

**CERTIFICATE OF REAL ESTATE VALUE**  
**SDCL 7-9-7 ARSD 64:04:01:06.01**

COURTHOUSE USE ONLY	
BOOK PAGE	RATIO CARD

**APPLICANT INFORMATION \* Designates required field**

GRANTOR(S)/ SELLER(S) NAME *		PHONE NUMBER *	EMAIL
MAILING ADDRESS *	CITY *	STATE *	ZIP CODE *
GRANTEE(S)/ BUYER(S) NAME *		PHONE NUMBER *	EMAIL
MAILING ADDRESS *	CITY *	STATE *	ZIP CODE *
NEW MAILING ADDRESS (if changed)	CITY	STATE	ZIP CODE
PARCEL NUMBER(S)	TOTAL ACRES FOR UNPLATTED PROPERTY*		
LEGAL DESCRIPTION * (Attach an exhibit with the legal description or copy description from document you are recording)			

**Instrument Information (legal document being recorded) \*All fields required\***

\_\_\_\_\_ Type of Document: \_\_\_\_\_ Contract for Deed    \_\_\_\_\_ Quit Claim Deed    \_\_\_\_\_ Executor's Deed  
 \_\_\_\_\_ Warranty Deed    \_\_\_\_\_ Mineral Deed    \_\_\_\_\_ Trustee's Deed  
 \_\_\_\_\_ Other-Specify: \_\_\_\_\_

**Items Involved in Transaction**

- Was this property offered for sale to the public? YES \_\_\_ NO \_\_\_
- Was this transaction a like-kind exchange? YES \_\_\_ NO \_\_\_
- Is there a relationship between grantee and grantor? YES \_\_\_ NO \_\_\_ State Relationship: \_\_\_\_\_
- Who was the property sold by: OWNER \_\_\_ AGENT \_\_\_
- Adjusted price paid for real estate \$ \_\_\_\_\_
- Actual Price Exchanged \$ \_\_\_\_\_ **Actual price minus amount paid for major items of personal property, as listed below.**
- List any major items of personal property and their value which were included in the total purchase price. (i.e., furniture, inventory, crops, leases, franchises) \_\_\_\_\_

**Terms of Sale \* All fields required\***

- If transaction was a sale, was the seller paid in full by or at the time of the sale? YES \_\_\_ NO \_\_\_
- List terms of payment if other than payment in full at the time of sale: \_\_\_\_\_

By signing this document, I certify that I am authorized to sign and that the above information is true and correct.

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SIGNATURE (Seller, Buyer, or Agent)	TITLE	DATE
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**OWNER-OCCUPIED** (this box to be completed by one Grantee/Buyer only) \* All fields required \*

**Owner Occupied is important!** – Applies to sales, gifts, estate distributions, and any other transfer to a person (the grantee) who will occupy the property as a principal residence. It will allow the grantee, if eligible, to maintain the classification of owner-occupied on the property and receive the lower property tax rate for the property. If the box is completed, **it must be completed by and contain the grantee signature only**. In the event of multiple grantees, only one grantee should sign. This box cannot be signed by an agent of the grantee.

- I will own this property on this date: \_\_\_\_\_, and this will be my principal residence on this date: \_\_\_\_\_.
- My parent(s) live(s) at this property. YES \_\_\_ NO \_\_\_
- My adult child with a disability lives at this property. YES \_\_\_ NO \_\_\_
- I own other residential property in South Dakota. YES \_\_\_ NO \_\_\_ If yes, list county, \_\_\_\_\_.

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GRANTEE/BUYER SIGNATURE	DATE
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This form is REQUIRED for all deeds (warranty deed, quit claim deed, grantor’s deed, sheriff’s deed, trustee’s deed, mineral deed, and similar instruments). It is also required for a contract for deed, a memorandum of a contract for deed, addenda to contract for deed, and notice of contract for deed.

This form is NOT NEEDED for: Divorce Decree, Probate Decree, Easement, Transfer on Death Deed, or instruments to the State of South Dakota conveying highway right-of-way (SDCL 7-9-7.3)

The buyer/grantee must use a mailing address. It will be used for tax notices.