

ARIL 14, 2020 – GENERAL MEETING

Meeting called to order by Commission Chair Kippley at 8:45 A.M. in the Community Room, Courthouse Annex Basement, Brown County, SD. Present were Commissioners Feickert, Sutton, Wiese, and Fjeldheim. Commissioner Kippley led the Pledge of Allegiance.

MINUTES:

Moved by Fjeldheim seconded by Sutton to approve the general meeting minutes from April 7th, 2020. All members present voting aye. Motion carried.

CLAMS/PAYROLL:

Moved by Sutton, seconded by Wiese to approve the following claims and payroll:

Payroll: Commission \$4,285.10; Auditor \$8,721.00; Treasurer \$13,527.19; SA \$21,786.27; SVAWA \$1,193.49; Maintenance \$7,344.95; Assessor \$12,798.93; Register of Deeds \$8,983.39; VSO \$2,482.59; GIS \$2,387.50; IT \$4,581.28; HR \$2,173.85; Sheriff \$40,002.60; Jail \$46,330.28; Court Security \$5,735.15; JDC \$21,379.17; Welfare \$2,077.70; Museum \$7,441.94; Parks/Fairgrounds \$4,986.55; Fair Board \$3,969.88; 4-H \$614.00; Weed \$825.02; Planning & Zoning \$4,494.25; Highway \$48,791.29; Dispatch \$23,900.56; Emergency \$4,119.58; Teen Court \$600.40; JDAI \$1,596.93; 24/7 Sobriety \$3,404.15; Landfill \$14,726.82; MATCHING BENEFITS: FICA \$19,294.99, Medicare \$4,512.49, Discovery HSA \$200.00
Claims: Insurance: SDACC \$16,914.00. Professional Fees: Aberdeen Advanced Care Ambulance \$270.37; Aberdeen City Treasurer \$500.00; AMG – Emergency \$79.68; AMG- Radiology \$231.81; Avera St. Luke’s \$2,521.19; Kristi Brandt \$31.50; Certified Languages \$1,027.95; Dean Schaefer Court Reporting \$288.00; GBR Interpreting \$366.00; Haar Law Firm \$42.20; Helms & Assoc. \$1,396.15; Mark Katterhagen \$36.00; Kuck Law Office \$53.20; Lewis & Clark BHS \$356.00; Lucy Lewno \$230.00; LexisNexis \$150.00; Darcy Lockwood \$36.00; Jerald McNeary \$2,421.80; Microfilm Imaging \$1,615.00; Minnehaha Co. Auditor \$98.50; Matthew Payne \$200.00; Thomas Price \$1,800.00; Sanford Clinic \$606.00; Sanford Health \$10,075.95; Sanford Health Occupational Medicine \$182.00; SD Attorney General’s Office \$466.00; SD Dept. of Revenue & Regulation \$740,998.82; Spitzer Miller Funeral Home \$4,484.00; Yankton Co. Sheriff \$50.00. Publishing: Aberdeen American News \$ 283.04; Groton Independent \$564.58; Hub City Radio \$300.00. Rentals: 446-Praxair \$25.79. Repairs & Maintenance: Ace Refrigeration \$236.64; Chris & Dan’s Tarp & Canvas Repair \$135.00; Clark Engineering \$1,202.37; Dakota Doors \$61.22; Exec. Mgmt. \$747.40; Graham Tire \$24.61; Groton Ford \$21.55; Lien Transportation \$225.00; Pierson-Ford \$69.23; Pomp’s Tire Service \$5,341.66; Schwan Welding \$612.00; Service Signs \$1,303.35; Steven Lust Automotive \$54.46; TranSource \$6,296.88. Supplies: AgTegra \$12,299.95; Bonnie Bitz \$96.00; Dakota Oil \$300.31; Gall’s \$1,323.92; Geffdog \$1,843.50; J Gross Equip. \$415.02; LG Everist \$4,939.30; Lucy Lewno \$6.50; Matheson Tri-Gas \$1,095.42; Menards \$42.16; Pomp’s Tire Service \$1,102.64; Pro Ag Supply \$2,338.19; Satellite Tracking of People \$552.50; Sewing Shoppe \$24.00; TranSource \$317.22. Travel & Conf.: Duane Sutton \$112.80. Utilities: Aberdeen City Treasurer \$1,509.72; City of Hecla \$212.33; Exec. Mgmt. \$70.87; Northern Electric \$86.00; NWPS \$98.25; Web Water Development \$93.48. Other: Safe Harbor \$677.50; SDACO \$1,022.00.

All members present voting aye. Motion carried.

HR REPORT:

Moved by Feickert seconded by Sutton to approve the following HR Office Report, which includes the following personnel changes:

- Acknowledge 24/7 Sobriety staff with the Brown County Sheriff’s office laid-off effective April 6, 2020.

- Approve the following personal miles driven to be taxed at a rate of .575 per mile: February: Kendell Titze- 102 miles @ \$58.65; John Florey @ \$102 @ \$58.65; Dirk Rogers 570 miles @ \$327.75; Mike Scott 160 miles @ \$92. March: Kendell Titze- 108 miles @ \$62.10; John Florey @ \$126 @ \$72.45; Dirk Rogers 722 miles @ \$415.15; Mike Scott 160 miles @ \$92.

All members present voting aye. Motion carried.

SHERIFF REPORTS:

Moved by Sutton, seconded by Wiese to approve the following March 2020 Sheriff Reports: Incidents and offenses, Prisoner care, JDC, and Money deposited with the County Treasurer. All members present voting aye. Motion carried.

NOTICE OF HEARING – ALCOHOL LICENSE:

Moved by Fjeldheim, seconded by Wiese to set hearing date and authorize publication of notice for alcohol licenses. Notice is hereby given according to SDCL 35-2, a Public Hearing on the following applications is set for 8:45 A.M. on the 28th day of April, 2020 in the Community Room of the Brown County Commissioners, Courthouse Annex Basement, Brown County, South Dakota, at which time any interested persons wishing to register a complaint on approval, may appear: Retail (on-off sale) Malt Beverage & SD Farm Wine License: Moccasin Creek Country Club Prairiewood Vlg OL7, E2 33-124-63, Brown County, South Dakota. Retail (on-off sale) Wine & Cider License: Moccasin Creek Country Club Prairiewood Vlg OL7, E2 33-124-63, Brown County, South Dakota. All members present voting aye. Motion carried.

ABATEMENTS:

Moved by Sutton, seconded by Wiese to deny abatement request from Raymond Nutting. All members present voting aye. Motion carried.

APPLICATION FOR OCCUPANCY:

Moved by Feickert, seconded by Wiese to approve the following applications for occupancy: Northern Valley Communications for occupancy of Brown County Highway Number 16, in section 19, township 123, range 62 Brown County, South Dakota and Highway 16, in section 8, Township 123, range 62, Brown County South Dakota for telecommunications. Midco for occupancy of Brown County Highway Number 132nd st, in section 15, township 123N, Range 64W, Brown County, South Dakota and Highway Number 388th ave, in section 6, township 123N, Range 63W, Brown County, South Dakota for telecommunications. All members present voting aye. Motion carried.

REPAYMENT OF DELINQUENT TAXES:

Moved by Sutton, seconded by Fjeldheim to approve repayment of delinquent tax agreements on file with the Brown County Treasurer. All members present voting aye. Motion carried.

QUARTERLY INTEREST:

Moved by Fjeldheim, seconded by Sutton to accept for filing the Quarter 1 interest statement in the amount of \$26,034.12, as submitted by County Interim Treasurer Patty VanMeter. All members present voting aye. Motion Carried.

NOTICE OF HEARING – ROOFING CONTRACTORS:

Moved by Sutton, seconded by Wiese to set hearing date and authorize publication of notice for roofing contractors. Notice is hereby given that sealed bids will be received for removal of existing rubber roof and installation of new rubber roofing system on the Brown County Courthouse. Bid specs are on file with Brown County Maintenance and can be obtained at no charge. Bid opening scheduled for May 5th, 8:45a.m., courthouse annex, 25 Market St. All members present voting aye. Motion Carried.

MPS CHANGE ORDER:

Change order for managed print service presented. Request for more information on rate changes. No action taken.

BID OPENING:

Place and time as advertised, to open read and consider bids for domestic hot water tank and pump. Moved by Sutton, seconded by Feickert to award bid to Haar Plumbing and Heating in the amount of \$65,651.00. Haar Plumbing and Heating was the sole bidder. All members present voting aye. Motion carried.

REZONE ORDINANCE – FIRST READING:

Moved by Feickert, seconded by Sutton to approve first reading on the following rezone ordinances:

ORD 160: An ordinance to amend Title 4, Second Revision Brown County Ordinances as amended to rezone certain described property. Applicant Clarence Habeck to change the zoning on the following described property from Chapter 4.06 Agricultural Preservation District (AG-P) to Chapter 4.07 Mini-Ag District (M-AG): Lots 1 & 2, "C&L Habeck's 1st Subdivision" in the SW1/4 of Section 27-T124N-R63W of the 5th P.M., Brown County, South Dakota (12854 & 12862 391st Ave).

ORD 161: An ordinance to amend Title 4, Second Revision Brown County Ordinances as amended to rezone certain described property. Applicant Keith Miller to change the zoning on the following described property from Chapter 4.06 Agricultural Preservation District (AG-P) to Chapter 4.07 Mini-Ag District (M-AG): "K. Miller Addition" in the SW1/4 of Section 15-T122N-R64W of the 5th P.M., Brown County, South Dakota (38514 139th St).

ORD 162: An ordinance to amend Title 4, Second Revision Brown County Ordinances as amended to rezone certain described property. Applicant Jeff Hanson to change the zoning on the following described property from Chapter 4.06 Agricultural Preservation District (AG-P) to Chapter 4.07 Mini-Ag District (M-AG): Lot 2, "JT Hanson Farm Addition" in the SE1/4 of Section 9-T126N-R62W of the 5th P.M., Brown County, South Dakota (39698 114th St).

ORD 163: An ordinance to amend Title 4, Second Revision Brown County Ordinances as amended to rezone certain described property. Applicant Jeff Hanson to change the zoning on the following described property from Chapter 4.06 Agricultural Preservation District (AG-P) to Chapter 4.07 Mini-Ag District (M-AG): Lot 2, "JT Hanson Farm Addition" in the SE1/4 of Section 10-T126N-R62W of the 5th P.M., Brown County, South Dakota (11396 397th Ave).

ORD 164: An ordinance to amend Title 4, Second Revision Brown County Ordinances as amended to rezone certain described property. Applicants A.) Jamie Jones and Steven Goetz, B.) Bruce Jones and Sandy Jones to change the zoning on the following described property from Chapter 4.06 Agricultural

Preservation District (AG-P) to Chapter 4.07 Mini-Ag District (M-AG): A.) "Lockwood's Outlot 1" in the NE1/4 of Section 24/T123N-R65W of the 5th P.M., Brown County, South Dakota (37963 133rd st)

B.) "Jones's Outlot 1" in the NE1/4 of Section 24-T123N-R65W of the 5th P.M., Brown County, South Dakota. (37965 133rd st).

ORD 165: An ordinance to amend Title 4, Second Revision Brown County Ordinances as amended to rezone certain described property. Applicant Paul Meyers to change the zoning on the following described property from Chapter 4.06 Agricultural Preservation District (AG-P) to Chapter 4.16 Heavy Industrial District (H-1): Lot 2, "Luke's Landing Addition" in the N1/2 of Section 13-T123N-R63W of the 5th P.M., Brown County, South Dakota (13245 394th Ave).

All members present voting aye. Motion carried.

BUDGET SUPPLEMENT PUBLIC HEARING:

Moved by Feickert, seconded by Wiese to approve the following 2020 budget supplement for the Modernization and Preservation Fund 251.5.163.422 @ 32,297.92 funded by undesignated surplus cash in the Modernization and Preservation Fund 251.1.101.99. All members present voting aye. Motion carried.

LANDFILL SPRING RESIDENTIAL CLEANUP:

Moved by Sutton, seconded by Wiese to approve waiving fees on all material types from Residential Users only during the Spring Residential Cleanup at the Brown County Landfill, to be held from April 24 thru May 9, 2020. No large demo projects (houses, tree belts etc) will be allowed for free. No free waste will be accepted from commercial contractors or businesses (including mobile homes). In the event circumstances beyond the control of Brown County (flood, tornado, fire, other) would occur during the FREE Cleanup period the Brown County Commission reserves the right to end the free cleanup period at such time and implement the regular fee structure. All members present voting aye. Motion carried.

ABSENTEE VOTING UPDATE:

Cathy McNickle, County Auditor gave an update on absentee voting and how voting will be conducted during the COVID-19 pandemic. Absentee voting starts Friday April 17th and can be conducted by mail or in person. Voters are encouraged to vote by mail as the safest way to vote. In person voting will be following CDC guidelines and social distancing recommendations.

SERVER SWITCH PROJECT QUOTES:

Moved by Fjeldheim, seconded by Sutton to approve the server switch project quote from ByteSpeed in the amount of \$5,555. Rejecting quotes from ByteSpeed (alternate quote) in the amount of \$6,785., RediTech in the amount of \$75,000, RTI in the amount of \$15,995, and Loffler in the amount of \$19,570. All members present voting aye. Motion carried.

RTI VMWARE LICENSE RENEWAL:

Moved by Sutton, seconded by Kippley to approve VMaware Maintenance Renewal quote in the amount of \$12,659.09 from Riverside Technologies, Inc. All members present voting aye. Motion Carried.

COVID-19 DISCUSSION:

Update from Scott Meints, Emergency Management on COVID-19. Recommendation that departments limit work related travel to what is necessary only. No action taken.

EXECUTIVE SESSION:

Moved by Wiese, seconded by Fjeldheim to go into executive session to discuss personnel per SDCL 1-25-2(1). All members present voting aye. Motion carried. The Chair declared the executive session closed with no action taken.

ADJOURNMENT:

Moved by Sutton, seconded by Wiese to adjourn the Brown County Commission at 10:05 a.m. All members present voting aye. Motion carried.

Cathy McNickle, Brown County Auditor

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