

February 11, 2020 – GENERAL MEETING

Meeting called to order by Commission Chair Kippley at 8:45 A.M. in the Commissioner’s Chambers, Courthouse Annex, Brown County, SD. Present were Commissioners Feickert, Sutton, and Wiese. Commissioner Fjeldheim was absent. Commissioner Sutton led the Pledge of Allegiance.

MINUTES:

Moved by Sutton seconded by Feickert to approve the amended County Commission February 4th, 2020 Minutes correcting the leader of the pledge of allegiance to Commissioner Wiese and amendment to January 28, 2020, reflecting clerical correction in EM Quarterly report motion. All members present voting aye. Motion carried.

CLAIMS:

Moved by Sutton seconded by Wiese to approve the following claims:

Insurance: Insurance Plus \$1,026.75. Professional Fees: Matthew Payne \$200.00; Dohrer Law Office \$351.90; William Gerdes \$4,171.90; Haar Law Firm \$18.80; Helms & Assoc. \$2,110.00; Leidholt Electric \$215.36; LexisNexis \$150.00; LSS \$2,690.10; Jerald McNeary \$937.20; SDENR \$3,809.51; SD Dept. of Revenue & Regulation \$731,649.11; SDSU Extension \$20,621.00; Christy Griffin-Serr Law Office \$1,292.50; Taliaferro Law Firm \$991.70; WSP \$10,658.99. Publishing: Aberdeen American News \$697.39; Groton Independent \$632.85; Hub City Radio \$300.00. Rentals: AmeriPride \$278.64; Black Hills Land & RV Rentals \$1,400.00; Dakota Electronics \$730.75. Repairs & Maintenance: Aberdeen Plumbing & Heating \$1,204.60; Big Scoop Snow Removal \$400.00; Butler Machinery \$861.04; Crawford Trucks & Equip. \$671.62; Dakota Electronics \$40.00; DMI \$16,400.00; Ecolab \$105.45; Farnams \$124.75; Great Western Tire \$10.00; Hoven Auto Repair \$121.69; Otis Elevator \$66.00; Pierson-Ford \$51.45; RDO Equip. \$8,306.00; Schwan Welding \$438.00; SD – DOT \$965,628.00; Steven Lust Automotive \$107.91; TranSource \$6,312.91; Walth Safety Service \$3,256.08. Supplies: AgTegra \$42,095.11; American Business Solutions \$31.91; Bakken Build Maint \$500.00; Bob Barker Co. \$54.83; Butler Machinery \$775.81; Cartney Bearing \$70.96; Cash-Wa \$6,536.40; Crawford Trucks & Equip. \$2,420.00; DFP \$908.53; Dakota Oil \$1,036.70; Dean Foods \$1,638.89; DMI \$1,842.50; Earthgrains \$755.15; Farnams \$19.58; Fastenal \$1,699.58; Fordham Signs \$178.40; Full Circle Ag \$3,309.92; GovConnection \$623.64; Great Western Tire \$2,399.60; Hedahls \$185.36; Interstate Battery \$39.20; Ken’s SuperFair Foods \$9.27; Kessler’s \$133.84; McKesson Medical \$4.50; Menards \$238.00; Mick’s Scuba \$112.95; Midstates Printing \$644.82; Northwest Divers \$1,064.00; Pantorium Cleaners \$70.00; Productivity Plus \$16.55; RDO Equip. \$5,700.29; Satellite Tracking of People \$455.00; Sciencenter \$4,800.00; Stan Houston Equip. \$89.15; TranSource \$35,987.42; Web Water Bottling Co. \$26.00. Travel & Conference: SDSU Extension \$85.20. Utilities: Aberdeen City Treasurer \$1,100.15; AT&T Mobility \$71.24; Economy Propane \$2,542.16; Northern Electric \$1200.00; NWPS \$7,004.58; Kelsi Thilmony \$20.00; Town of Frederick \$135.26. Other: SD State Treasurer \$1,362.62. All members present voting aye. Motion carried.

HR REPORT:

Moved by Feickert, seconded by Wiese to approve the following amended HR Office Report, which includes the following personnel changes:

- Acknowledge resignation of William Winters, Brown County Landfill part-time, effective January 22, 2020.
- Acknowledge reclassification of Christeen Krahl to full-time correctional officer at a wage of \$18.73 per hour effective February 3, 2020.
- Acknowledge employment end date of Julie Thelen, Brown County Communication Dispatcher effective February 5, 2020, and approve request to fill vacancy.

- Approve promotion of Jonathon Sorensen to Brown County Communications Shift Supervisor effective February 9th, 2020, at \$ 21.31 per hour.
- Approve promotion of Tonya Walth to Brown County Communications Shift Supervisor effective February 9th, 2020, at \$22.54 per hour.
- Approve promotion of Kayla Reinert to Brown County Communications Shift Supervisor effective February 9, 2020, at \$20.27 per hour.
- Approve the following personal miles driven to be taxed at .545 per mile for December 2019: Kendell Titze 102 @ \$55.59, Dirk Rogers 798 @ \$434.91, Mike Scott 170 @ 92.65 and personal miles driven to be taxed at a rate of .575 for January 2020: Kendell Titze 132 miles @ \$75.90, John Florey 81 miles @ \$46.58, Dirk Rogers 760 @ \$437.01, and Mike Scott 180 @ \$103.5.

All members present voting aye. Motion carried.

AUTO BUDGET SUPPLEMENT:

Moved by Sutton seconded by Wiese to auto supplement Highway budget 201.5.311.425.17 Construction Projects from Poor Bridge Grant award in the amount of \$443,540.76 to cover the bridge maintenance. All members present voting aye. Motion carried.

LEASES:

Moved by Feickert, seconded by Wiese to approve the following lease agreement: Little Rock Holiness Church for lease of Richmond Lake Youth Camp Lodge July 6 – 10th, 2020. All member present voting aye. Motion Carried.

SHERIFF VEHICLE PURCHASE:

Moved by Sutton, seconded by Wiese to approve the purchase of two sheriff's vehicles off the State of South Dakota Bid from Pierson Ford, Aberdeen SD at \$34,497 per vehicle. All members present voting aye. Motion Carried.

SPILLMAN SOFTWARE:

Scott Madsen, GIS Coordinator, met to give progress updates on the 911addressing / GIS software.

EMPLOYEE HOLIDAY PAY POLICY:

Moved by Sutton, seconded by Wiese to approve change to Brown County Employee handbook employee holiday pay policy. Handbook is on file with the Auditor's Office (available for public inspection Monday – Friday, 8:00 a.m. to 5:00 p.m.) All members present voting aye. Motion Carried.

EMPLOYEE OVERTIME PAY POLICY:

Moved by Feickert, seconded by Wiese to approve change to Brown County Employee handbook employee overtime pay policy. Handbook is on file with the Auditor's Office (available for public inspection Monday – Friday, 8:00 a.m. to 5:00 p.m.) All members present voting aye. Motion Carried.

EXECUTIVE SESSION:

Moved by Sutton, seconded by Wiese to go into executive session to discuss personnel per SDCL 1-25-2(1). All members present voting aye. Motion carried. The Chair declared the executive session closed with no action taken.

LEGISLATIVE UPDATE:

Commissioner Sutton gave an update on HB 157 regarding county zoning and appeals process.

ADJOURNMENT:

Moved by Feickert, seconded by Sutton to adjourn the Brown County Commission at 10:30 a.m. All members present voting aye. Motion carried.

Cathy McNickle, Brown County Auditor

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