

## AUGUST 20, 2024 – GENERAL MEETING

Meeting called to order by Chairman Sutton at 8:45 A.M. in the Commission Chambers, Courthouse Annex, Brown County, SD. Present were Commissioners Dennert, Fjeldheim, Gage, Sutton, and Wiese. Commissioner Fjeldheim led the Pledge of Allegiance.

### APPROVAL OF AGENDA:

Moved by Commissioner Wiese, seconded by Gage to approve the agenda. All members present voting aye. Motion carried.

### OPPORTUNITY FOR PUBLIC COMMENT:

Clint Podoll informed the Commission that they recently put up a building that will be a Family Heritage Building on the land that belongs to Lyle Podoll. They would like to have the building be Tax Exempt because they are not earning any money on it, it is strictly to display Family Heritage items. He did complete a Tax-Exempt application with the Dept. of Equalization. Gene Loeschke, Director of Equalization came into the meeting and explained that nothing can be done for this year. If it qualifies for Tax Exemption next year, they will present it to the County Equalization Board to be approved. Commissioner Fjeldheim asked about them making a recommendation; Gene replied they can but ultimately it is up to the County Equalization Board.

### QUOTES FOR NEW MAINTENANCE PICK-UP:

Judy Dosch, Building Superintendent and Randy Zens, Building Assistant Superintendent presented four (4) quotes to the Commission for a new pick-up for the Maintenance Dept.; explained need to go to ¾ ton instead of ½ ton because need the long box and an Extended or Crew Cab. Quotes presented were Beck Motors for 2025 Silverado 2500 at \$53,389.60; Karl Chevrolet for 2025 Chevrolet Silverado 2500HD at \$54,763.80; Lamb Motors for Silverado at \$54,831.00 and Lamb Motors for Ford F250 at \$58,343.00. Recommendation was to go with Beck Motors. Commissioner Fjeldheim moved to accept the quote from Beck Motors for 2025 Silverado 2500 at \$53,389.60, seconded by Dennert. All members present voting aye. Motion carried.

### PROPOSAL FROM IMEG FOR STRUCTURAL ENGINEER SERVICES-RENOVATION PROJECT:

Moved by Commissioner Wiese, seconded by Gage to approve and authorize Chairman Sutton to sign the proposals with IMEG for the loading of the scaffolding for the repair and cleaning of the dome roof at the cost of \$7,800.00 and IMEG Consultants Corp – GPRS to perform GPR for concrete analysis at the cost of \$4,300.00. All members present voting aye. Motion carried.

### QUOTES FOR A/C UNIT AT 124 BUILDING:

Judy Dosch, Building Superintendent and Randy Zens, Building Assistant Superintendent presented two (2) quotes to the Commission for replacing one of four A/C units at the 124 Building. Quotes were presented from Custom Sheet Metal for \$12,300.00 and Woodman Refrigeration for \$12,903.00. Judy asked to defer for a week so they can look into both options more. Moved by Commissioner Gage, seconded by Wiese to defer the decision for a week on the A/C units. All members present voting aye. Motion carried.

### PUBLIC HEARING – ALCOHOLIC BEVERAGE TEMPORARY PERMIT FOR SPECIAL EVENT:

Moved by Commissioner Wiese, seconded by Fjeldheim to approve the following Alcoholic Beverage Temporary Permit in conjunction with a Special Event for Malt Beverage and Wine License to Aberdeen Area Chamber of Commerce, Aberdeen, SD for Field to Fork: A Farm to Table Connection held at Centennial Village, Brown County Fairgrounds, SW ¼, Sec 1-T123N-R64W (400 NW 24<sup>th</sup> Ave., Aberdeen) Brown County, SD; effective September 6, 2024. All members present voting aye. Motion carried.

### COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) – REVISED DRAWDOWN REQUEST #7:

Moved by Commissioner Fjeldheim, seconded by Wiese to approve and authorize Chairman Sutton to sign the Revised Drawdown Request #7 for a total of \$150,440.37. All members present voting aye. Motion carried.

### FY2025 LOCAL EMERGENCY MANAGEMENT PERFORMANCE GRANT (LEMPG) AGREEMENT:

Moved by Commissioner Wiese, seconded by Gage to approve and authorize Chairman Sutton to sign the FY2025 Local Emergency Management Performance Grant Agreement. All members present voting aye. Motion carried.

#### REQUEST FOR COURTHOUSE GREEN SPACE FOR DPM HARVEST STROLL FALL FESTIVAL:

Patricia Kendall, Director of Dacotah Prairie Museum requested permission to use the Green Space in front of the Courthouse and put up a Canopy for their Harvest Stroll Fall Festival that will be held on September 21, 2024. Moved by Commissioner Wiese, seconded by Dennert to approve the DPM using the Green Space in front of the Courthouse and to put up a Canopy on September 21, 2024 for the Harvest Stroll Fall Festival. All members present voting aye. Motion carried.

#### R-O-W FOR SAND LAKE BRIDGE:

Dirk Rogers, Highway Superintendent presented RIGHT-OF-WAY Certificate regarding the Sand Lake Bridge Project to the Commission asking for approval and authorizing Chairman Sutton to sign the certificate. Moved by Commissioner Wiese, seconded by Gage to approve and authorize Chairman Sutton to sign the RIGHT-OF-WAY Certificate for the Sand Lake Project [BRF 6251 (00) 18-1]. All members present voting aye. Motion carried.

#### SPEED ZONE CHANGES:

Dirk Rogers, Highway Superintendent met with the Commission to discuss some speed limit changes. Rd. 13E (Fordham Mile) – from US Hwy. 281 to Co. Rd. 10 – 1 mile: currently 55 mph propose to go to 45 mph; Rd. 14WA (South Bypass) – from Co. Rd. 10 to Co. Rd. 19 – 3 miles; currently 55 mph propose to go to 45 mph on the 3 miles of gravel; and Co. Rd. 19.3 and 15.1 (Sports Complex Road) – 2 miles; currently 40 mph – 55 mph – 35 mph – propose 40 mph in the 55 mph section; west on Co. Rd. #15 one-half mile at 45mph. Resolution(s) will be presented at the Commission meeting next week for final approval.

#### HIGHWAY DISCUSSION:

Commissioner Dennert asked about the bad accidents that happened at the intersection of Co. Rd. 13 & 10; Dirk shared that he is going to look at the accident reports to see if there was a pattern, if they were local people or from out of town, etc. to determine if something more needs to be done at that intersection.

Commissioner Dennert also shared that he was contacted by a constituent regarding Co. Rd. 14 south of 5, where it is currently gravel if something is going to be done with that area. Dirk Rogers, Highway Superintendent stated that if he has enough in the budget, they will pave it this year.

#### MINUTES:

Moved by Commissioner Wiese, seconded by Gage to approve the General Meeting Minutes of August 13, 2024. All members present voting aye. Motion carried.

#### CLAIMS:

Moved by Commissioner Dennert, seconded by Wiese to approve the following claims: Professional Fees: Aberdeen ED \$7,672.73; Avera St. Lukes \$6,512.03; Brick's TV & Appliance \$2,778.75; CGI \$3,752.51; Christy Griffin-Serr Law Office \$9,523.81; Cogley Law Office \$9,523.81; Dependable Sanitation \$34,047.60; Dohrer Law Firm \$9,523.81; East River Psychological Services \$2,500.00; Faulk County Sheriff's Office \$18,720.00; Jerald M. McNearly \$9,523.81; Jeremy Lund – Siegel Barnett & Schutz LLP \$333.50; John Noyes – Bantz, Gosch & Cremer \$9,523.81; Kuck Law Office \$9,523.81; Manuel J. De Castro Jr. \$885.50; Sanford Health Occupational Medicine \$147.00; Sanford Health \$1,117.47; SD Department of Health \$1,880.00; Sewer Duck \$170.00; Taliaferro Law Firm \$9,523.81; Tyler Technologies \$4,351.64; Woods Fuller \$2,193.00. Publishing: Groton Daily Independent \$111.60; McQuillen Creative Group Inc \$132.72; Mobridge Tribune \$13.65. Rentals: Pantorium Cleaners \$207.36. Repairs & Maintenance: Double D Body Shop \$307.37; EcoLab Pest Elimination Division \$165.33; Hoven Auto Repair \$421.75; JGE Inc \$1,200.00; Olympic Sales Inc \$2,004.68. Supplies: Advanced Auto Parts \$631.98; Agtegra Cooperative \$605.77; Amazon Capital Services \$496.61; Century Business Products \$1,132.01; Cole Papers \$3,740.28; Dependable Sanitation \$264.00; DSS Image Apparel \$459.00; Fastenal Company \$17.79; FedEx \$24.04; Fire Safety First \$42.00; Geffdog Designs \$239.86; Groton Area Fire Protection \$1,218.28; Jebro Inc \$28,536.53; JGE Inc \$128.40; Lien Transportation Company \$52,790.55; Linda Marcuson \$127.44; Menards \$597.65; Midstates Group \$849.00; Midwest Pump & Tank \$200.00; NVC \$30.63; Performance Oil \$764.87; Presentation College \$700.00; Pressure Washer Central \$19.00; Pro Ag Supply \$325.19; Quality Welding \$43.00; Runnings \$8.96; Thomson Reuters -West Payment Center \$1,951.46. Travel & Conference: Adelaide Mounga \$537.04; Arrowwood Resort & Conference Center \$326.76; C. Scott Bader \$1,102.33; Clubhouse Hotel & Suites \$235.12; Northeast South Dakota Family Violence Prevention Conference \$600.00. Utilities: CenturyLink \$1,237.27; City of Hecla \$149.50; Dependable Sanitation

\$268.00; James Valley Telecommunications \$209.10; Northwestern Energy \$258.32; NVC \$2,667.51; Verizon Wireless \$3,966.63. Others: Safe Harbor \$1453.50; Aberdeen Rural Fire Protection District \$760.89; Aberdeen School District \$147,591.56; Aberdeen Township \$4,141.33; Allison Township \$2,129.40; Bates Township \$4,461.57; Bath Township \$4,724.93; Brainerd Township \$4,098.49; Britton-Hecla School District \$1,782.23; Cambria Township \$3,599.70; Carlisle Township \$1,495.66; City of Aberdeen \$97,885.04; City of Columbia \$1,533.40; City of Groton \$7,155.44; City of Hecla \$2,542.53; City of Westport \$444.52; Claremont Area Fire Protection District \$73.36; Claremont Township \$6,545.80; Columbia Area Rural Fire Protection District \$110.10; Columbia Township \$4,968.58; East Hanson Township \$4,410.89; East Rondell Township \$4,535.45; Franklyn Township \$2,332.18; Frederick Areas School District \$5,688.97; Frederick Fire Department \$260.28; Frederick Township \$3,270.14; Garden Prairie Township \$4,461.57; Garland Township \$3,143.39; Gem Township \$9,075.25; Greenfield Township \$4,613.66; Groton Area Fire Protection \$403.39; Groton Area School District \$5,910.45; Groton Township \$7,250.06; Hecla Fire Department \$143.22; Hecla Township \$1,747.77; Henry Township \$5,323.47; Highland Township \$4,157.36; James River Account \$866.26; Langford Area School District \$768.57; Lansing Township \$2,839.19; Liberty Township \$5,992.55; Lincoln Township \$5,915.32; Mercier Township \$4,119.19; Mud Creek Watershed Dist \$17.12; New Hope Township \$4,208.07; North Detroit Township \$2,484.29; Northwestern Area School District \$29.74; Oneota Township \$2,509.63; Ordway Township \$6,230.11; Osceola Township \$4,360.17; Palmyra Township \$2,347.51; Portage Township \$3,827.89; Prairiewood Sanitary Sewer District \$63.95; Prairiewood Township \$1,479.40; Putney Township \$5,901.11; Ravinia Township \$3,159.05; Richland Township \$6,185.37; Richmond Lake Sanitary District \$94.03; Riverside Township \$5,069.97; Savo Township \$2,839.19; Shelby Township \$6,236.07; South Detroit Township \$4,168.88; Town of Claremont \$1,190.27; Town of Frederick \$1,088.73; Town of Stratford \$1,004.65; Town of Warner \$1,101.93; Verdon Village \$144.70; Warner School District \$2,306.28; Warner Township \$8,892.23; West Hanson Township \$3,853.18; West Rondell Township \$4,309.49; Westport Township \$2,991.28. All members present voting aye. Motion carried.

**HR REPORT:**

Moved by Commissioner Fjeldheim, seconded by Wiese to acknowledge and approve the following Human Resource Report submitted by Human Resources Director, Allison Tunheim:

- Resignation of Danica Hillestad, Brown County Jail Administrative Assistant; FT – effective September 3, 2024. Request to fill.
- Hiring of Payton Beidler as Brown County Jail Detention Officer, PT; starting wage \$21.29/hr. – effective August 19, 2024.

All members present voting aye. Motion carried.

**CLAIM ASSIGNMENTS:**

Moved by Commissioner Gage, seconded by Wiese to approve and authorize Auditor Heupel to sign the Claim Assignments against individuals to Credit Collections Bureau for the purpose of collecting liens. All members present voting aye. Motion carried.

**OTHER BUSINESS:** None

**EXECUTIVE SESSION:**

Moved by Commissioner Wiese, seconded by Dennert to go into Executive Session for Legal, Personnel and Security per SDCL 1-25-2. All members present voting aye. Motion carried. The chair declared the executive session closed with no action taken.

**BROWN COUNTY FAIR UPDATE:**

Chairman Sutton shared that Rachel Kippley, Fair Manager sent him a Preliminary Ticket Sales Report as follows:

DATE TIME	PERFORMANCE	TICKETS SOLD	TOTAL SALES
Monday, August. 12, 2024	PRCA Rodeo	3696	\$62,605.00
Tuesday, August 13, 2024	PRCA Rodeo	3862	\$71,730.00
Wednesday, August 14, 2024	Sawyer Brown	4550	\$151,877.73
Thursday, August 15, 2024	Gabby Barrett w/ TigirLily Gold	5138	\$184,462.73
Friday, August 16, 2024	Sugar Ray w/ Smash Mouth & LIT	4850	\$203,275.00
Saturday, August 17, 2024	Russell Dickerson w/ Matt Stell	5572	\$216,409.54

Sunday, August 18, 2024	Paul Bunyan Lumberjack Show	380	\$3,120.00
	Carnival Passes	3862	\$205,010.00
<b>TOTALS</b>		<b>32071</b>	<b>\$1,098,490.00</b>

**ADJOURNMENT:**

Moved by Commissioner Wiese, seconded by Fjeldheim to adjourn the Brown County Commission at 10:13 a.m. All members present voting aye. Motion carried.

Lynn Heupel, Brown County Auditor

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