DECEMBER 5, 2017 – GENERAL MEETING

Meeting called to order by Commission Chair Kippley at 8:45 A.M. in the Commissioner's Chambers, Courthouse Annex, Brown County, SD. Present were Commissioners Sutton and Fjeldheim. Commissioners Hansen and Fischbach were absent. Commissioner Fjeldheim led the Pledge of Allegiance.

MINUTES:
Moved by Fjeldheim, seconded by Sutton to approve the Joint City/County Meeting Minutes and the General Meeting Minutes of November 28, 2017. All members present voting aye. Motion carried.

CLAIMS:
Moved by Sutton, seconded by Fjeldheim to approve the following claims:
Professional Fees: AMG-UPA $2,250.00; Bantz, Gosch & Cremer $2,811.74; Brick's TV & Appliance $7,933.75; Ryan Dell $1,231.40; Dohrer Law Office $1,005.80; Michelle Gaikowski $178.60; Haar Law Firm $638.26; Helms & Assoc. $16,500.00; Mark Katterhagen $33.00; KCH Law $145.06; Kuck Law Office $4,272.80; Lucy Lewno $297.00; Lincoln Co. Treasurer $308.05; Darcy Lockwood $33.00; Richardson, Wyly, Wise & Sauck $2,088.45; Christy Griffin-Serr Law Office $940.00; Stoddard Law Office $1,875.30; Taliaferro Law Firm $6,960.68.
Publishing: Groton Independent $434.49.
Radios: Joe Embury $52.72.
Repairs & Maintenance: Cass County Heating $16.97; Clark Engineering $20,860.50; Climate Control $91.79; Custom Sheet Metal $112.96; Graham Tire $95.96; House of Glass $4,231.18; Hoven Auto Repair $41.00; Ken's Alignment $2,708.21; NorthStar Safety $11.40; PowerPlan $2,097.41; Ringgenberg Electric $558.65; TrueNorth Steel $561,765.00.
Supplies: A&B Business $134.00; Axon $80.98; Bremer Photography $30.00; Cass County Heating $37.00; Century Business Products $2,556.58; Crawford Trucks & Equip. $2,564.46; Danko $133.90; Digi Security Systems $4,409.33; Fastenal $515.24; Collette Gesinger $199.90; Great Western Tire $5,236.00; Hedahl's Auto Value $37.98; Leidholdt Tool Sales $42.92; Lucy Lewno $12.92; Mac's $9.58; Menards $18.94; Midstates Printing $389.55; Mark Milbrandt $20.05; Moore Medical $33.09; Nat'l 4-H Council $46.75; NCFE – Warner $4,188.18; NorthStar Safety $38.95; PowerPlan $1,608.87; Share Corp. $126.00; TrueNorth Steel $42,865.28.
Travel & Conference: Days Inn $342.00; Sarah Hartje $234.80; Gene Loeschke $189.41; Russell Metz $58.75; Mark Milbrandt $342.00; Derek Ricci $240.00.
Utilities: AT&T $275.70; BDM Rural Water $36.00; CenturyLink $1,003.24; Midcontinent $767.38; NWPS $11,122.84.
Other: Danko $1,450.40. All members present voting aye. Motion carried.

HR REPORT:
Moved by Sutton, seconded by Fjeldheim to approve the following Commission Assistant/HR Office Report, which includes the following personnel changes:

- Approve amending Salary Schedule by changing Labor Grades 3, 4 and 5 from Highway Only to Highway and Landfill Only; and further to move Terry Lout, Landfill employee to new category (Step 6) for 2018.
- Approve increasing base 2018 salary of Brian Bahr, JDC Supervisor by $3000.00.

All members present voting aye. Motion carried.

BCCHC CONTRACT:
Moved by Fjeldheim, seconded by Sutton to approve and authorize the Chair sign Contract with the State of South Dakota for providing community health-nursing services in Brown County for fiscal year 2018 in amount of $18,540.00. All members present voting aye. Motion carried.

ABATEMENTS:
Moved by Sutton, seconded by Fjeldheim to approve the following Abatements: Martin Earl @ $433.81 (mobile home moved); Allison Schmitz @ $798.69 (mobile home moved); John Summers @ $39.09 (mobile home destroyed). All members present voting aye. Motion carried.

SURPLUS PROPERTY:
Moved by Sutton, seconded by Fjeldheim to declare two OKIDATA 320 ML Printers from the Auditor's Office surplus for disposal at the Landfill. All members present voting aye. Motion carried.

NECOG AGREEMENT:
Moved by Sutton, seconded by Fjeldheim to approve and authorize the Chair sign Joint Cooperative Agreement with NECOG for 2018 in amount of $24,344.34. All members present voting aye. Motion carried.

SUBORDINATION AGREEMENT:
Moved by Sutton, seconded by Fjeldheim to approve and authorize the Chair sign Subordination Agreement for a Poor Relief Lien with Plains Commerce Bank on the N ½ of Lot 11 and all of Lots 13 and 15 and the S 17' of Lot 17, James Street Peck's Addition to Columbia, Brown County, South Dakota. All members present voting aye. Motion carried.

SET HEARING DATE 2017 BROWN COUNTY BUDGET SUPPLEMENT:
Moved by Fjeldheim, seconded by Sutton to authorize advertising a public hearing, to be held by the Brown County Commission on the 27th day of December 2017 beginning at 9:05 a.m. in the Brown County Commission Chambers, Courthouse Annex, Aberdeen, SD to consider supplementing the 2017 fiscal year budget, as follows: General Fund – Court Appointed Attorney 101-5.153.422.06 @ $300,000.00; Jail 101-5-212-411 @ $400,000.00, to be funded by undesignated surplus cash in the General Fund #101-5.101.99 @ $700,000.00. Federal/State Grant Fund #234-5.222.426 (POD) @ $649.27, to be funded by undesignated surplus cash in the Fed/State Grant Fund #234-1.101.99. Sobriety Program #248-5.212.411 @ $4,800.00, to be funded by undesignated surplus cash in the 24/7 Sobriety Program Fund #248-1.101.99. Register of Deeds Modernization and Preservation Fund #251-5.163.434 @ $12,712.91, to be funded by undesignated surplus cash in the Register of Deeds Modernization and Preservation Fund #251-1.101.99. All members present voting aye. Motion carried.

APPLICATION FOR OCCUPANCY:
Moved by Sutton, seconded by Fjeldheim to approve and authorize the Chair sign Application, submitted by James Valley Telecommunications for occupancy of Brown County Highway #4 in Sec 16-T126N-R62W, Brown County, SD to provide telecommunications. All members present voting aye. Motion carried.

BR 271 GRANT APPLICATION:
Commissioner Fjeldheim offered the following Resolution:

RESOLUTION #84-17

BRIDGE IMPROVEMENT GRANT PROGRAM
RESOLUTION AUTHOIRZING SUBMISSION OF APPLICATIONS

WHEREAS, Brown County wishes to submit an application for consideration of award for the Bridge Improvement Grant Program:

STRUCTURE NUMBER AND LOCATION: #07-200-184 located 4.0 miles North of Columbia (BR271), and

WHEREAS, Brown County certifies that the project is listed in the county's Five-Year County Highway and Bridge Improvement Plan, and

WHEREAS, Brown County agrees to pay 50% match on the Bridge Improvement Grant funds, and

WHEREAS, Brown County hereby authorizes the Bridge Improvement Grant application and any required funding commitments.

NOW, THEREFORE BE IT RESOLVED that the South Dakota Department of Transportation be and hereby is requested to accept the attached Bridge Improvement Grant application.

Dated at Aberdeen, SD this 5th day of December 2017.

Seconded by Commissioner Sutton. Roll call vote: Commissioners Hansen-absent, Sutton-aye, Fischbach-absent, Fjeldheim-aye, Kippley-aye. Resolution adopted.

HIGHWAY UPDATE:
Dirk Rogers, Highway Superintendent presented department update and list of anticipated equipment purchases to be made in 2018.

VEHICLE DISCUSSION:
Michael Hauke, Director of Equalization discussed the condition of one of the County vehicles used by the department and requested permission to purchase a replacement. No action was taken at this time.

EMPLOYEE LEAVE:
Moved by Sutton, seconded by Fjeldheim to approve vacation and sick leave accrual benefits for the full-time Attorney's employed at the States Attorney's Office, effective January 1, 2018; and further set the beginning balances, as follows: Karly Winter, Ryan Vogel, Ernest Thompson and Brittany O'Day – 80 hours sick leave and 80 hours vacation leave each and Ross Aldentaler – 36 hours sick leave and 28 hours vacation leave; and further allow each of the above employees to waive into the sick leave bank. All members present voting aye. Motion carried.

COURTROOM SECURITY:
Commission Chair Kippley read an Order from the judicial officers of the Fifth Judicial Circuit requiring the Sheriff or his designee to attend all sessions of court, effective February 5, 2018. After discussion no action was taken at this time.

EXECUTIVE SESSION:
Moved by Sutton, seconded by Fjeldheim to go into executive session to consult with attorney, per SDCL 1-25-2(3) with Larry Lovrien, Chris White, Gary Vetter, Mark Milbrandt and Tom Schmitt in attendance; and to discuss personnel, per SDCL 1-25-2(1) with Larry Lovrien, Chris White and Gary Vetter in attendance. All members present voting aye. Motion carried.

The Chair declared the executive session closed, with no action taken as a result of the discussion.

E30 FUEL:

Moved by Fjeldheim, seconded by Sutton to approve and authorize the use of E-30 Fuel for any county employee driving a gasoline-fueled county vehicle (newer than 2004), effective January 1, 2018. All members present voting aye. Motion carried.

ADJOURNMENT:
Moved by Fjeldheim, seconded by Sutton to adjourn the Brown County Commission at 10:28 a.m. All members present voting aye. Motion carried.

Maxine Fischer, Brown County Auditor

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