JUNE 13, 2017 – GENERAL MEETING

Meeting called to order by Commission Chair Kippley at 8:45 A.M. in the Commissioner's Chambers, Courthouse Annex, Brown County, SD. Present were Commissioners Hansen, Sutton, Fischbach and Fjeldheim. Commissioner Kippley led the Pledge of Allegiance.

MINUTES:
Moved by Hansen, seconded by Fischbach to approve the General Meeting Minutes of June 6, 2017. All members present voting aye. Motion carried.

CLAIMS:
Moved by Sutton, seconded by Fjeldheim to approve the following claims:
Payroll: Commission $5,289.97; Auditor $8,053.52; Treasurer $13,786.70; States Attorney $21,509.55; SVAWA Grant $1,282.08; Maintenance $7,192.48; Assessor $13,776.87; Register of Deeds $9,277.35; Veterans Service Office $4,199.78; GIS $2,301.47; Information Technology $7,646.03; Human Resources $3,088.06; Sheriff Admin $36,477.93; Jail $50,973.94; JDC $22,318.38 Welfare Office $3,665.57; Museum $8,214.10; Parks & Fairgrounds $6,776.45; Fair Board $3,695.61; 4-H $582.40; Weed $5,480.83; Planning and Zoning $1,866.02; Highway $50,072.51; Communications $20,701.00; Emergency Management $3,960.14; Teen Court $404.98; 24/7 $3,237.57; Landfill $15,577.06.
Matching Benefits: FICA $19,610.75; Medicare $4,586.30.
Professional Fees: Avera St. Luke's $3,497.50; Rene Axness $200.00; Brick's TV & Appliance $1,972.50; Certified Languages $1,003.20; Ryan Dell $902.40; Dohrer Law Office $282.00; Carol Erdmann $200.00; Dolly Evans $205.00; Bonnie Fisher $60.00; Marilyn Flemmer $60.00; Kay Frederick $60.00; Jeanette Gollnick $205.00; Ardys Gosch $205.00; Helms & Assoc. $330.00; Sally Hofer $200.00; Elaine Huff $200.00; Interprecorps $172.00; Yolonda Jahraus $180.00; Cindy Jung $200.00; Kuck Law Office $2,224.20; LexisNexis $79.50; Lincoln Co. Treasurer $135.90; Donna Marmorstein $200.00; Midstates Printing $500.00; Evangeline Miller $60.00; Dennis Nelson $200.00; Dorothy O'Keefe $200.00; Richardson, Wyly, Wise & Sauck $2,952.80; Rogers Law Office $756.00; Sanford Health Occupational Medicine $100.00; Schriver's Memorial Mortuary $1,700.00; SD Dept. of Revenue & Regulation $794,017.53; Christy Griffin-Serr Law Office $629.50; Geri Sillman $180.00; Evalyn Smith $200.00; Taliaferro Law Firm $3,252.20; Kathryn Vitense $60.00; Barbara Walker $200.00; Yankton Co. Sheriff Office $100.00; Yankton Co. Treasurer $1,744.90; Luther Yellow Robe $3,000.00.
Publishing: Aberdeen American News $181.98.
Rentals: Dakota Electronics $331.00.
Repairs & Maintenance: Custom Sheet Metal $193.35; Dakota Electronics $306.00; DMI $3,518.23; E & R Industrial Sales $61.02; Farnam's $86.99; Fire Safety First $174.10; G & K Services $266.28; Gillund Enterprises $6.00; Hedahl's Auto Value $21.90; Helms & Assoc. $1,560.00; Hoven Auto Repair $3,070.62; Huff Construction $975.00; Kenneth Jacobson $1,080.00; Ladner Electric $53,194.86; Lien Transportation $103,638.30; North Central Rental $20,448.00; Pauer Sound & Music $1,700.00; Pierson-Ford $125.88; PowerPlan $500.84; Quality Welding $38.00; Sheehan Mack $29,457.00; Steven Lust Auto $441.40; Walth Safety Service $225.00; Woodman Refrigeration $654.10.
Supplies: Advance Auto $1,699.31; Ameripride $178.68; Butler Machinery $191.32; Cartney Bearing $374.69; Cash-Wa $6,169.60; Century Business Products $791.89; Dakota Electronics $1,716.12; Dakota Oil $356.80; Dean Foods $727.28; DMI $103.01; E & R Industrial Sales $175.60; Earthgrains $1,022.09; Farnam's $151.86; Fasco $1,249.00; Geffdog $76.26; Gillund Enterprises $198.00; GovConnection $483.18; Hedahl's Auto Value $195.74; House of Glass $24.18; J & K Painting $363.30; Kessler's $27.58; Lien Transportation $143,789.25; Marco $32.64; Menards $511.17; Midstates Printing $193.63; NCFE – Warner $8,565.12; Nelson Sales & Service $295.91; Network Services $2,040.31; PowerPlan $952.22; Quality Welding $3.00; Running's $151.90; SD Federal Property $20.00; Sewing Shoppe $36.00; Sheehan Mack $5,938.25; Steven Lust Auto $358.85; Taylor Laundry $123.50; Van Diest Supply $8,154.75; Walth Safety Service $290.24; Web Water Bottling Co. $26.00; West Payment Center $793.70.

Travel & Conference: Days Inn-Pierre $57.00; Days Inn-Brookings $522.00; Kay Frederick $10.34.
Utilities: Aberdeen City Treasurer $1,611.61; City of Hecla $170.24; NWPS $1,457.46; NVC $2,979.56; Town of Frederick $48.00; Web Water Development $71.33.
Other: Kathy Baer $49.38.
Machinery & Equip.: DMI $22,220.00. All members present voting aye. Motion carried.

HR REPORT:
Moved by Fischbach, seconded by Hansen to approve the Commission Assistant/HR Office Report, which includes the following personnel changes:

- Approve the following Employee Step Increases, effective June 18, 2017: Cindy Meyers @ $17.23 per hour, Damian Bahr @ $23.54 per hour, Tracy Madsen @ $17.62 per hour, Cindy Eppard @ $16.60 per hour, Barry Kusler @ $20.97 per hour; Jennifer White @ $18.21 per hour; Kurt Pigors @ $20.46 per hour; Keith Baker @ $20.95 per hour; Joe Adam @ $22.05 per hour; Polly Rush @ $20.61 per hour; Jaclyn Nagel @ $16.51 per hour, Sarah Hartje @ $14.83 per hour.
- Authorize payment of retirement award per policy D-3 Retirement for Donald Fischer in amount of $150.00 before taxes as requirements were met.
- Approve hiring September Dick and Nicole Bootz as full-time Dispatchers, effective June 26, 2017 @ $16.14 per hour.

All members present voting aye. Motion carried.

SHERIFF REPORTS:
Moved by Fischbach, seconded by Sutton to approve the following May 2017 Sheriff Reports: Incidents and offenses, Prisoner care, JDC, and Money deposited with the County Treasurer. All members present voting aye. Motion carried.

AUDITORS REPORT OF ACCOUNT:
Moved by Fjeldheim, seconded by Sutton to approve the May 2017 Auditor's Report of Account with the County Treasurer in total amount of $20,503,432.95 (total amount of actual cash @ $3,599.23, Cash items (bad checks) @ $1,400.77, US Bank @ $37,136.28, Dacotah Bank @ $12,084,626.90, Petty Cash/Change Funds @ $2,500.00, Fund Investments @ $8,374,169.77). All members present voting aye. Motion carried.

BINGO APPLICATION:
Moved by Fjeldheim, seconded by Hansen to approve and authorize the Chair to sign the following application, submitted by the Elm Lake Association to conduct bingo every other Thursday at the Elm Lake Resort. All members present voting aye. Motion carried.

HLS PROPERTY TRANSFERS:
Moved by Sutton, seconded by Fjeldheim to approve and authorize the Chairman sign the following 2016 Homeland Security Equipment Transfer Documents: Hecla Fire Department (3 SCBA); Groton Fire Department (3 SCBA); Columbia Fire Department (3 SCBA); Frederick Fire Department (1 SCBA); Aberdeen Rural Fire Department (3 SCBA); Aberdeen Fire & Rescue (3 SCBA); Warner Fire Department (3 SCBA); Claremont Fire Department (3 SCBA); Stratford Fire Department (3 SCBA). All members present voting aye. Motion carried

CHANGE FUND:
Moved by Fjeldheim, seconded by Hansen to increase the existing Change Fund for the Brown County Landfill from $300.00 to $400.00. All members present voting aye. Motion carried.

LEASE AGREEMENTS:
Moved by Sutton, seconded by Fischbach to approve and authorize the Chair sign the following agreements: Jamie Hart for lease of the Club House on Jun 17-18, 2017 (Olive Grove Golf Course

obtained alcohol license for event); Trinity Lutheran Church for lease of one stage on July 22-23, 2017. All members present voting aye. Motion carried.

FAIR CONTRACT:
Moved by Sutton, seconded by Fischbach to approve and authorize the Chair sign the following contract for the 2017 Brown County Fair: Andy Drangstveit @ $350.00 (voiceover work). All members present voting aye. Motion carried.

DROUGHT DISASTER DECLARATION:
Commissioner Sutton offered the following Resolution:

RESOLUTION #38-17
DROUGHT DISASTER DECLARATION

WHEREAS, Brown County continues to suffer from a lack of moisture resulting in a natural disaster in the form of agricultural drought conditions, resulting from inadequate winter snowfall, inadequate rainfall, desolating winds, and late frost conditions; and

WHEREAS, the Board of County Commissioners believe that said drought conditions constitute a natural disaster of such severity and magnitude that effective response is beyond the capabilities of this County, and there is no emergency plan available to alleviate the damage and economic chaos resulting from these conditions; and

WHEREAS, Brown County does not have the financial resources to respond to this disaster; and

WHEREAS, the Board of Commissioners of Brown County is well aware that sparse pastures and lack of forage crops is necessitating the reduction and disposal of livestock herds; and

WHEREAS, the Board of Commissioners of Brown County is aware that row crops are stressed from lack of rain and yields will be impacted; and

NOW THEREFORE BE IT RESOLVED, the Board of Commissioners of Brown County, South Dakota, declare a natural disaster drought emergency; and

IT IS FURTHER RESOLVED, we, the Board of Commissioners of Brown County respectfully petition the Governor of the State of South Dakota to declare a Secretarial Disaster Declaration to exist in Brown County.

Adopted this 13th day of June 2017.

Seconded by Commissioner Fischbach. Roll call vote: Commissioners Hansen-aye, Sutton-aye, Fischbach-aye, Fjeldheim-aye, Kippley-aye. Resolution adopted.

APPLICATIONS FOR OCCUPANCY:
Moved by Fischbach, seconded by Sutton to approve the following applications, submitted by James Valley Communications for occupancy of the following: Hwy#13 in Sec 35-T124N-R64W; Hwy #10 in Sec 36-T124N-R64W; Hwy #13 in Sec 1-T123N-R64W; Hwy #13 in Sec 6/5/4-T123N-R63W; Hwy #4 in N ½ Sec 6-T123N-R63W of the 5th P.M., Brown County, SD to provide telecommunications. All members present voting aye. Motion carried.

Moved by Fjeldheim, seconded by Hansen to approve the following applications, submitted by James Valley Communications for occupancy of the following: Hwy#9 in Sec 14-T125N-R64W; Hwy #9 in Sec

15/16/17/18/13-T125N-R64/65W; Hwy #6 in Sec 13/24/25-T125N-R65W of the 5th P.M., Brown County, SD to provide telecommunications. All members present voting aye. Motion carried.

NACO CREDENTIALS:
Moved by Hansen, seconded by Fjeldheim to authorize the Chair sign NACO Credentials Certificate for Duane Sutton to represent Brown County at the upcoming NACO Convention to be held in Columbus, Ohio. Gary Vetter will also be attending. All members present voting aye. Motion carried.

GUARDRAIL:
Moved by Sutton, seconded by Fischbach to authorize guardrail be placed next to building owned by Gary Fischer on Railroad Avenue; and further research who is liable for building damage that occurred during snow removal. All members present voting aye. Motion carried.

ADJOURNMENT:
Moved by Sutton, seconded by Fjeldheim to adjourn the Brown County Commission at 9:15 a.m. All members present voting aye. Motion carried.

Maxine Fischer, Brown County Auditor

Published once at the total approximate cost of $_____.