

FEBRUARY 27, 2024 – GENERAL MEETING

Meeting called to order by Chairman Sutton at 8:45 A.M. in the Commission Chambers, Courthouse Annex, Brown County, SD. Present were Commissioners Dennert, Fjeldheim, Gage, Sutton, and Wiese. Commissioner Fjeldheim led the Pledge of Allegiance.

APPROVAL OF AGENDA:

Commissioner Wiese moved to approve the agenda, seconded by Gage. All members present voting aye. Motion carried.

OPPORTUNITY FOR PUBLIC COMMENT: None

ORDINANCE #266 – SECOND READING/ADOPTION

Moved by Commissioner Fjeldheim, seconded by Dennert to adopt Ordinance #266. Applicant Alvin & Nancy Haugen to rezone from Mini-Agriculture District (M-AG) to Lake Front Residential (R-3) to bring this parcel into compliance for its current use: Lot 2, “Brock Fischer First Richmond Lake Addition” in the NE ¼ of Section 23-T124N-R65W of the 5th P.M., Brown County, South Dakota (127277 West Shore Drive; Ravinia Twp.). All members present voting aye. Motion carried.

TRANSFER OF RETAIL (ON-OFF SALE) MALT BEVERAGE & SD FARM WINE LICENSES:

Moved by Commissioner Fjeldheim, seconded by Dennert to approve the transfer of following licenses: RETAIL (ON-OFF SALE) MALT BEVERAGE & SD FARM WINE LICENSE: Stacy Gossman, DBA: Head East to transfer to G & T Gaming, Inc. DBA: Dakota Players Club-BC located at 5759 Hwy. 12 E. Ste. 2 – Lot 1B Gossman 1st Addition, Kessler’s Outlot 1, S ½ Sec 15-T123-R63W of 5th P.M., Brown County, SD. All members present voting aye. Motion carried.

Moved by Commissioner Gage, seconded by Wiese to approve the transfer of following license: RETAIL (ON-OFF SALE) MALT BEVERAGE & SD FARM WINE LICENSE: Stacy Gossman, DBA: West Bound to transfer to G & T Gaming, Inc. DBA: Dakota Players Club-BC located at 5759 Hwy. 12 E. Ste. 3 – Lot 1B Gossman 1st Addition, Kessler’s Outlot 1, S ½ Sec 15-T123-R63W of 5th P.M., Brown County, SD. All members present voting aye. Motion carried.

Moved by Commissioner Wiese, seconded by Dennert to approve the transfer of following license: RETAIL (ON-OFF SALE) MALT BEVERAGE & SD FARM WINE LICENSE: Stacy Gossman, DBA: Up North to transfer to G & T Gaming, Inc. DBA: Dakota Players Club-BC located at 5759 Hwy. 12 E. Ste. 4 – Lot 1B Gossman 1st Addition, Kessler’s Outlot 1, S ½ Sec 15-T123-R63W of 5th P.M., Brown County, SD. All members present voting aye. Motion carried.

WEBSITE UPDATE:

Joe Adam, IT Support Specialist met with the Commission to give them an update on the new Brown County website. Joe would like to have the new site go live in March. The Department Heads will be able to maintain their own page(s). They are still working with Spillman to do the Inmate list so that may need to be added later. Due to the amount of spoofing and/or phishing e-mails some departments currently receive IT plans to leave the contact us off some of the pages unless the Department Head chooses to have it than we have a CAPTCHA, so we know if they are Human. The new logo was designed by McKenzie Bierman from the Fair Office.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) – DRAWDOWN REQUEST #5:

Moved by Commissioner Wiese, seconded by Gage to approve and authorize Chairman Sutton to sign the Drawdown Request #5 for a total of \$82,908.39. All members present voting aye. Motion carried.

MINUTES:

Moved by Commissioner Fjeldheim, seconded by Wiese to approve the February 20, 2024 General Meeting Minutes. All members present voting aye. Motion carried.

CLAIMS/PAYROLL:

Moved by Commissioner Gage, seconded by Wiese to approve the following claims/payroll:

CLAIMS: Insurance: SD Assoc of County Commissioners \$2,949.00. Professional Fees: Brown County Bar Association \$120.00; Brown County Treasurer \$26.70; CenturyLink-Lumen \$189.55; CIOX Health \$55.35; Dependable Sanitation, Inc \$27,115.20; Horizon Health Care, Inc \$2,070.86; Kristi Brandt \$425.20; Mellette County \$268.00. Publishing: Groton Daily Independent \$301.05. Rentals: Advantage Self Storage \$276.00. Repairs & Maintenance: Dakota Doors Inc \$86.73; House of Glass \$352.61; K&S Plumbing, Inc \$1,103.60; Lien Transportation Company \$270.00; Motorola Solutions, Inc \$41,099.87; North Central Steel Systems \$117,130.87; Quality Welding, Inc \$38.00; Sherwin Williams \$31.19; Steven Lust Automotive \$173.33; Whitmore Inc \$100.00. Supplies: Advance Auto Parts \$668.91; Amazon Capital Services, Inc \$379.44; Aramark \$123.43; Avera LTC Pharmacy Aberdeen \$1,504.88; Bob Barker Company Inc \$153.61; Borns Group \$2,959.00; Century Business Products \$359.03; Charm-Tex, Inc \$214.80; Dakota Ink and Toner \$101.74; DiscountCell LLC \$10,334.00; Geffdog Designs \$60.00; Karen Swank \$67.50; Leidholdt Tool Sales, LLC \$892.15; McLeod's Printing & Office Supply \$268.02; Menards \$400.07; Plumbing & Heating Wholesale, Inc \$669.17; Schwan Welding \$160.03; Whitmore Inc \$1,364.52. Travel & Conference: Brandon Duxbury \$40.00; Chris Hemen \$80.00; City of Aberdeen-Police Department \$196.05; Dean Zumbaum \$28.00; Jerry Lehrkamp \$80.00; John Florey \$28.00; Joshua Ulmer \$28.00; Mike Rohrbach \$80.00; Patricia Kendall \$40.00; SD Assoc of County Officials \$500.00; SDAE4-HP \$65.00. Utilities: CenturyLink \$0.72; City of Hecla \$218.11; Montana-Dakota Utilities Co \$46.48; Northern Electric \$37.22; Northwestern Energy \$4,201.93; Verizon Wireless \$160.04. Others: WEX Health Inc \$3,000.00.

PAYROLL: Commission \$4,753.89; Elections (Voucher) \$1,834.40; Auditor \$9,850.84; Treasurer \$17,131.86; SA \$35,437.50; Maintenance \$11,875.07; Assessor \$17,373.47; Register of Deeds \$10,406.83; VSO \$4,485.23; GIS \$2,790.90; IT \$9,172.67; HR \$4,960.64; Sheriff \$51,940.13; Jail \$73,037.65; Coroner \$648.00; Court Security \$7,665.76; JDC \$31,067.60; Welfare \$2,466.75; Museum \$12,629.14; Parks/Fairgrounds \$5,191.96; Fair Board \$4,336.34; 4-H \$830.80; Weed \$1,117.37; Planning & Zoning \$7,635.85; Highway \$56,587.41; Dispatch \$34,036.71; Emergency \$5,157.31; 24/7 Sobriety \$2,545.25; Landfill \$17,760.99; FICA \$26,381.71; Medicare \$6,169.97; Discovery-HSA \$1,790.95; Health Insurance-Wellmark BCBS \$128,632.77; Dental Insurance-Delta \$8,539.32; Life Insurance-Dearborn \$1,082.90; Retirement-SDRS \$57,015.59. All members present voting aye. Motion carried.

HR REPORT:

Moved by Commissioner Wiese, seconded by Dennert to approve the following Human Resource Report submitted by Human Resources Director, Allison Tunheim:

- Transfer of Emily Jacobs from FT Brown County Jail Detention Officer to PT Brown County Jail Detention Officer; effective March 3, 2024.
- Hiring of Xavier Gulden as Brown County Landfill Grounds Worker, PT; starting wage \$19.11/hr.; effective March 4, 2024.

All members present voting aye. Motion carried.

TRAVEL REQUESTS:

Moved by Commissioner Gage, seconded by Wiese to approve the following travel request: Mike Scott, Toby Stugelmeyer, Jason Kallenberger and Jarell Arndt. Landfill to go to Federal Surplus in Huron on February 27th or 28th (depending on the weather). All members present voting aye. Motion carried.

LEASE AGREEMENT:

Moved by Commissioner Fjeldheim, seconded by Dennert to approve and authorize Chairman Sutton to sign the following lease agreement: Mosbrucker Rodeo for lease of Holum Expo Building and Expo Addition on April 12, 2024 for Bull Riding. All members present voting aye. Motion carried.

CLAIM ASSIGNMENTS:

Moved by Commissioner Wiese, seconded by Gage to authorize and approve the Auditor sign the Claim Assignments against individuals to Credit Collections Bureau for the purpose of collecting liens. All members present voting aye. Motion carried.

PLATS:

Resolution #13-24

Commissioner Dennert brought the following resolution "Be it resolved by the County Commission of Brown County, South Dakota, that the plat showing "Tunby Addition in the N ½ of Section 14, Township 126 North,

Range 61 West of the 5TH P.M., Brown County, South Dakota” having been examined is hereby approved in accordance with the provisions of SDCL of 1967, Chapter 11-3, and any amendments thereof.” Seconded by Wiese. All members present voting aye. Motion carried.

Resolution #14-24

Commissioner Dennert brought the following resolution “Be it resolved by the Board of County Commission of Brown County, South Dakota, that the plat showing Warner Dairy First Addition in the E ½ SW ¼ of Section 7-T121N-R63W of the 5TH P.M., Brown County, South Dakota” having been examined is hereby approved in accordance with the provisions of SDCL 11-3, and any amendments thereof.” Seconded by Wiese. All members present voting aye. Motion carried.

ABATEMENTS/REFUNDS:

Moved by Commissioner Fjeldheim, seconded by Wiese to approve the following abatements: for Aberdeen School District for tax year 2024: Parcel #31191 \$83.36; Hart Family Coffee LLC: Parcel #31192 \$187.56; Multiple Parcels for Solid Waste \$4700.00; Solid Waste Sales Tax \$197.40 (full list on file at the Auditor’s Office): and refunds for Parcel #9021 \$41.68; Parcel #9271 \$41.68; Parcel #13279 \$41.68; Parcel #9134 \$62.52. All members present voting aye. Motion carried.

AUDITOR’S REPORT OF ACCOUNTS FOR DECEMBER 2023 & JANUARY 2024:

Moved by Commissioner Dennert, seconded by Wiese to approve the Auditor’s Report of Accounts for December 2023 and January 2024 as follows: December 2023 - Total Cash and Checks on Hand \$7,700.00; Total Checking Account Balances \$22,883,750.80; Total Savings Account Balances \$1,225,447.42; Total Certificates of Deposit \$5,513,982.63; Grand Total Cash & Balances \$29,630,880.85. General Fund Cash and Investment Balances by Funds: General Fund \$21,040,799.10; Road & Bridge Fund \$85,596.41; Road & Bridge Fund-restricted \$231,883.27; 911 Service \$460,093.42; Emergency & Disaster \$87,428.47; Domestic Abuse \$679.84; Teen Court \$0.00; Grant \$32.11; SA Grants \$49,878.32; Truancy Court 221.23; Richmond Youth Camp \$0.00; 24/7 Sobriety \$281.62; ROD M&P \$106,512.53; American Rescue Plan Federal Grant \$0.00; Rural Access Infrastructure \$383,322.39; TIF Debt Service \$3,108.59; Landfill + cash change \$6,250,229.38; Landfill – restricted \$1,588,356.41; Trust and Agency Funds \$1,162,697.44; Grand Total General Fund Cash & Investments \$29,630,880.85. January 2024 - Total Cash and Checks on Hand \$7,700.00; Total Checking Account Balances \$25,919,393.13; Total Savings Account Balances \$1,225,447.42; Total Certificates of Deposit \$5,513,982.63; Grand Total Cash & Balances \$32,666,523.18. General Fund Cash and Investment Balances by Funds: General Fund \$20,587,826.29; Road & Bridge Fund \$1,663,541.50; Road & Bridge Fund-restricted \$231,883.27; 911 Service \$365,239.29; Emergency & Disaster \$57,201.50; Domestic Abuse \$592.46; Grant \$32.11; SA Grants \$49,972.42; Truancy Court 221.23; 24/7 Sobriety (\$4,360.34); ROD M&P \$89,835.91; Rural Access Infrastructure \$383,322.39; TIF Debt Service \$3,108.59; Landfill + cash change \$5,320,224.46; Landfill – restricted \$1,588,356.41; Trust and Agency Funds \$4,149,765.38; Grand Total General Fund Cash & Investments \$32,666,523.18. All members present voting aye. Motion carried.

OTHER BUSINESS: None

EXECUTIVE SESSION:

Moved by Commissioner Gage, seconded by Dennert to go into executive session to discuss Contracts & Personnel per SDCL 1-25-2. All members present voting aye. Motion carried. The chair declared the executive session closed with no action taken.

Moved by Commissioner Dennert, seconded by Wiese to approve the contracts for the 2024 Brown County Fair (names confidential until official press release). All members present voting aye. Motion carried.

ADJOURNMENT:

Moved by Commissioner Wiese, seconded by Gage to adjourn the Brown County Commission at 12:16 p.m. All members present voting aye. Motion carried.

Lynn Heupel, Brown County Auditor

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