



Brown County Human Resources

25 Market Street

Aberdeen, SD 57401

Erica.Coughlin@browncounty.sd.gov

Phone: 605.626.7109; Fax: 605.626.4010

www.brown.sd.us

Classification: Part-time Facility Maintenance

Wage: \$15.91/hour

Department: Landfill

Reports to: Landfill Manager

FLSA: Non-Exempt

Opening date: 04/23/2021

Closing date: Until filled

JOB DESCRIPTION

Summary/Objective:

Facility maintenance must know standard practices of a landfill, help to maintain a clean Brown County, complete minor repairs on equipment, be willing to work in variable weather conditions and participate as an active member of the team.

Essential Functions:

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Responsible for site maintenance (litter cleanup etc...) at our 18 container site locations throughout Brown County as well as the landfill site.
- Will also cross-train in other landfill related areas (provide support in the scale house when needed, cleaning shops, and other misc.)
- Strong interpersonal communication skills are needed in this position; as applicant will be interacting with various refuse haulers and the general public.

Competencies:

- Perform semi-skilled duties including operation, maintenance and minor repairs of light equipment.
- Principles and techniques of operating most types of light equipment.
- Standard practices, methods, tools and materials used in landfill.
- Rules of safe operation and the precautions to be taken in order to avoid accidents in the use of light equipment.
- Understand and effectively carry out oral and written instructions with minimum supervision.
- Perform heavy manual labor
- Withstand exposure to variable weather conditions when required.
- Self-motivated
- Computer experience
- General clerical capabilities
- Be willing to cross train in all areas of landfill operation

Supervisory Responsibility:

- This position has no supervisory responsibilities

Work Environment:

- Work is subject to performance at both indoor and outside environments; outside work occurs on a frequent basis and requires exposure to dust, fumes, or high noise levels and extreme weather conditions, and frequent travel.

Physical Demands:

The physical demands described herein are representative of those that must be met by an employee to successfully perform the essential functions of the job.

- Reaching: extending hand(s) and arm(s) in any direction
- Dexterity: picking, pinching, typing or otherwise working primarily with fingers rather than the whole hand or arm as in handling
- Both Legs and Feet: Repetitive motions including operation controls on equipment and vehicles
- Grasping: applying pressure to an object with the fingers and palm
- Talking: expressing or exchanging ideas by means of the spoken work
- Hearing: perceiving the nature of sounds without major correction
- Repetitive motions: substantial movements (motions) of the wrists, hands and/or fingers; bend, balance, climb, pivot, stoop, lift, stand, kneel, or squat
- Vision: close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus
- Heavy Work: Regularly lift and/or move up to 25 pounds; frequently lift and/or move up to 50 pounds; occasionally lift and/or move in excess of 50 pounds.

Position Type / Expected Hours of Work:

- Part-time; Hours: Monday and Friday, 8:00am to 5:00pm; maybe additional hours

Travel:

- Travel within Brown County is necessary for this position.

Education and Experience:

- High School diploma/GED
- 18 years of age
- Basic Mathematical Skills
- Equipment experience: skid steer and other misc. small equipment

Other Duties:

- Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

Apply by:

Submit cover letter and resume or Brown County application to:

- Brown County Human Resources
25 Market St.
Aberdeen, SD 57401

or

- Email: Erica.Coughlin@browncounty.sd.gov