

JANUARY 24, 2023 – GENERAL MEETING

Meeting called to order by Chairman Sutton at 8:45 A.M. in the Commission Chambers, Courthouse Annex, Brown County, SD. Present were Commissioners Dennert, Fjeldheim, Gage, Sutton and Wiese. Commissioner Gage led the Pledge of Allegiance.

APPROVAL OF AGENDA: Commissioner Gage moved to approve the agenda, seconded by Wiese. All members present voting aye. Motion carried.

OPPORTUNITY FOR PUBLIC COMMENT: None

BIDS FOR CAMPGROUND UPGRADES:

Rachel Kippley, Fair Manager met with the Commissioners to open the bids received from Electricians for wiring 45 camp sites in Primitive A Campground and wiring 96 camp sites in Primitive C Campground according to code. To include 45 single pedestals for Primitive Campground A and 44 double pedestals and 8 single pedestals for Primitive Campground C as per 2020 code with spacious site footage, doubles are allowed and preferred. Bids received were as follows:

	Parts & Pedestals	Labor	Excise Tax	Grand Total
Karlen Electric	101,017.62	23,682.50	2,545.12	127,245.24
Miller Electric	291,750.15	65,500.00	7,291.47	364,541.47
K.E.I	87,057.00	26,350.00	2,314.64	115,721.64
Eframson Electric	105,530.00	49,800.00	3,170.29	158,500.29

Rachel took the bids to review and then returned to the meeting with recommendation of going with K.E.I Electric for the total of \$115,721.64. Moved by Commissioner Fjeldheim, seconded by Dennert to accept the bid from K.E.I. Electric. All members present voting aye. Motion carried.

RICHMOND LAKE YOUTH CAMP RENTAL RATES:

Rachel Kippley, Fair Manager shared that after further discussion with Dave Engraf, Senior Deputy Auditor that she did some tweaking on the rates for the Richmond Youth Camp rental rates. She broke it down between Daily Rates and then Group Rates for events with a 2-night minimum. Moved by Commissioner Wiese, seconded by Gage to approve the following Rental Rates for Richmond Youth Camp: Daily Rates: Lodge Only - \$225.00 per day; Dorm Only - \$100 per dorm (3 dormitories available and each one sleeps 36) and Infirmary Cabin - \$50 per day (sleeps 8). Group Rates – Apply to camps or events with 2-night minimum and Group Rates (30 people or less) include a multi-building discount: Lodge Only - \$225.00 per night; Lodge and 1 Dorm - \$300.00 per night; Lodge and 2 Dorms - \$375.00 per night; Lodge and 3 Dorms - \$450.00 per night. If over 30 people, additional individual rates apply beginning at 31st person: Youth - \$7.00 per person per night (Age 17 and under); Adult - \$10.00 per person per night (Ages 18 and older). Deposit: A \$225.00 deposit is required to guarantee all dates. This deposit will only be refunded (or applied to total bill) if the camp is left in a clean and orderly manner and there is no damage. If the cost to clean and repair damage exceed the amount of the deposit, any additional repairs or cleaning costs will be billed. Signed lease, deposit and proof of insurance shall be sent to: Brown County Auditor, 25 Market Street, Ste. 1, Aberdeen, SD 57401. Cleanup: \$100.00 for the Lodge and \$100.00 for each of the dorms. Absolutely NO PETS allowed in any of the buildings! All members voting aye. Motion carried.

FAIR FOUNDATION MEMORANDUM OF UNDERSTANDING (MOU):

Stu Swenson and Jeff Kippley met with the Commission Board to discuss the MOU for the Fair Foundation. Stu Swenson shared that they raised more than their goal for the first year. They meet the 1st Wednesday of each month at 8am at the Kippley Tax Service Office and they give a presentation each month at the Fair Board meetings. Jeff Kippley shared they plan to spend only the interest from the \$10,000 endowment fund they set up. Commissioner Wiese motioned to approve and authorize Chairman Sutton to sign the MOU for the Fair Foundation, which was seconded by Fjeldheim. All members voting aye. Motion carried.

Commissioner Sutton shared they will be having a Hall of Fame induction of the 1986 Fair Board Members on March 25, 2023 at the Yelduz Shrine. The cost is \$25.00 per person or \$200.00 per table. Jeff Kippley

mentioned they will have Live and Silent Auction items as well. Commissioner Sutton thanked Stu Swenson for making the Fair Foundation a reality.

BID DATE SET – HIGHWAY SUPPLIES/EQUIPMENT RENTAL:

Moved by Commissioner Wiese, seconded by Gage to authorize advertising public hearing to open, read and consider bids for Asphalt Materials, Rental Equipment, Road Oil and Gravel Materials to be held on Tuesday, February 21, 2023 in the Commissioner's Chambers, Courthouse Annex, Brown County, SD. All members present voting aye. Motion carried.

R-O-W FOR WEB WATER:

Moved by Commissioner Wiese, seconded by Fjeldheim to approve the application made by Web Water Development for occupancy of Brown County Highway Number 12, in Section 6, Township 123, Range 63, Brown County, South Dakota. All members present voting aye. Motioned carried.

HIGHWAY DEPT. UPDATE:

Dirk Rogers, Highway Superintendent gave the Brown County Commissioners an update on the projects that they are working on: Elm Lake Project will be started right away in the Spring; shared that they did get the roads opened up to Elm Lake for the Fishing Tournament this weekend; Sand Lake Bridge Project – still trying to push through but there will be some R-O-W Adjustments; Jim River – working on berms/rip rap using materials we have on hand; Fairgrounds – will be tearing down the old 4-H Office once they get all the utilities unhooked; Shared that Highway Dept. has been on MAC Trucks list with three spots reserved for 2 – Semi's and 1 – Plow Truck: these should arrive later this year at the cost of \$150,000 each.

BROWN COUNTY HWY 14 – ENGINE BREAK:

Dirk Rogers, Highway Superintendent shared that an Ordinance was put into effect 4-years ago in regards to jake-brakes but apparently is not being followed. He offered the following recommendations on the jake-brake issue on Highway 14:

1. Lower the speed limit from 55 to 45 on Br. Co. 13 from Ordway Township to Junction Br. Co. 13 & Br. Co. 14.
2. No passing zone on Br. Co. 14 – 750 feet going North & South from Junction Br. Co. 13 & Br. Co. 14 and on Br. Co. 13 from west side of Prairiewood to the Junction of Br. Co. 13 & Br. Co. 14.
3. Install 'No Jake-Brake' signs on North and South side of Junction on Br. Co. 14.

After further discussion, Commissioner Wiese moved to approve lowering the speed limit and installing the no passing zones, which was seconded by Fjeldheim. Roll call vote: Fjeldheim – Aye; Wiese – Aye; Gage – Aye; Dennert – Nay; Sutton – Aye. Motion carried.

MINUTES:

Moved by Commissioner Wiese, seconded by Gage to approve the General Meeting minutes of January 17, 2023. All members present voting aye. Motion carried.

CLAIMS: Moved by Commissioner Fjeldheim, seconded by Wiese to approve the following:

Claims: Professional Fees: Avera St. Luke's \$251.26; BMI Music License for Local Governmental Entities \$391.00; Daniel L. Fox \$160.00; Darcy Lockwood \$30.00; Dependable Sanitation Inc \$27,201.40; GIS Workshops, LLC \$999.60; Hallman Engineering \$1,593.00; Heather M. LaCroix \$338.05; IMEG Corp \$8,661.32; Kristi Brandt \$212.75; Lucille M. Youngberg \$415.30; Lucy Lewno \$240.00; Mark Katterhagen \$15.00; Mitchell Alan Vilhauer \$654.48; Saber Shred Solutions, Inc. \$1,889.85; SD Dept of Health \$40.00; Spitzer Miller Funeral Home \$1,800.00; Thurman Law Office \$524.70; Tyler Technologies Inc. \$1,300.00; Valerie J. Larson \$15.00. Publishing: Aberdeen Community Theatre \$600.00; GateHouse Medial South Dakota Holdings, Inc. \$1,170.28; Glacial Lakes & Prairie Tourism Assoc. \$305.00; Groton Independent \$275.16. Rentals: Advantage Self Storage \$4,140.00; Northern Electric Coop, Inc \$1,200.00. Repairs & Maintenance: Century Business Products \$16.96; Climate Control \$4,987.43; Hoven Auto Repair Inc. \$20.16; Jalene M. Palmer \$1,412.90; Jason's Electric Inc \$437.37; Joshua Lee Halsey \$65.00; Kirk's Auto Repair \$118.87; Leidholt Electric LLC \$168.37; Lien Transportation Company \$720.00; Pomp's Tire Service, Inc. \$6,965.90; Service Signs & Sales \$396.47. Supplies: Aberdeen Area Chamber of Commerce \$800.00; Aramark Uniform & Career Apparel Group, Inc. \$135.05; Avera McKennan \$2,681.57; Century Business Products \$161.16; City of Aberdeen - Police Department \$387.88; Climate Control \$775.95; Cook's Correctional \$349.48; Dacotah Prairie Museum \$60.12;

Dakota Electronics \$30.00; Daniel L. Fox \$3.57; House of Glass \$316.00; J Gross Equipment \$92.66; Labsource, Inc. \$728.76; Leidholt Tool Sales, LLC \$304.95; Lucy Lewno \$8.07; Mac's Inc \$656.39; Makayla Jenniges \$46.82; Midstates Printing \$220.00; Northern Valley Communication \$87.22; Pauer Sound & Music Inc \$368.00; Share Corp \$681.45; SHI International Corp \$472.32; Thee Glass Doktor, LLC \$92.00; Thurman Law Office \$10.80; West Publishing Corp \$1,839.44. Travel & Conference: Aaron Walberg \$203.20; Pennington County Jail \$31.14; Troy Knecht \$38.76. Utilities: CenturyLink \$1,251.24; Dependable Sanitation Inc \$513.00; James Valley Telecommunications \$209.10; Northern Valley Communication \$3,827.56; Northwestern Energy & Communications \$5,816.51; State of South Dakota \$108.75; Verizon Wireless Services LLC \$4,132.52. Others: Area IV Nutrition \$3,000.00; Boys & Girls Club \$5,000.00; Brown County Jail \$1,425.00; City of Aberdeen \$1,000.00; City of Groton \$5,000.00; City of Hecla \$800.00; Tammora Johnson \$100.00; Warner Library \$1,000.00. All members present voting aye. Motion carried.

HR REPORT:

Moved by Commissioner Gage, seconded by Wiese to approve the following Human Resource Report submitted by Human Resources Director, Erica Coughlin:

- Acknowledge the promotion of Michael Hill from Brown County Sheriff's Department Deputy to Brown County Sheriff's Department Sergeant; wage \$30.68/hour; effective January 22, 2023.

All members present voting aye. Motion carried.

CLAIM ASSIGNMENTS:

Moved by Commissioner Fjeldheim, seconded by Wiese to authorize and approve the Auditor sign the Claim Assignments against individuals to Credit Collections Bureau for the purpose of collecting liens. All members present voting aye. Motion carried.

PLAT:

Resolution #4-23

Commissioner Gage brought the following resolution: "Be it resolved by the Board of County Commissioners of Brown County, South Dakota, that the plat showing "Teal First Subdivision in the SW ¼ of Section 35-T127N-R61W of the 5TH P.M., Brown County, South Dakota," having been examined, is hereby approved in accordance with the provisions of SDCL 11-3 and any amendments thereof." Seconded by Commissioner Wiese. All members present voting aye. Resolution adopted.

TRAVEL REQUESTS:

Moved by Commissioner Wiese, seconded by Fjeldheim to approve the following Travel Requests:

- Aaron Walberg, Veterans Service Officer to travel to Pierre, SD on January 25, 2023 for Legislative meeting & testimony.
- Dirk Rogers, Highway Superintendent to travel to Pierre, SD on January 26, 2023 for SDACHS Executive Board Meeting.

All members present voting aye. Motion carried.

FAIR CONTRACTS:

Moved by Commissioner Wiese, seconded by Gage to approve and authorize Chairman Sutton to sign an entertainment contract for the 2023 Brown County Fair (names confidential until official press release). All members present voting aye. Motion carried.

OTHER BUSINESS: None

EXECUTIVE SESSION:

Moved by Commissioner Wiese, seconded by Gage to go into executive session to discuss Contracts and Personnel per SDCL 1-25-2. All members present voting aye. Motion carried. The chair declared the executive session closed with no action taken.

ADJOURNMENT:

Moved by Commissioner Fjeldheim, seconded by Dennert to adjourn the Brown County Commission at 10:53a.m. All members present voting aye. Motion carried.

Lynn Heupel, Brown County Auditor

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