NOVEMBER 3, 2026 - GENERAL MEETING
Meeting called to order by Chairman Sutton at 8:45 A.M. in the Commission Chambers, Courthouse Annex, Brown County, SD. Present were Commissioners Dennert, Dinger, Gage, Sutton and Wiese. Commissioner Gage led the Pledge of Allegiance.

APPROVAL OF AGENDA:
Moved by Commissioner Wiese, seconded by Gage to approve the agenda. All members present voting aye. Motion carried.

PUBLIC COMMENT: None

RICHMOND DAM UPDATE: None

AWARD BID FOR SOUND, LIGHTING & STAGE EQUIPMENT FOR GRANDSTAND ENTERTAINMENT FOR THE 2027-2031 BROWN COUNTY FAIRS:
Rachel Kippley, Fair/Fairgrounds/Parks Manager recommended awarding the bid for Sound, Lighting & Stage Equipment for Grandstand Entertainment to Theatrical Media Services (TMS) for the full 6 days of the 2027-2031 Brown County Fairs (BCF). Moved by Commissioner Dennert, seconded by Dinger to award the Sound, Lighting & Stage Equipment for Grandstand Entertainment for the 6-days to TMS at the following costs: for 2027 BCF - $59,465.00; for 2028 BCF - $60,865.00; for 2029 BCF - $62,265.00; for 2030 BCF - $63,665.00 and for 2031 BCF - $65,065.00. All members present voting aye. Motion carried.

AWARD BID FOR SCREENS, CAMERAS, VIDEO PACKAGING, TECHNICIANS FOR GRANDSTAND ENTERTAINMENT WITH OPTIONAL ADD-ON FOR TWO-DAY RODEO TIMING SERVICES FOR 2027-2031 BROWN COUNTY FAIRS:
Rachel Kippley, Fair/Fairgrounds/Parks Manager recommended awarding the bid for Screens, Cameras, Video Packaging, Technicians for Grandstand Entertainment to SideLine Productions including the two-day Rodeo Timing Services for the 2027-2031 Brown County Fairs (BCF). Moved by Commissioner Dinger, seconded by Wiese to award the Screens, Cameras, Video Packaging, Technicians for Grandstand Entertainment including the two-day Rodeo add-on at the total cost of $102,000.00 for the 2027-2031 Brown County Fairs; that is $20,500.00 per year. All members present voting aye. Motion carried.

CENTENNIAL VILLAGE UPDATE:
Rachel Kippley, Fair/Fairgrounds/Parks Manager gave the Commission a brief updated on Centennial Village. A board has been formed made up of 2 Commissioners, Fair Grounds Staff, Fair Board Members past and present, Auditor and Dacotah Prairie Museum Staff. The Museum Staff are working on an Inventory List. It was decided to add Centennial Village to the Brown County Liquor License due to liability and insurance. Saturday, November 7th, we will have a clean-up day and have members of the National Guard coming to help as well.

APPLICATION FOR OCCUPANCY:
Moved by Commissioner Wiese, seconded by Gage to approve the following application submitted by AgTegra Cooperative for occupancy of Brown County Highway 12 in Section 15, T123-R63, Brown County, South Dakota to move an approach that will be installed by B&B Contracting. All members present voting aye. Motion carried.

APPLICATION FOR OCCUPANCY:
Moved by Commissioner Dinger, seconded by Dennert to approve the following application submitted by Northern Electric Cooperative for occupancy of Brown County Highway 13 in Section 6, T123-R63,

Brown County, South Dakota to install primary 3-phase power that will be installed by K&H Electric with cable plow and directional boring. All members present voting aye. Motion carried.

HIGHWAY DEPARTMENT UPDATE:
Dirk Rogers, Highway Superintendent informed the Commission that they are working on Highway 27 and then 14 will be next week if the weather allows; if not done they will mill it for this year; there was a spike in the River but the gates are back open – it is 119" down from the top; at the Sand Lake Bridge they are back filling, the deck is done; going to be gravel approaches to the bridge until spring; SD DOT is letting the Elm Lake Bridge in January and the Highway Staff is back to working 8am to 4:30pm, Mon-Fri.

SURPLUS FOR WEED & PEST:
Chris Hemen Weed & Pest Supervisor requested to surplus 3-water tanks and transfer them to the Highway Department. Moved by Commissioner Dennert, seconded by Wiese to surplus the 3-water tanks from Weed & Pest and transfer to the Highway Department. All members present voting aye. Motion carried.

MINUTES:
Moved by Commissioner Dinger, seconded by Wiese to approve the General Meeting Minutes of October 27, 2026. All members present voting aye. Motion carried.

CLAIMS/PAYROLL:
Moved by Commissioner Dennert, seconded by Wiese to approve the following claims/payroll. Claims: Professional Fees: Cogley Law Office, Prof LLC $1,085.80; IMEG Corp $3,500.00; Lenling Law Office, Prof. LLC $1,311.50; Lucy Lewno $216.00; Mark Katterhagen $28.00; Sara Zahn $250.80; Sewer Duck, Inc $200.00; Tammy Stolle Court Reporting $98.00; Valerie Larson $28.00; Yankton County Sheriff's Office $50.00. Publishing: Groton Daily Independent $1,113.95; McQuillen Creative Group, Inc $383.11. Rentals: Custom Installation Solutions $360.00. Repairs & Maintenance: Auto Value Aberdeen $19.15; Best Western Ramkota Hotel-Aberdeen $300.00; Bobcat of Aberdeen $104.81; City of Aberdeen Treasurer $6,477.50; Cole Paper Inc $451.50; CommTech Inc $2,169.06; Dahme Construction $12,127.86; Gillund Enterprises $21.00; Lawson Products, Inc $119.21; Mid Dakota Equipment & Service $610.00; Prahm Construction, Inc $620,004.46; Prairie Wind Trailers $165.00; Precision Kiosk Technologies $3,000.00; Runnings $115.97; Schwan Welding $2,148.00. Supplies & Materials: Advance Auto Parts $12.49; Amazon Capital Services, Inc $189.48; Auto Value Aberdeen $365.90; Big State Industrial Supply Inc $1,001.73; Cartney Bearing $65.06; Century Business Products $338.68; Charm-Tex, Inc $4.36; Cole Paper Inc $1,143.60; Columbia Area Rural Fire Protection District $795.45; Crawford Trucks & Equipment $675.52; Crescent Electric Supply Co $179.10; Custom Installation Solutions $3,410.00; Dakota Electronics LLC $1,740.61; Fastenal Company $167.83; Gillund Enterprises $780.00; Heiman Fire Equipment $452.36; Hub City Equipment $112.74; Jensen Rock & Sand Inc $4,573.80; Kevin Jensen $3,266.24; LabSource, Inc $666.93; Lawson Products, Inc $1,689.59; Leidholdt Tool Sales, LLC $82.74; Lewis Drug Store $75.54; Lucy Lewno $6.78; Menards $230.55; Midstates Group $96.00; Performance Oil $99.12; Pomp's Tire Service, Inc $2,510.97; Prairie Wind Trailers $2,446.82; Safety Service, Inc $1,091.86; Sander's Sew-N-Vac $151.16; Schwan Welding $72.10; T-Mobile USA Inc $207.29; Trav's Outfitter Inc $234.99; Tyler Business Forms $216.64. Travel & Conference: Derek Hoefert $154.00; Josh Lee $154.00; Kendel Simon $87.75; Kyle Couchey $19.00; Lenling Law Office, Prof. LLC $40.00; Neil Bittner $19.00; Nick Cochran $19.00; Sandy Woytassek $234.90. Utilities: AT&T Mobility $44.73; CenturyLink $296.42; Northwestern Energy $10,918.54. Other: Barb Crawford $10.00; Deb Droog $5.00; Eric Ulvog $10.00; Gina Malsam $10.00; Kylee Wild $5.00; Kylie Herman $5.00; Peggy Hallstrom $10.00; Sandi Maeyaert $10.00; Savan Arampatzis $10.00; Trace James Peterson $10.00.
Payroll: Commission $5,165.81; Elections $6,219.99; Auditor $9,610.88; Treasurer $18,252.47; SA $38,060.49; Public Defender $9,908.92; Maintenance $10,415.60; Assessor $17,506.96; Register of

Deeds $12,586.04; VSO $5,252.44; GIS $3,110.76; IT $10,616.94; HR $5,721.14; Sheriff $65,279.33; Jail $80,813.53; Coroner (Voucher) $1,298.08; Court Security $8,400.60; JDC $37,484.73; Support of Poor $1,124.71; Museum $13,140.53; Parks/Fairgrounds $8,678.03; Fair Board $4,858.37; 4-H $881.59; Weed $7,976.61; Planning & Zoning $10,179.48; Highway $55,119.01; Dispatch $41,395.07; Emergency $3,188.53; 24/7 Sobriety $2,775.46; Landfill $20,285.23; Meal Benefits $142.00; FICA $32,038.57; Medicare $7,492.87 and Retirement-SDRS $96,068.20. All members present voting aye. Motion carried.

HR REPORT:
Moved by Commissioner Gage, seconded by Dinger to approve the following Human Resource Report submitted by Human Resources Director, Allison Tunheim:

- Hiring of Thomas Amundson as Brown County Landfill Grounds Worker, PT; starting wage $19.48/hr. – effective November 6, 2026.
- Hiring of Amber Henley as Brown County Communications Officer, FT; starting wage $23.73/hr. – effective November 9, 2026.
- Updates for PT Deputy Auditor Job Description.

All members present voting aye. Motion carried.

TRAVEL REQUESTS:
Moved by Commissioner Dinger, seconded by Dennert to approve the following Travel Requests: Brown County Fair Employees and Board Members: Rachel Kippley, McKenzie Meints, Misty Dosch Conald Burgard, Dan Stevens, Katie Moulsoff, Nicole Hanson, Aaron Dosch and Trevor Meints to attend the Heartland Convention; Michael Volz, Sheriff's Office to attend Search & Seizure Training. All members present voting aye. Motion carried.

LIQUOR LICENSE RENEWALS:
Moved by Commissioner Gage, seconded by Wiese to approve the following applications for Liquor License Renewals of Alcoholic Beverage Licenses to operate outside of the Municipality: PACKAGE (OFF-SALE) LIQUOR: P'ZA Inc DBA Anchors Away Lodge & Resort (Palmers Richmond Resort SD Lt 1, SD OL 1 Richmond OL 1 & 2 ) AND Dustin Guthmiller DBA Bath Quick Stop LLC (Lot B Weismantels 1st SD Lot 1 Ex. N 12' Jenkins SD Inc Adjacent N 12' Lot 1 Jenkins SD E2 SE 18-123-62) AND County Line Developer's, LLC (Lot 1 Ronnie's Way Addition in the NW ¼ Section 17-T123-R63, Ste. 6) AND County Line Developer's, LLC (Lot 1 Ronnie's Way Addition in the NW ¼ Section 17-T123-R63, Ste. 7) AND Monica Hansen DBA Drop Tine Resort (Lot 1 Elm Lake Resort SE 8-128-65) AND Jackie Chantal LLC DBA Richmond Oasis (Lot 4 Schaeffer Richmond Lake 2nd Addition NW & NE 25-124-65). RETAIL (ON-SALE) LIQUOR: P'ZA Inc DBA Anchors Away Lodge & Resort (Palmers Richmond Resort SD Lt 1, SD OL 1 Richmond OL 1 & 2) AND Stacy J Gossman DBA Big Fella's (Lot 1B, Gossman 1st Addition, S2 15-123-63) AND Brown County Fairgrounds (SW 1-T123-R64 & Hwy B & Lot A & AB RR ROW, Ex Fairground OL 1 (156.07A) including Centennial Village, excluding Odde Ice Arena, Larry Gerlach Grandstand and North Pit Area) AND County Line Developer's, LLC (Lot 1 Ronnie's Way Addition in the NW ¼ Section 17-T123-R63, Ste. 6) AND County Line Developer's, LLC (Lot 1 Ronnie's Way Addition in the NW ¼ Section 17-T123-R63, Ste. 7) AND Doug Stange [S 973.5' of N 1658.25' of E 627' in SE Section 23-T122-R62 (14 AC)] AND Monica Hansen DBA Drop Tine Resort LLC (Lot 1 Elm Lake Resort SE 8-128-65) AND Moccasin Creek Country Club Inc (Prairiewood Village OL 7, E2, 33-124-63) AND Tyler Jones DBA: Tacoma Park Place LLC (5 acres in NE Corner of NW ¼ 23-124-62). RETAIL (ON-OFF-SALE) WINE AND CIDER: ARR LCC DBA Flatland Flyways Lodge (Russo's OL 1 NW ¼ 1-127-62) AND Moccasin Creek Country Club (Prairiewood Village OL 7, E2, 33-124-63) AND Parkview Nursery (Lot 1, Parkview Nursery Addition, NE ¼ Section 25-T123-R64). All members present voting aye. Motion carried.

OTHER BUSINESS:

Chairman Sutton expressed sincere appreciation to Lynn, County Auditor, her staff and the poll workers for everything they do for the Elections. Go Vote!

EXECUTIVE SESSION: None

ADJOURNMENT:
Moved by Commissioner Wiese, seconded by Dennert to adjourn the Brown County Commission at 9:00 A.M. All members present voting aye. Motion carried.

Lynn Heupel, Brown County Auditor
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