

DECEMBER 20, 2022 – GENERAL MEETING

Meeting called to order by Chairman Sutton at 8:45 A.M. in the Commission Chambers, Courthouse Annex, Brown County, SD. Present were Commissioners Feickert, Gage, Sutton, and Wiese. Commissioner Fjeldheim was Absent. Commissioner Gage led the Pledge of Allegiance.

APPROVAL OF AGENDA: Commissioner Gage moved to approve the agenda, seconded by Feickert. All members present voting aye. Motion carried.

OPPORTUNITY FOR PUBLIC COMMENT: None

COMPENSATION STUDY:

Erica Coughlin, HR Director met with the Commissioners and asked them to Implement the Wage Study for Non-Union Employees using Plan A Modified, which goes back to a Step-Scale and would be effective for the 1st payment in January. She is still in negotiations with Union at this time and will come back to the table once they come to an agreement to get that approved at that time. Commissioner Wiese commented that there will be significant changes, but it is a step in the right direction. We hired the professionals to do the wage study and they interviewed the employees to get an assessment of each position. Going to be a little tough with the Property Tax Caps that Counties are left with and have been for 30 years now. Erica shared that the Company also created brand new job descriptions for each position as well. Commissioner Sutton also commented that he feels it was money well spent, it is something the employees have been asking for and we agreed that whatever the results were we'd seriously consider implement what the results were. Commission Feickert commented that he is glad we were able to do a wage study and try to pay our employees what they are worth and show appreciation for what they have done and try to maintain the employees that we got. After further discussion in regard to budgets and sustaining this down the road, Commissioner Feickert motioned to implement Plan A Modified of the wage study beginning with first payroll of January for Non-Union Employees, seconded by Gage. All members present voting aye. Motion carried.

MINUTES:

Moved by Commissioner Wiese, seconded by Gage to approve the December 13, 2022 General Meeting Minutes. All members present voting aye. Motion carried.

CLAIMS/PAYROLL:

Moved by Commissioner Feickert, seconded by Wiese to approve the following:

Claims: Professional Fees: Daniel L. Fox \$336.75; Darcy Lockwood \$15.00; Kristi Brandt \$434.00; Sanford Health Occupational Medicine Aberdeen \$397.00; Tonja Jungwirth \$2,225.00; Tyler Technologies Inc \$2,895.00; Valerie J. Larson \$15.00; Yankton County Sheriff Office \$50.00; Zylstra Investigations \$932.50.

Publishing: Groton Independent \$832.19; Ingstad Family Media \$400.00.

Rentals: Linde Gas & Equipment Inc \$47.62.

Repairs & Maintenance: Century Business Products \$153.71; Jalene M. Palmer \$1,340.46; Joshua L. Halsey \$80.00; Lawson Products, Inc \$67.15; Lien Transportation \$696.25; Pierson-Ford-Lincoln-Mercury \$577.50; Poms Tire Service, Inc \$65.94; Steven Lust Automotive \$383.89; Titan Machinery, Inc Aberdeen Case IH \$9,149.00; Two Way Solutions, Inc \$265.99; Weismantel Rent-All \$285.00.

Supplies: Advance Auto Parts \$840.81; Avera McKennan \$23.25; Century Business Products \$3,037.31; Cole Papers \$2,058.11; Dakota Supply Group \$64.31; Daniel L. Fox \$4.49; Farm Power Mfg Inc \$66.11; GovConnection Inc \$1,461.28; LabSource, Inc \$918.13; Larry Becker \$355.75; Lawson Products, Inc \$795.51; Linde Gas & Equipment Inc \$1,023.28; Mac's Inc \$58.37; Marco Inc \$21.04; MB LLC \$20.00; Menards \$627.69; Midwest Art Conservation Center \$100.00; Nelson Sales & Service LLC \$6.94; Nicholas R. Volk \$40.00; Northern Valley Communication \$26.76; Performance Oil & Lubricants \$178.00; Plumbing & Heating Wholesale, Inc \$995.06; Poms Tire Service, Inc \$106.50; Runnings \$776.92; Tyler Business Forms \$303.26.

Travel & Conference: Dale Kurth \$122.10; Darwin Bettmann \$16.50; David North \$114.45; Doug Fjeldheim \$496.30; James Meyers \$30.90; Lynn Heupel \$204.22; Patrick Keatts \$12.34; Stan Beckler \$19.86.

Utilities: City of Aberdeen \$288.78; City of Hecla \$188.55; Economy Propane LLC \$1,378.65; James Valley Telecommunications \$209.10; Lumen \$1,203.10; Northern Valley Communication \$4,856.56; Northwestern Energy & Communications \$3,475.73; State of South Dakota \$121.41; Verizon Wireless Services LLC \$5,186.41.

Machinery & Equipment: Joshua L. Halsey \$485.00; Karl Chevrolet \$52,994.97.

Fair Premiums: Barb Crawford \$5.00; Briella Klipfel \$10.00; Ellen Niblet \$10.00; Emma Carlsgaard \$10.00; Kylie Herman \$10.00; Linda Yates \$10.00; Marie Goetz \$10.00; Ryan Mattson \$5.00; Terry Salfrank \$5.00.

Others: Wex Health Inc \$4,000.00.

Payroll: Commission \$4,503.96; Auditor \$13,644.81; Treasurer \$14,283.33; SA \$29,909.28; Maintenance \$9,986.92; Assessor \$15,103.01; Register of Deeds \$8,157.60; VSO \$4,143.28; GIS \$2,483.72; IT \$6,095.97; HR \$4,061.37; Sheriff \$40,489.29; Jail \$58,568.97; Court Security \$6,568.66; JDC \$29,114.61; Welfare \$2,161.43; Museum \$8,155.94; Parks/Fairgrounds \$3,240.55; Fair Board \$4,790.80; 4-H \$638.80; Weed \$1,492.84; Planning & Zoning \$6,481.44; Highway \$41,683.55; Dispatch \$31,695.07; Emergency \$4,285.81; 24/7 Sobriety \$1,425.67; Landfill \$12,423.69. All members present voting aye. Motion carried.

HR REPORT:

Moved by Commissioner Gage, seconded by Wiese to approve the following Human Resource Report:

- Acknowledge the resignation of Brianna Haugen, Brown County States Attorney Deputy, full-time, effective December 16, 2022. Request to fill.
- Resignation of Michael Carlson, Brown County Coroner; effective December 31, 2022.
- Approve payment of retirement award for Brian Koens in the amount of \$150.00 before taxes, the requirement was met.
- Approve hiring of Mackenzie Berninghaus as Brown County JDC Correctional Officer, full-time; starting wage \$20.67/hour; effective December 26, 2022.

All members present voting aye. Motion carried.

ABATEMENT:

Moved by Commissioner Wiese, seconded by Gage to approve the following abatements on Tax Deed Properties: Parcel #9609.@ \$25,298.75; Parcel #13188 @ \$16,521.10. All members present voting aye. Motion carried.

CENTENNIAL VILLAGE FAIR REPORT:

Moved by Commissioner Feickert, seconded by Gage to acknowledge receipt of revenue generated at Centennial Village for 2022 in the amount of \$14,082.75. All members present voting aye. Motion carried.

SHERIFF REPORT:

Moved by Commissioner Wiese, seconded by Gage to approve the following October 2022 Sheriff Reports: Incidents and offenses, Prisoner care, JDC, and Money deposited with the County Treasurer. All members present voting aye. Motion carried.

CLAIM ASSIGNMENT:

Moved by Feickert, seconded by Wiese to authorize and approve the Auditor sign the Claim Assignment against an individual to Credit Collections Bureau for the purpose of collecting liens. All members present voting aye. Motion carried.

OTHER BUSINESS: None

EXECUTIVE SESSION: Moved by Commissioner Gage, seconded by Wiese to go into executive session to discuss Personnel and Legal per SDCL 1-25-2. All members present voting aye. Motion carried. The chair declared the executive session closed with no action taken.

ADJOURNMENT: Moved by Commissioner Feickert, seconded by Gage to adjourn the Brown County Commission at 9:55 a.m. All members present voting aye. Motion carried.

Lynn Heupel, Brown County Auditor

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