinates with and assists the Chief Public Defender and other staff members in providing information to the Courts, Court Administration, Clerk of Courts, County Auditor and County Commission as requested.

EDUCATION/AND OR EXPERIENCE REQUIRED

- Professional degree (Juris Doctor) Graduation from a college of law and attainment of JD or LLB.
- 0-10 years of experience.
- Admitted or eligible to be admitted to the South Dakota Bar Association.

KNOWLEDGE REQUIRED BY THE POSITION

- Knowledge of local, state, and federal law.
- Knowledge of investigative tools and techniques.
- Knowledge of trial proceedings.
- Knowledge of computers and job-related software programs.
- Skill in the completion of legal research.
- Skill in producing persuasive legal arguments.
- Skill in the analysis of problems and the development and implementation of solutions.
- Skill in oral and written communication.

SUPERVISORY CONTROLS

The Chief Public Defender assigns work according to department goals and objectives. The supervisor reviews work through conferences, reports, and observation of department activities.

GUIDELINES

Guidelines include rules of professional conduct, rules of ethics, South Dakota Supreme Court rules, South Dakota codified law, rules of evidence, and county and department policies and procedure. These guidelines require judgment, selection, and interpretation in application.

COMPLEXITY/SCOPE OF WORK

- The work consists of varied legal duties. The variety of tasks to be performed contributes to the complexity of the position.
- The fast pace of the working environment contributes to the complexity of the position.

CONTACTS

- Contacts are typically with co-workers, legal assistants, other county employees, other attorneys, law enforcement personnel, judges, victims, witnesses, defendants, and members of the general public.
- Contacts are typically to provide services; to give or exchange information; to resolve problems; to motivate or influence persons; or to justify, defend or negotiate matters.

PHYSICAL DEMANDS/ WORK ENVIRONMENT

- The work is typically performed while sitting at a desk or table or while intermittently sitting, standing, or stooping. The employee occasionally lifts light objects.
- The work is typically performed in an office or courtroom.

SUPERVISORY AND MANAGEMENT RESPONSIBILITY

This position may supervise assigned personnel.

APPLY BY

Submit Brown County application or resume to:

- Brown County
Human Resources
25 Market St
Aberdeen, SD 57401

Fax: 605-725-2355

Email: Humanresources@browncounty.sd.gov

Email: Allison.Tunheim@browncounty.sd.gov