

**Brown County Highway Department
Application for Permit to Construct Access Approach**

The undersigned hereby makes application for permission to construct an access approach described as:

Section _____ Township _____ Range _____

County Highway: _____ Approximate location: _____

For the purpose of serving: _____

The approach is to be constructed to a width of not less than 24' at the tops of the approach with a slope of 4:1 ratio. A _____" (inch) diameter by _____ (foot) in length culvert will be required if so designated by the Brown County Highway Department Superintendent: **A culvert will be required unless the approach is located on a hill (breakpoint).** Other requirements: _____

Special Note: All approach work must be completed within 1 year from date of application or a new application must be made.

If two (2) similar approaches are to be constructed, they must be a minimum of five hundred feet (**500'**) apart and standard ditch section maintained between approaches.

I, the undersigned, request permission to construct an access approach on public right-of-way at the above location subject to the rules and regulations set forth. It is understood that the construction of the approach be in a safe manner so as not to interfere with or endanger public travel and to perform all work in a workmanlike manner using materials acceptable to the Brown County Highway Department Superintendent and that the right-of-way will be cleaned and left in a condition equal to or better than the original condition. The construction and furnishing of the culvert needed, and any other materials needed will be done by the applicant and at his own expense and also the work is to be done under the supervision and to the satisfaction of the Brown County Highway Department Superintendent. Applicant accepts all responsibility of damages, expenses, claims, and all liabilities of work or existence of said approach. Applicants must notify the Brown County Highway Department Superintendent when the approach is finished, so it can be inspected.

_____ **\$50.00 Fee** (please attach copy of check)
Print Name

_____ Check # _____ Date _____
Address

_____ Receipt # _____
City/State/Zip

_____ Date _____
Phone/Cell Phone

Applicants Signature

Culvert Required: _____ Yes _____ No

_____ Date _____

Brown County Highway Superintendent Signature

Remarks: _____

_____ Date _____

Planning & Zoning Commission Signature

The approach permit is granted with the conditions stated herein this _____ day of _____, 20__.

Section 4.2208 – Approach Permit

No approach shall be constructed upon any County Road or Highway without an approach permit issued by the Zoning Administrator. No approach permit shall be issued by the Zoning Administrator except in conformity with the below criteria, unless he/she received a written order from the Board of Adjustment in the form of a variance as provided by this Ordinance.

The Criteria for Approaches Shall:

- Have no two (2) approaches closer than five hundred (500') feet apart.
- Not to be located on the crest of a hill nor other location where sight visibility will be impaired.
- Have a slope of four (4) to one (1).
- Have a minimum driving width of twenty-four (24') feet.
- Require the final approval of the Brown County Highway Department Superintendent is a culvert is to be installed.

APPLICATION FOR VARIANCE FROM ZONING ORDINANCE

Brown County
State of South Dakota

Date: _____

To: Brown County Planning and Zoning Commission

The undersigned do hereby request a variance from the Brown County Zoning Ordinance to build (an) (a) _____ off Brown County Road _____.

Approach would be located in the _____

Reason: _____

Date: _____
Owner's Signature

Date: _____
Agent's Signature

Inspection Report: _____

Planning Commission Action: _____

Date: _____
Planning Commission Chairman Signature