

JUNE 18, 2024 – GENERAL MEETING

Meeting called to order by Chairman Sutton at 8:45 A.M. in the Commission Chambers, Courthouse Annex, Brown County, SD. Present were Commissioners Dennert, Fjeldheim, Gage, Sutton and Wiese. Commissioner Dennert led the Pledge of Allegiance.

APPROVAL OF AGENDA:

Commissioner Wiese moved to approve the agenda, seconded by Dennert. All members present voting aye. Motion carried.

AWARD PRESENTATION:

Scott Meints, Emergency Management Director and Sheriff Dave Lunzman presented the Brown County Citizen Valor Award to Joel Carda for assisting a deputy with a belligerent, non-compliant driver during a traffic stop on May 29, 2024.

OPPORTUNITY FOR PUBLIC COMMENT: None

AREA IV SENIOR NUTRITION:

Marla Kiesz, Executive Director for Area IV Senior Nutrition met with the Commission to inform them about the program and requesting \$8,000 for 2025 Budget. Marla shared that they have 22 sites that provide meals to Seniors in NE Area of SD that they cover. There is no income limit but the individual needs to be age 60 or over; thus far for their 2024 Fiscal Year they have served 255,000 meals. Marla also shared that 60% of their funding comes from donations; 40% comes from State Funds which is why she is asking for an increase due to it being harder to find volunteers; increase in pay for staff and mileage.

ORDINANCE #271 - FIRST READING:

Moved by Commissioner Wiese, seconded by Gage to approve the First Reading of Proposed Ordinance #271. Applicants Morgan & Jackie Beving to rezone from Agriculture Preservation District (AG-P) to Mini-Agriculture District (M-AG) to bring these parcels into compliance for their current use. Proposed Lot 1, “Beving Addition” in the W ½ of the NE ¼ of Section 35-T123N-R65W of the 5th P.M., Brown County, South Dakota (37865 135th Street, Mercier Twp.). All members present voting aye. Motion carried.

ORDINANCE #272 – FIRST READING:

Moved by Commissioner Fjeldheim, seconded by Wiese to approve the First Reading of Proposed Ordinance #272. Applicant Julie Lillis to rezone from Agriculture Preservation District (AG-P) to Mini-Agriculture District (M-AG) to bring these parcels into compliance for their current use. Proposed Lot 2A, “Jackson and Karlen’s Third Subdivision” in the NW ¼ & the N ½ of the SW ¼ of Section 33-T125N-R62W of the 5th P.M., Brown County, South Dakota (12342 396th Avenue, Columbia Twp.). All members present voting aye. Motion carried.

2024-2025 ROBERTS COUNTY JAIL BED PER DIEM CONTRACT:

Moved by Commissioner Wiese, seconded by Fjeldheim to approve and authorize Chairman Sutton to sign the 2024-2025 Roberts County Jail Contract at the rate of \$115.00 per day for adult prisoners and \$315.00 per day for juvenile prisoners housed by Roberts County. All member present voting aye. Motion carried.

RESOLUTION TO CREATE A COUNTY ROAD & BRIDGE LEVY:

Commissioner Dennert offered the following Resolution:

**RESOLUTION #31-24
RESOLUTION TO CREATE A COUNTY ROAD & BRIDGE LEVY**

THE GOVERNING BOARD OF BROWN COUNTY, SD desires to properly maintain, repair, construct and reconstruct and improve roads and bridges in Brown County in order to benefit and preserve the welfare of Brown County residents and taxpayers in the long term. Law now permits the governing board of said entity to establish a tax amount which may be levied, and such amount can increase each year with the amount of inflation and new construction. All property within the county must pay the Road & Bridge Levy. However, 25% of the taxes generated by the property within a city will be remitted back to that city for their own bridge and street purposes. Therefore, the board does now establish a base property tax in the amount of \$2,167,872.79 (.40/1000) starting

with calendar year 2024 taxes payable in the calendar year 2025. This action has been taken by the board and approved by at least two-thirds vote of the board.

This decision may be referred to a vote of the people upon a petition signed by at least five percent of the registered voters in the district and filed with the governing body within twenty days of the first publication of this decision.

Unless this action is referred to a vote of the people and reversed by such vote, this resolution authorizes the county auditor to spread a levy to raise tax dollars in the above stated amount, allowing for percentage increases from inflation and new construction in subsequent years.

Dated this 18th day of June, 2024.

Seconded by Commissioner Wiese.

Roll call vote: Dennert-aye; Fjeldheim-aye; Wiese-aye; Gage-aye; Sutton-aye. Resolution adopted.

RESOLUTION OF SUPPORT SD PUBLIC ASSURANCE ALLIANCE (SDPAA) BOARD MEMBER:
Commissioner Fjeldheim offered the following Resolution:

RESOLUTION #32-24
RESOLUTION OF SUPPORT SDPAA BOARD MEMBER

WHEREAS: The South Dakota Public Assurance Alliance requires a resolution of support from the governing body of an applicant to the Board of Directors.

NOW, THEREFORE, BE IT RESOLVED, that the Commission of Brown County, South Dakota hereby supports Commissioner Mike Wiese to serve on the South Dakota Public Assurance Alliance Board of Directors.

Seconded by Commissioner Gage.

Roll call vote: Commissioners Dennert-aye; Fjeldheim-aye; Gage-aye; Sutton-aye and Wiese-abstained.
Resolution adopted.

MINUTES:

Moved by Commissioner Wiese, seconded by Dennert to approve the June 11, 2024 General Meeting Minutes.
All members present voting aye. Motion carried.

CLAIMS/PAYROLL:

Moved by Commissioner Fjeldheim, seconded by Wiese to approve the following claims/payroll:

CLAIMS: Professional Fees: Bill Schaeffer \$15.00; CGI, LLC \$433.75; Christy Griffin-Serr Law Office \$8,986.17; Cogley Law Office, Prof LLC \$8,986.17; Dependable Sanitation, Inc \$39,441.00; Dohrer Law Office, PC \$8,986.17; Election Systems & Software \$7,053.21; Gellhaus & Gellhaus, P.C. \$320.00; Jerald M. McNeary \$8,986.17; Jeremy Lund-Siegel Barnett & Schutz, LLP \$3,763.48; John Noyes-Bantz, Gosch & Cremer \$8,986.17; Kristen Gonsoir \$300.00; Kuck Law Office \$8,986.17; Language Line Services, Inc \$318.69; Lewis & Clark BHS \$1,974.00; Lincoln County Auditors \$665.85; Lucy Lewno \$460.00; Mark Katterhagen \$36.00; Northeastern Mental Health Center \$1,768.00; Sanford Health Occupational Medicine \$729.00; Sanford Health \$2,741.00; SD Dept of Revenue \$5,084.90; Taliaferro Law Firm, PC \$8,986.17; Valerie Larson \$21.00; Yankton County Sheriff's Office \$50.00; Yankton County Treasurer \$435.00. Publishing: Groton Daily Independent \$495.31; Hub City Radio \$16,000.00; Moberg Tribune \$319.00. Rentals: Advantage Self Storage \$276.00; Vestis \$284.02. Repairs & Maintenance: Abra Auto Body \$4,268.37; Dakota Electronics \$228.00; EcoLab Pest Elimination Division \$132.12; Eilers Water Conditioning and Lawn Irrigation \$349.40; HF Jacobs & Son Const. Inc \$688.78; Hoven Auto Repair, Inc \$232.95; Hub City Roofing Inc \$125.00; Huff Construction \$566.33; Ken's Alignment \$897.36; Otis Elevator Company \$775.00; Pomp's Tire Service, Inc \$493.00; Stan Houston Equipment Company, Inc \$11,340.00; Steven Lust Automotive \$37.20; Woodman Refrigeration, Inc \$11,718.86. Supplies: Agtegra Cooperative \$234.05; Amazon Capital Services, Inc \$121.74; Cartney Bearing \$267.20; Century Business Products \$1,483.90; Cole Paper Inc \$1,008.00; Cook's Correctional \$111.98; Dakota Electronics \$2,250.55; Dakota Structured Cabling \$15.14; House of Glass \$178.84; Karen Swank \$20.00; Karl Chevrolet \$22,573.05; Ken's SuperFair Foods \$205.08; Linde Gas & Equipment Inc \$174.23; Lucy Lewno \$15.53; Menards \$671.02; Midstates Group \$71.50; NVC \$28.24; Pantorium Cleaners Inc \$32.00; PastPerfect Software, Inc \$540.00; Pro Ag Supply, Inc \$22.61; Runnings \$92.53; Safeguard \$1,017.96; Safety Service \$10,500.00; Stan

Houston Equipment Company, Inc \$131.20; Steven Lust Automotive \$44.95; Thomson Reuters-West Payment Center \$1,951.46; Vestis \$134.06; Warne Chemical & Equipment Company, Inc \$231.61. Travel & Conference: Anissa Stange \$19.38; Becky Berreth \$46.92; Jan Erickson \$10.20; Kelly Clark \$20.40; Kristin Boeshans \$100.00; Laura Adema \$14.99; Lynn Butler \$10.71; Marcia Haaland \$42.84; SDAAO-SD Assoc of Assessing Officers \$2,200.00; Steinley Real Estate Appraisals \$350.00; Tonya Zinter \$30.60. Utilities: CenturyLink \$732.14; City of Aberdeen Treasurer \$107.32; Dependable Sanitation, Inc \$360.00; James Valley Telecommunications \$209.10; Northern Electric \$86.00; Northwestern Energy \$683.94; NVC \$3,464.18; State of South Dakota PMB 0112 \$169.76; Verizon Wireless \$283.87. Others: Jurors \$3,646.10; Safe Harbor \$1,385.00; SD Assoc of County Officials \$906.00; SD Dept of Revenue \$987,050.83. PAYROLL: Commission \$4,753.89; Elections \$18,316.49; Auditor \$9,176.65; Treasurer \$17,048.59; SA \$36,743.10; Maintenance \$11,875.07; Assessor \$15,401.70; Register of Deeds \$10,406.84; VSO \$4,491.55; GIS \$2,790.90; IT \$9,322.67; HR \$4,978.26; Sheriff \$55,207.47; Jail \$72,904.69; Coroner \$899.37; Court Security \$9,013.90; JDC \$34,738.56; Welfare \$2,466.75; Museum \$12,954.47; Parks/Fairgrounds \$6,933.95; Fair Board \$5,260.34; 4-H \$1,142.80; Weed \$5,394.78; Planning & Zoning \$7,635.85; Highway \$57,453.72; Dispatch \$37,047.84; Emergency \$5,054.58; 24/7 Sobriety \$3,198.51; Landfill \$19,438.27; Meal Benefits \$228.00; SDRS Pay-out \$4,728.83; FICA \$27,871.38; Medicare \$6,518.29; Discovery-HSA \$1,739.78. All members present voting aye. Motion carried.

HR REPORT:

Moved by Commissioner Wiese, seconded by Gage to approve the following Human Resource Report submitted by Human Resources Director, Allison Tunheim:

- Extension of Jennifer Powell as Brown County Jail/JDC Nurse, PRN; PT-Temporary for an additional approximate two-week time period assignment; effective June 14, 2024.

All members present voting aye. Motion carried.

LEASE AGREEMENTS:

Moved by Commissioner Dennert, seconded by Wiese to approve and authorize Chairman Sutton to sign the following Lease Agreements: Good Shephard for lease of the Richmond Lake Youth Camp Lodge on October 13, 2024; Great Plains CEF Church (Pastor Neil Hannahs) for lease of the Richmond Lake Youth Camp on June 24-29, 2024; Daelyn Dirkson for lease of Club House on July 6, 2024 for a Wedding; Massenomics for lease of 15 Tables & 200 Chairs on July 20, 2024. All members present voting aye. Motion carried.

TRAVEL REQUESTS:

Moved by Commissioner Wiese, seconded by Gage to approve the following Travel Requests: Gene Loeschke, Sarah Swenson, Kathy Fischer, Joe Kraft & Stephanie Morgan, DOE to attend Assessor School on September 15-20, 2024 in Oacoma, SD; Stephanie Morgan, DOE to attend USPAP Course on July 22-24, 2024 in Pierre, SD; Derek Hoefert, BCSO to attend Criminal Patrol Tactics Training on September 3-5, 2024 in Spearfish, SD. All members present voting aye. Motion carried.

OTHER BUSINESS:

NECOG Survey, consensus was to have Chairman Sutton complete the survey.

EXECUTIVE SESSION:

Moved by Commissioner Gage, seconded by Dennert to go into Executive Session for Personnel, Contracts and Legal per SDCL 1-25-2. All members present voting aye. Motion carried. The chair declared the executive session closed with no action taken.

ADJOURNMENT:

Moved by Commissioner Wiese, seconded by Dennert to adjourn the Brown County Commission at 10:57 a.m. All members present voting aye. Motion carried.

Lynn Heupel, Brown County Auditor

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