

AUGUST 12, 2025 – GENERAL MEETING

Meeting called to order by Chairman Sutton at 8:45 A.M. in the Commission Chambers, Courthouse Annex, Brown County, SD. Present were Commissioners Dennert, Dinger, Gage, Sutton and Wiese. Commissioner Dinger led the Pledge of Allegiance.

APPROVAL OF AGENDA:

Moved by Commissioner Wiese, seconded by Dennert to approve the agenda. All members present voting aye. Motion carried.

PUBLIC COMMENT:

Dirk Rogers, Highway Superintendent, wanted to let the Commissioners know that the bids for the Elm Lake Bridge Project will probably be rejected again by SD Department of Transportation. The bridge will still be replaced by the County; they will raise it but still stay within parameters. The project will be done late in 2026. Dirk also shared that Matt Heupel and himself would be in Pierre on Wednesday for training.

ORDINANCE #307 – FIRST READING:

Moved by Commissioner Gage, seconded by Dennert to approve the First Reading of Proposed Ordinance #307. Applicant Dennis Volzke to rezone from Residential District (R-1) to Highway Commercial District (HC) to bring these parcels into compliance for their current use: Description of property: The 500' west of the east 700' of the north 658' in the NW1/4 of Section 11-T123N-R64W, except highway R.O.W. and except H-1; Lot C, Block 12, "Wylie Park Estates 5th Addition" in the N1/2 of Section 11-T123N-R64W of the 5th P.M., Brown County, South Dakota (1421 24th Avenue NW & 1920 N Hwy 281; Aberdeen Twp.). All members present voting aye. Motion carried.

ORDINANCE #308 – FIRST READING:

Moved by Commissioner Dinger, seconded by Gage to approve the First Reading of Proposed Ordinance #308. Applicant Roger Pic to rezone from Agriculture Preservation District (AG-P) to Mini-Agriculture District (M-AG) to bring this parcel into compliance for its current use: Description of property: Lot 1, "Brick Subdivision" in the SE1/4 of Section 31-T122N-R65W of the 5th P.M., Brown County, South Dakota (14177 375th Avenue; Highland Twp.). All members present voting aye. Motion carried.

ORDINANCE #309 – FIRST READING:

Moved by Commissioner Gage, seconded by Dennert to approve the First Reading of Proposed Ordinance #309. Applicant Mina Northeast LLC – Carl Hanson to rezone parcels from Agriculture Preservation District (AG-P) to Mini-Agriculture District (M-AG), Agriculture Preservation District (AG-P) to Lake Front Residential District (R-3) and Mini-Agriculture District (M-AG) to Lake Front Residential District (R-3) to bring these parcels into compliance for their current use: Description of property: Lot 1 thru 4, 6, 8, 9, 10, Block 1; Lot 2, Block 4; Lot 1, Block 2; Lot 1 thru 6, Block 3; all of "Mina Lake Northeast Addition" in the S1/2 of Section 7-T123N-R65W of the 5th P.M., Brown County, South Dakota (13147, 13151, 13155, 13159, 13163, 13167, 13174, 13178, 13182, 13186 N Sunrise Drive; 37334 & 37345 Dusk Drive; 13135, 13184 & 13193 Feickert Drive; 37344 132nd Street; Mercier Twp.). All members present voting aye. Motion carried.

WAIVE FEES FOR FALL RESIDENTAL CLEAN-UP:

Mike Scott, Landfill Manager met with the Commission asking to waive the Tipping Fees at the Brown County Landfill during the Fall Residential Clean-up from August 29 – September 13, 2025; 4 Tire Car or Pickup Limit and all loads need to be taken to the Landfill **not** the dump sites. Moved by Commissioner Wiese, seconded by Dinger to approve waiving the Tipping Fees during the Fall Residential Clean-up from August 29 – September 13, 2025 at the Landfill Only. All members present voting aye. Motion carried.

MINUTES:

Moved by Commissioner Wiese, seconded by Gage to approve the General Meeting Minutes of August 5, 2025. All members present voting aye. Motion carried.

CLAIMS/PAYROLL:

Moved by Commissioner Dennert, seconded by Wiese to approve the following claims/payroll:

Claims: Insurance: SD Public Assurance Alliance \$1,107.23. Professional Fees: Aberdeen Cardiology \$7.78; Aberdeen ED \$1,059.43; Aberdeen Imaging \$116.06; Alcohol Monitoring Systems, Inc. \$1,635.20; Avera St. Luke's Hospital \$3,290.06; Black Hills Land & RV Rentals, LLC \$4,423.56; Boyce Law Firm \$780.00; Carrels & Bain Family Dental Care, LLC \$331.05; Certified Languages International LLC \$1709.40; Day County \$340.00; Dohrer Law Office, PC \$3,612.00; EcoLab Pest Elimination Division \$165.33; Fargo Teleradiology Prof \$11.00; Faulk County Sheriff's Office \$1,080.00; Jerald M. McNeary; \$3,150.00; Kuck Law Office \$2,604.00; Language Line Services, Inc \$604.08; Lenling Law Office, Prof. LLC \$ 1,320.00; LexisNexis Risk Data Mgt, LLC \$200.00; Mckenzie County Sheriff's Office \$35.74; Network Center, Inc \$136.00; Northern Plains Animal Health \$152.00; PharmChem, Inc \$1,505.70; Sanford Health Occupational Medicine \$117.00; Sanford Health \$560.00; SD Dept of Health \$1,775.00; Soil Technologies, Inc \$7,500.00; Taliaferro Law Firm, PC \$1,572.00; Thomson Reuters – West Payment Center \$567.13; Tyler Technologies \$53,960.39; Professional Rodeo Cowboys Association \$1,200.00; Brown County Treasurer \$888.00. Publishing: Groton Daily Independent \$600.23; i3G Media \$810.00; McQuillen Creative Group, Inc \$297.90; Midstates Group \$1,463.00. Rentals: Dakota Electronics LLC \$1,310.50; Vestis \$337.10. Repairs & Maintenance: Butler Machinery Company \$6,498.23; Dakota Doors Inc \$135.66; Dakota Electronics LLC \$165.00; Dakota Fluid Power, Inc \$62.14; Diesel Machinery, Inc \$16,025.00; Hoven Auto Repair, Inc \$388.72; Jake's Heating & Cooling \$410.50; Kirk's Auto \$1,005.00; Pomp's Tire Service, Inc \$778.99; Pressure Washer Central \$62.50; RDO Equipment Co \$8,277.76; Safety Service \$4,438.50; Sewer Duck, Inc \$181.00; Steven Lust Automotive \$623.00; Transource Truck & Equipment, Inc \$17,743.68. Supplies: Agtegra Cooperative \$50,237.59; Amazon Capital Services, Inc \$5,162.93; Bimbo Foods USA, Inc \$959.65; Butler Machinery Company \$176.48; Central Network Retail Group LLC \$214.59; Century Business Products \$435.79; Cole Paper Inc \$299.88; Dakota Electronics LLC \$1,427.80; Dakota Fluid Power, Inc \$3,418.30; Diesel Machinery, Inc \$273.60; East Side Jersey Dairy Inc \$937.17; Fastenal Company \$182.40; Fordham Signs and Designs \$40.00; Geffdog Designs \$250.50; Haydn Podoll \$65.80; House of Glass \$672.00; Hoven Auto Repair, Inc \$154.00; Jensen Rock & Sand Inc \$121,530.60; Kessler's \$157.40; Kuck Law Office \$112.20; Leidholdt Tool Sales, LLC \$91.12; Lien Transportation Company \$118,835.10; Linde Gas & Equipment Inc \$1,107.71; Matthew Bender & Co., Inc \$420.21; Menards \$3,617.48; Midstates Group \$170.00; Pantorium Cleaners Inc \$60.00; Performance Oil \$405.10; Pomp's Tire Service, Inc \$853.47; Pressure Washer Central \$50.00; RDO Equipment Co \$1,203.62; Republic National Distributing Co. LLC \$ 1,334.00; Runnings \$1,976.48; Safety Service \$408.54; Share Corporation \$1,169.40; Steven Lust Automotive \$212.37; Transource Truck & Equipment, Inc \$3,745.82; Tri-State Water \$35.00; US Foods \$10,610.60; US Postmaster \$200.00. Travel & Conference: Aberdeen Area Chamber of Commerce \$250.00; Holly Chavez \$14.00; Mike Hill \$14.00; Neil Bittner \$14.00; Scott Kolb \$14.00; SDACC \$1,760.00; United States Marshal's Service/JPATS \$4,108.00. Utilities: CenturyLink \$420.96; City of Aberdeen Treasurer \$1,561.58; Northwestern Energy \$512.48; T-Mobile USA Inc \$577.86; Town of Frederick \$77.00; WEB Water Development Association, Inc \$435.35. Other: SD Dept of Agriculture & National Resources \$5,122.50. Payroll: Commission \$4,896.51; Elections \$1,930.75; Auditor/Welfare \$11,419.57; Treasurer \$18,764.32; SA \$36,501.93; Public Defender \$5,384.61; Maintenance \$12,643.35; Assessor \$16,581.76; Register of Deeds \$10,905.91; VSO \$4,735.19; GIS \$2,946.49; IT \$10,005.68; HR \$5,419.29; Sheriff \$60,879.24; Jail \$70,688.17; Coroner (Voucher) \$0.00; Court Security \$6,744.59; JDC \$29,739.02; Museum \$13,252.89; Parks/Fairgrounds \$10,986.80; Fair Board \$5,124.34; 4-H \$2,423.94; Weed \$6,049.39; Planning & Zoning \$8,062.16; Highway \$58,497.03; Dispatch \$33,792.87; Emergency \$5,467.57; 24/7 Sobriety \$2,583.17; Landfill \$18,048.94; Meal Benefits \$286.00; FICA \$28,007.63; Medicare \$6,550.18; HSA \$2,309.40. All members present voting aye. Motion carried.

HR REPORT:

Moved by Commissioner Dinger, seconded by Wiese to approve the following Human Resource Report submitted by Human Resources Director, Allison Tunheim:

- Hiring of Mayson Sheldon as Brown County State's Attorney intern; wage \$460/week – effective August 4, 2025.
- Transfer of Tracy Madsen from Brown County State's Attorney Legal Assistant to Brown County Public Defender Paralegal; starting wage \$25.43/hr. – effective August 25, 2025. Request to fill.
- Temporary 2025 Brown County Fair Workers August 11th to 17th
 - Ticket Sellers \$14.00/hr.
 - April Larman
 - Diane Randall
 - Natasha Wells

- Kyla Zephier
- Fair Security @ \$40.00/hr.
 - Keith Miller
 - Andrea Carlson
- Adding volunteer bartenders to the approved list for Work Comp purposes:
 - Roxie Bjorklund
 - Kevin Gibson
 - Marcia Reed
 - Brian Reineke
 - Traci Reineke
 - Eric Sumption
 - Warren Sumption
- Amendment to August 5, 2025 HR Report; removed Amy Rawerts from list of hired temporary 2025 Brown County Fair Ticket Sellers, which was effective from August 11th to 17th.

All members present voting aye. Motion carried.

LANDFILL TONNAGE REPORT:

Moved by Commissioner Gage, seconded by Dennert to acknowledge the Landfill Tonnage Report for July 2025. All members present voting aye. Motion carried.

CLAIM ASSIGNMENTS:

Moved by Commissioner Wiese, seconded by Gage to approve and authorize Auditor Heupel to sign the Claim Assignments against individuals to Credit Collections Bureau for the purpose of collecting liens. All members present voting aye. Motion carried.

LEASE AGREEMENT:

Moved by Commissioner Dennert, seconded by Wiese to approve and authorize Chairman Sutton to sign the following Lease Agreement: Aberdeen Area Humane Society for lease of the Holum Expo Building on September 26-27, 2025, for the Fall Second Paw Sale. All members present voting aye. Motion carried.

OTHER BUSINESS:

Commissioner Wiese shared that it is Fair Week, should be good weather so get out and enjoy it. Commissioner Dennert mentioned that it was \$2 Tuesday to try samples from some of the vendors.

Chairman Sutton shared that they received a request to support a Proclamation honoring Lawrence Welk, Myron Floren during the 70th Anniversary year of “The Lawrence Welk Show’s” national debut. After some discussion, it was decided to add to next week’s agenda.

EXECUTIVE SESSION:

Moved by Commissioner Wiese, seconded by Dinger to go into Executive Session for Personnel per SDCL 1-25-2. All members present voting aye. Motion carried.
The Chair declared the Executive Session closed with No Action taken.

RECESS:

Moved by Wiese, seconded by Dinger to recess until 10:30am. All members present voting aye. Motion carried.

RECONVENING:

Chairman Sutton shared that due to scheduling they were able to reconvene at 10am instead of 10:30am.

EXECUTIVE SESSION:

Moved by Commissioner Wiese, seconded by Dennert to go into Executive Session for Legal per SDCL 1-25-2. All members present voting aye. Motion carried.
The Vice Chair declared the Executive Session closed with No Action taken.

ADJOURNMENT:

Moved by Commissioner Dennert, seconded by Wiese to adjourn the Brown County Commission at 11:37 a.m.
All members present voting aye. Motion carried.

Lynn Heupel, Brown County Auditor

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