

APRIL 18, 2023 – GENERAL MEETING

Meeting called to order by Chairman Sutton at 8:45 A.M. in the Commission Chambers, Courthouse Annex, Brown County, SD. Present were Commissioners Dennert, Fjeldheim, Wiese, Gage, and Sutton. Commissioner Wiese led the Pledge of Allegiance.

APPROVAL OF AGENDA:

Commissioner Gage moved to approve the agenda with amendments, seconded by Wiese. All members present voting aye. Motion carried.

OPPORTUNITY FOR PUBLIC COMMENT:

Scott Meints, Emergency Management (EM) Director gave an update on the river gauges in Brown County. Maple River crested last night. Elm Lake has gone down. The Westport area is still a concern so keeping an eye on that. Ordway, Foot Creek, and Pheasant Lake have crested with no issues at this point. James River has nothing right now but expecting it to peak. Mud Creek in the Groton – Ferney area is causing some problems. There is water on Hwy. 37 south of Groton and it has done some damage to county roads. EM has contacted the State to see if there is any financial assistance to help with this matter.

RECOGNITION OF DEPUTY KURTZ:

Sheriff Dave Lunzman and Chief Deputy Sheriff Jon Lemke wanted to publicly recognize Deputy Kurtz for rescuing a young lady that fell into the James River last summer. Deputy Kurtz received the Medal of Honor at the SD Sheriff's Association and the SD Police Chief's Association last week due to his swift and selfless response.

RETAIL (ON-OFF SALE) WINE & CIDER LICENSE:

Moved by Commissioner Fjeldheim, seconded by Wiese to approve and authorize the Chairman Sutton to sign the application for Retail (On-Off Sale) Wine & Cider License for Parkview Nursery, Inc. at 304 E. Melgaard, Aberdeen, SD – Lot 1, Parkview Nursery Addition to Aberdeen in the NE ¼ of Section 25-T123-R64W of the 5th P.M., Brown County, SD. All members present voting aye. Motion carried.

RETAIL (ON-OFF SALE) MALT BEVERAGE & SD FARM WINE LICENSE:

Moved by Commissioner Wiese, seconded by Gage to approve and authorize the Chairman Sutton to sign the application for Retail (On-Off Sale) Malt Beverage & SD Farm Wine License for Parkview Nursery, Inc. at 304 E. Melgaard, Aberdeen, SD – Lot 1, Parkview Nursery Addition to Aberdeen in the NE ¼ of Section 25-T123-R64W of the 5th P.M., Brown County, SD. All members present voting aye. Motion carried.

SPECIAL MALT BEVERAGE LICENSE HEARING:

Moved by Commissioner Gage, seconded by Wiese to approve and authorize Chairman Sutton to sign the application for Special Malt Beverage for Brown County Fair Foundation, Aberdeen, SD on May 6, 2023, for Dwarfifiers at Holum Expo Building. Sutton abstained from the vote since he is on the Brown County Fair Foundation. All other members voted aye. Motion carried.

BROWN COUNTY FAIR CONTRACT -SANITATION CREW:

Moved by Commissioner Fjeldheim, seconded by Dennert to approve the Fair Boards recommendation to award ACBMSJPK, LLC the Sanitation Crew bid for \$17,000 for 2023. Other bids received were Rico Cleaning Service for \$39,485 and Pam's Cleaning for \$28,770. All members present voted aye. Motion carried.

BROWN COUNTY FAIR CONTRACT – TRASH PICK-UP SERVICES:

Moved by Commissioner Dennert, seconded by Gage to approve the Fair Boards recommendation to award Terry Dosch the Trash Pick-up Service Bid for \$8,900 for 2023 (only bid received). All members present voting aye. Motion carried.

BROWN COUNTY FAIR SPONSORSHIP AGREEMENT:

Commissioner Fjeldheim, seconded by Dennert approved and authorize Chairman Sutton to sign the sponsorship agreement with Hub City Radio to provide Jumbo-Tron/Screens for Entertainment Monday – Saturday. All members present voting aye. Motion carried.

MINUTES:

Moved by Commissioner Wiese, seconded by Gage to approve the General Meeting minutes of April 11, 2023. All members present voting aye. Motion carried.

Moved by Commissioner Gage, seconded by Dennert to approve the Brown County Board of Equalization minutes of April 11, 2023. All members present voting aye. Motion carried.

Moved by Commissioner Dennert, seconded by Gage to approve the Consolidated Board of Equalization minutes of April 11, 2023. All members present voting aye. Motion carried.

CLAIMS/PAYROLL:

Moved by Commissioner Fjeldheim, seconded by Wiese to approve the following claims: Professional Fees: Adamsoft LLC \$2,750.00; Animal Care Clinic \$40.00; Avera Medical Group University Psychiatry Associates \$2,500.00; Avera St. Luke's Hospital \$448.31; Certified Languages International LLC \$785.40; Christy Griffin-Serr Law Office \$7,211.64; City of Winner \$304.00; Cogley Law Office, Prof LLC \$7,211.64; Dakota Group LLC \$2,100.00; Dependable Sanitation \$26,854.20; Dohrer Law Office, PC \$7,211.64; Idemia Identity & Security USA LLC \$2,564.00; Jerald M. McNeary \$7,211.64; Jeremy Lund-Siegel Barnett & Schutz, LLP \$7,211.64; John Noyes-Bantz, Gosch & Cremer \$7,211.64; Kristi Brandt \$166.75; Kuck Law Office \$7,211.64; LexisNexis Risk Data Mgt, LLC \$253.25; Matthew Bender & Co, Inc \$86.08; MOCIC \$150.00; Northeastern Mental Health Center \$3,224.00; Park Dietz & Associates, Inc \$185.63; Saber Shred Solutions, Inc \$3,250.80; Sanford Health Occupational Medicine \$187.00; Sanford Health Pathology Clinic \$800.00; Sanford Health \$658.55; Schroeder Construction Inc \$137,892.06; SD Assoc of Assessing Officers \$940.00; Taliaferro Law Firm, PC \$7,211.64; Thomson Reuters-West Payment Center \$283.30; Tyler Technologies, Inc \$260.00. Publishing: APG Yellowstone News \$32.27; Billings Gazette \$140.69; GateHouse Media South Dakota Holdings, Inc \$801.04; Groton Daily Independent \$310.89. Rentals: Aramark \$225.20; Linde Gas & Equipment Inc \$48.08. Repairs & Maintenance: A-1 Locksmithing \$268.50; Century Business Products \$110.44; Crawford Trucks & Equipment \$2,026.76; Dakota Doors Inc \$632.67; Diamond Mowers LLC \$121.61; Diesel Machinery, Inc \$7,789.50; EcoLab Pest Elimination Division \$264.79; Gary's Auto Body & Accessories \$440.55; Graham Tire Inc \$96.12; Hanlon Brothers, LLC \$7,960.00; Hub City Roofing Inc \$13,000.00; Lien Transportation Company \$2,140.00; Little Falls Machine, Inc \$122.31; Pantorium Cleaners Inc \$235.96; Pomp's Tire Service, Inc \$51.10; RDO Equipment Co \$971.75; Safety Service \$16.50; Schwan Welding \$12,340.00; Sewer Duck, Inc \$500.00; Transource Truck & Equipment, Inc \$165.00; Woodman Refrigeration, Inc \$286.55. Supplies: Advance Auto Parts \$1,501.74; Agtegra Cooperative \$96,568.26; American Alliance of Museums \$300.00; Auto Value Aberdeen \$370.66; Axon Enterprise, Inc \$8,670.00; Bakken Building Maintenance \$250.00; Butler Machinery Company \$5,537.35; Cartney Bearing \$99.78; Century Business Products \$573.81; Cole Paper Inc \$697.31; Crawford Trucks & Equipment \$9,266.54; Dakota Doors Inc \$1,001.50; Dakota Electronics \$90.00; Dakota Fluid Power, Inc \$355.15; Dakota Oil \$597.75; Diamond Mowers LLC \$348.80; Diesel Machinery, Inc \$32,537.15; Farm Power Mfg. \$174.54; Fastenal Company \$278.60; FedEx \$78.49; Geffdog Designs \$323.00; GovConnection, Inc \$364.83; Great Western Tire \$1,499.75; Hanlon Brothers, LLC \$35,271.33; Interstate Battery System of South Dakota \$425.85; Ken's SuperFair Foods \$116.44; Kessler's \$105.16; Leidholdt Tool Sales, LLC \$35.52; Linde Gas & Equipment Inc \$916.94; Little Falls Machine, Inc \$512.89; Mac's Inc-Capital One Trade Credit \$633.77; Menards \$37.86; Midstates Group \$195.16; Mohawk Lifts LLC \$56,236.69; Napa Central \$259.43; NVC \$27.06; Pauer Sound, LLC \$8,330.59; Plumbing & Heating Wholesale, Inc \$144.23; Pomp's Tire Service, Inc \$100.62; Prevention Magazine \$220.00; RDO Equipment Co \$2,176.87; Runnings \$652.81; Safety Service \$79.96; Sander's Sew-N-Vac \$682.00; SD Federal Property Agency \$612.00; Share Corp \$549.60; Sioux Falls Crane & Hoist, Inc \$1,129.30; Thee Glass Doktor, LLC \$426.70; Transource Truck & Equipment, Inc \$1,036.85; Tri State Water \$23.25; WEB Water Bottling Company \$19.50. Travel & Conference: Adelaide Mouna \$313.00; Dave Lunzman \$587.00; Drew Dennert \$257.04; Patti Woods \$54.00; Rachel Kippley \$267.39; Sara Swisher \$182.15; Scott Meints \$54.00. Utilities: CenturyLink \$1,205.85; City of Aberdeen \$1,885.43; City of Hecla \$214.72; Dependable Sanitation \$348.00; Economy Propane, LLC \$1,811.55; James Valley Telecommunications \$209.10; Northern Electric \$1,273.52; Northwestern Energy \$4,594.38; NVC \$4,066.24; Town of Frederick \$76.00; Verizon Wireless \$8,231.07; WEB Water Development Association, Inc. \$103.98. Machinery & Equipment: SD Federal Property Agency \$11,500.00. Others: SD Assoc of County Officials \$1,220.00; SD Dept of Labor and Regulation \$12,014.06; SD Dept of Revenue & Regulations \$983,868.34. Payroll: Commission \$4,615.41; Auditor \$11,137.05; Treasurer \$16,650.48; SA \$30,206.40; Maintenance \$9,032.88; DOE \$16,796.81; ROD \$9,940.37; VSO \$4,254.09; GIS \$2,643.52; IT \$6,317.04; HR \$5,001.68; Sheriff \$43,394.40; Jail \$61,490.55; Coroner \$70.00; Court Security \$7,366.42; JDC/HD \$29,741.31; Welfare \$2,336.49; DPM \$11,573.22; Parks/Fairgrounds \$5,574.73; Fair \$4,107.20; 4-H \$786.80; W & P \$1,418.37; P & Z \$8,232.60; Hwy. \$58,273.49; Dispatch \$32,636.31; EM \$4,933.61; 24/7 Sobriety \$1,256.03; Landfill \$15,828.49; Meal Benefits \$704.00; FICA \$24,091.91; Medicare \$5,634.44; Discovery_HSA \$1,482.96. All members present voting aye. Motion carried.

HR REPORT:

Moved by Commissioner Gage, seconded by Dennert to approve the following Human Resource Report submitted by Human Resources Director, Erica Coughlin to approve hiring the following:

- Everett Krueger as Brown County Jail Detention Officer, FT, starting wage \$20.67/hour; effective April 17, 2023.
- Michael Kenitzer as Brown County Highway, Truck Driver, FT, starting wage \$20.67/hour; effective April 11, 2023.
- Mark Anderson as Brown County Deputy State's Attorney, FT, starting wage \$72,211.12/year; tentatively effective May 1, 2023.
- Return of John Weig as Brown County Fairgrounds seasonal as-needed summer help at \$15.50/hour; effective April 11, 2023.

All members present voting aye. Motion carried.

CLAIM ASSIGNMENTS:

Moved by Commissioner Fjeldheim, seconded by Wiese to authorize and approve the Auditor sign the Claim Assignments against individuals to Credit Collections Bureau for the purpose of collecting liens. All members present voting aye. Motion carried.

WEED & PEST GRANT AGREEMENTS:

Moved by Commissioner Dennert, seconded by Wiese to approve and authorize Chairman Sutton to sign the Weed & Pest Grant agreements for Fiscal Year 2024. All members present voting aye. Motion carried.

TRAVEL REQUESTS:

Moved by Commissioner Wiese, seconded by Fjeldheim to approve the following Travel Requests: Gene Loeschke, Polly Rush, Kathy Fischer and Sarah Swenson (DOE) to attend the 2023 Annual Assessor Conference in Sioux Falls, SD on June 13-16, 2023; Aaron Walberg (VSO) to attend Veteran's Council Meeting in Hot Springs, SD on April 19-20, 2023; Aaron Walberg and Jesse Milbrandt (VSO) to attend SDDVA Mini-Conference in Brookings, SD on April 27, 2023 and Erica Coughlin (HR) to attend SHRM State Conference in Yankton, SD on May 3-5, 2023. All members present voting aye. Motion carried.

LEASE AGREEMENTS:

Moved by Commissioner Gage, seconded by Wiese to approve and authorize the Chairman sign the following lease agreements: Prairie Partners Master Gardener's for lease of Home Arts Building on May 19-20, 2023, for Plant Sale; Shaina Nehls for lease of Richmond Lake Youth Camp on July 28-30, 2023. All members present voting aye. Motion carried.

ABATEMENTS:

Moved by Commissioner Fjeldheim, seconded by Wiese to approve the following abatements for Northwestern Energy for tax year 2023: Parcel #750075 \$35,086.16; Parcel #750085 \$518.29; Parcel #750081 \$1,874.19 and Parcel #750088 \$12,157.02. All members present voting aye. Motion carried.

OTHER BUSINESS: None

EXECUTIVE SESSION: Moved by Commissioner Wiese, seconded by Gage to go into executive session to discuss Contracts, Legal and Personnel per SDCL 1-25-2. All members present voting aye. Motion carried. The chair declared the executive session closed with no action taken.

ADJOURNMENT:

Moved by Commissioner Dennert, seconded by Wiese to adjourn the Brown County Commission meeting at 11:30 a.m. All members present voting aye. Motion carried.

Lynn Heupel, Brown County Auditor

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