

NOVEMBER 8, 2022 – GENERAL MEETING

Meeting called to order by Chairman Sutton at 8:45 A.M. in the Commission Chambers, Courthouse Annex, Brown County, SD. Present were Commissioners Feickert, Fjeldheim, Gage, Sutton and Wiese. Commissioner Feickert led the Pledge of Allegiance.

APPROVAL OF AGENDA:

Commissioner Gage moved to approve the agenda, seconded by Fjeldheim. All members present voting aye. Motion carried.

OPPORTUNITY FOR PUBLIC COMMENT: None

REQUEST FOR PROPOSAL FOR GRANDSTAND CONCESSIONS:

Rachel Kippley, Fair Manager met to open the RFP's for Grandstand Concessions during Brown County Fair. We received 1 RFP from the Boys & Girls Club. Their proposal was for \$85/keg; \$20/case; 15% Concessions \$1.00-\$10,000.00 and 30% Concession for \$10,001.00 and up. Rachel suggested to accept the RFP since they have been a good partner in the past and went above what we were asking for. Moved by Commissioner Feickert, seconded by Fjeldheim to accept this RFP. All members present voting aye. Motion carried.

CONTRACT FOR EMPLOYEES ASSISTANCE PROGRAM (EAP)

Moved by Wiese, seconded by Feickert to authorize and approve the Chairman sign the EAP contract to add Northern Plains Psychological Associates as another provider for EAP Services, effective January 1, 2023. All members present voting aye. Motion carried.

FORKLIFT TRAINER APPOINTMENT:

Moved by Fjeldheim, seconded by Wiese to approve the request from the Brown County Safety Committee to appoint Kyle Price as the official forklift trainer for Brown County Employees to replace Kurt Smith who has retired. All members present voting aye. Motion carried.

MINUTES:

Moved by Wiese, seconded by Gage to approve the November 1, 2022 General Meeting Minutes. All members present voting aye. Motion carried.

PAYROLL/CLAIMS:

Moved by Fjeldheim, seconded by Feickert to approve the following payroll and claims:

Payroll: Commission \$4,503.96; Elections \$2,910.00; Auditor \$10,051.92; Treasurer \$14,283.33; SA \$30,353.00; Maintenance \$10,274.80; Assessor \$15,380.50; ROD \$10,157.13; VSO \$4,143.28; GIS \$2,483.72; IT \$5,586.59; HR \$4,061.37; Sheriff \$41,670.44; Jail \$58,244.53; Court Security \$6,722.56; JDC/HD \$27,419.53; Welfare \$2,161.43; Museum \$7,824.28; Parks/Fairgrounds \$4,052.80; Fair \$4,790.80; 4-H \$638.80; W&P \$4,642.14; P&Z \$5,746.31; Hwy. \$41,286.31; Dispatch \$37,165.38; EM \$4,285.81; 24/7 \$1,424.58; Landfill \$13,840.40. MATCHING BENEFITS: FICA \$22,394.28; Medicare \$5,237.43; Discovery/HSA \$1,421.17; Health Insurance/Wellmark BCBS \$124,358.81; Dental Insurance/Delta \$8,042.63; Life Insurance/Dearborn \$1,054.34. All members present voting aye. Motion carried
Claims: Professional Fees: Certified Languages International LLC \$727.65; Dakota Counseling Group, LLC \$2,100.00; Gellhaus & Gellhaus, PC \$80.00; Grace Anderson \$242.08; Kenty County 17th Circuit Court \$10.00; Language Line Services Inc. \$548.25; LexisNexis Risk Data Mgmt. Inc. \$150.00; Lincoln County Treasurer \$511.22; Michelle Gaikowski \$85.00; Sanford Health Occupational Medicine Aberdeen \$47.00; Satellite Tracking of People, LLC \$1,563.25; Tyler Technologies Inc \$520.00; West Publishing Corp. \$283.30; Yellow Robe Consulting, Inc. \$4,500.00. Publishing: Groton Independent \$102.10; Hub City Radio \$300.00; Independent Press Newspaper \$71.50; US Bank \$173.67. Repairs & Maintenance: Auto Glass Solutions Inc \$487.56; Double D Body Shop Inc \$6,381.12; Graham Tire Inc \$17.77; Hoven Auto Repair Inc \$1,209.89; Kirk Karlen \$540.74; Precision Kiosk Technologies \$2,700.00; Roland L. Moerke \$1,458.75; Tri State Water \$85.00; US Bank \$1,127.76.

Supplies: Aberdeen Awards \$15.00; APH Stores, Inc \$17.52; Bakken Build Maintenance \$500.00; Barton Heating & Air Conditioning, Inc. \$102.04; Cole Papers \$551.35; Crawford Trucks & Equipment \$231.88; Dave Lunzman \$22.63; Earthgrains Baking Co. Inc. \$815.48; East Side Jersey Dairy, Inc \$967.12; Henry Fulda \$12.76; House Of Glass \$5,203.12; Kasey Kurtz \$40.26; Ken's SuperFair Foods \$29.97; Matheson Tri-Gas, Inc. \$1,377.52; Mb LLC \$140.92; Menards \$121.24; Midstates Printing \$91.45; Pantorium Cleaners Inc. \$84.00; Pharmchem \$691.90; Poms Tire Service, Inc \$852.84; Pro Ag Supply, Inc \$41.59; Town & Country Building Supply \$24.00; Tri State Water \$35.00; Us Bank \$12,642.98; Us Foods \$11,486.37; Zastrow's Sales & Service \$173.95. Travel & Conference: Jordenne DuCheny \$27.20; Russell Metz \$164.40; US Bank \$5,659.29. Utilities: At&T Mobility \$43.23; Midcontinent Communications \$85.39; Northwestern Energy & Communications \$9,539.01; Qwest Corporation \$299.45; Town of Frederick \$76.00; US Bank \$2,141.96 Others: US Bank \$76.46; SS Assoc. of County Officials \$870.00

HR REPORT:

Moved by Gage, seconded by Wiese to approve the following Human Resource Report:

- Acknowledge employment ending for Morgan Cox, Brown County JDC Correctional Officer, full-time; effective November 1, 2022. Request to fill.
- Acknowledge the resignation of Cory Erhardt, Brown County Communications Dispatcher; full-time effective November 3, 2022. Request to fill.
- Approve hiring Heather Kulwicki as Brown County Jail Correctional Officer, full-time; starting wage \$18.87/hour; effective November 15, 2022.

All members present voting aye. Motion carried

LIQUOR LICENSE RENEWALS:

Moved by Fjeldheim, seconded by Wiese to approve the following applications for liquor license renewals of Alcoholic Beverage Licenses to operate outside of the Municipality: PACKAGE (OFF-SALE) LIQUOR: Stacy J Gossman DBA Mansfield Bar & Grill, (Lots 11-14, Block 4, Mansfield, 32-121-64) AND Roderic L Hanson DBA Ferney Farmers Bar (Lot 4-5, Block 5 Ferney SW 31-122-60) AND Travis Swenson DBA Elm Lake Resort LLC (Lot 1 Elm Lake Resort SE 8-128-65) AND Jackie Chantal LLC DBA Richmond Oasis (Lot 4 Schaeffer Richmond Lake 2nd Addition NW & NE 25-124-65) AND P'ZA Inc DBA Anchors Away Lodge & Resort (Palmer's Richmond Resort SD Lt 1, SD OL 1 Richmond OL 1 & 2) AND Dustin Guthmiller DBA Bath Quick Stop LLC (Lot B Weismantels 1st SD Lot 1 Ex. N 12' Jenkins SD Inc Adjacent N 12' Lot 1 Jenkins SD E2 SE 18-123-62). RETAIL (ON-SALE) LIQUOR: Stacy J Gossman DBA Flying Pig (Lot 2, Gossman 2nd Addition, SE ¼ of Section 15-123N-R63) AND Stacy J Gossman DBA Big Fella's (Lot 1B, Gossman 1st Addition, S2 15-123-63) AND Stacy Gossman DBA Nacho Business (Outlot A SE 15-123-63) AND Tyler Jones DBA: Tacoma Park Place LLC (5 acres in NE Corner of NW ¼ 23-124-62) AND Roderic L Hanson DBA Ferney Farmers Bar (Lots 4 & 5, Block 5, Ferney, 31-122-60) AND Travis Swenson DBA Elm Lake Resort LLC (Lot 1 Elm Lake Resort SE 8-128-65) AND Moccasin Creek Country Club Inc (Prairiewood Village OL 7, E2, 33-124-63) AND P'ZA Inc DBA Anchors Away Lodge & Resort (Palmer's Richmond Resort SD Lt 1, SD OL 1 Richmond OL 1 & 2). RETAIL (ON-OFF-SALE) WINE AND CIDER: ARR LCC DBA Flatland Flyways Lodge (Russo's OL 1 NW ¼ 1-127-62) AND Moccasin Creek Country Club (Prairiewood Village OL 7, E2, 33-124-63). All members present voting aye. Motion carried.

ABATEMENT:

Moved by Feickert, seconded by Wiese to approve the following abatement: CML Companies LLC Unit 1 305 S Main Condominiums LT 15-16 BK 5 Original Plat – Parcel #28425 – Special Assessment Coded wrong, should be BID Aberdeen. All members present voting aye. Motion carried.

CLAIM ASSIGNMENT:

Moved by Wiese, seconded by Fjeldheim to authorize and approve the Chairman sign the Claim Assignment against an individual to Credit Collections Bureau for the purpose of collecting liens. All members present voting aye. Motion carried.

LANDFILL TONNAGE REPORT:

Moved by Gage, seconded by Wiese to acknowledge the Landfill Tonnage Report for October 2022. All members present voting aye. Motion carried.

SDPAA RELEASE FORM:

Moved by Wiese, seconded by Feickert to approve and authorize Chairman Sutton to sign the SDPAA Release form for claim settlement, so that we may receive payment. All members present voting aye. Motion carried.

OTHER BUSINESS: Carl Perry just wanted to remind everyone that today is Election Day so please get out and vote.

EXECUTIVE SESSION:

Moved by Wiese, seconded by Fjeldheim to go into executive session to discuss Personnel, Legal and Contracts per SDCL 1-25-2. All members present voting aye. Motion carried. The chair declared the executive session closed with no action taken.

ADJOURNMENT:

Moved by Fjeldheim, seconded by Feickert to adjourn the Brown County Commission at 10:15a.m. All members present voting aye. Motion carried.

Lynn Heupel, Brown County Auditor

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