

MAY 12, 2020 – GENERAL MEETING

Meeting called to order by Commission Chair Kippley at 8:45 A.M. in the Commission Chambers, Courthouse Annex, Brown County, SD. Present were Commissioners Feickert, Sutton, Wiese, and Fjeldheim. Commissioner Sutton led the Pledge of Allegiance.

MINUTES:

Moved by Sutton seconded by Wiese to approve the general meeting minutes of May 5, 2020. All members present voting aye. Motion carried.

CLAMS/PAYROLL:

Moved by Fjeldheim seconded by Feickert to approve the following claims:

Payroll: Commission \$4,285.10; Elections \$1,917.19; Auditor \$8,721.00; Treasurer \$13,638.55; SA \$21,802.49; SVAWA \$1,193.49; Maintenance \$6,740.48; Assessor \$12,798.93; Register of Deeds \$8,983.40; VSO \$2,391.81; GIS \$2,387.50; IT \$4,467.52; HR \$2,173.85; Sheriff \$40,151.03; Jail \$47,751.91; Court Security \$5,731.16; JDC \$21,330.43; Welfare \$2,077.70; Museum \$7,817.78; Parks/Fairgrounds \$4,386.26; Fair Board \$3,936.75; 4-H \$614.00; Weed \$3,983.16; Planning & Zoning \$4,515.15; Highway \$43,269.87; Dispatch \$24,823.55; Emergency \$4,119.58; Teen Court \$622.32; JDAI \$1,596.93; 24/7 Sobriety \$600.06; Landfill \$17,508.21; Matching Benefits: FICA \$19,384.98, Medicare \$4,533.55, Discovery HSA. \$200.

CLAIMS: Professional Fees: Avera St. Luke's \$113.47; Carlsen Funeral Home \$159.86; Helms & Assoc. \$3,058.55; Mark Katterhagen \$18.00; Kennedy Pier Loftus \$392.00; Language Line Services \$714.36; Lucy Lewno \$170.00; LexisNexis \$150.00; Darcy Lockwood \$18.00; Minnehaha Co. Auditor \$147.50; NEMHC \$988.00; PoliceOne \$1,312.00; SD Attorney General's Office \$72.00; SD Dept. of Health \$40.00; SD Dept. of Revenue & Regulation \$530,420.29; Kristi Spitzer \$200.00; WSP \$18,417.92; Yankton Co. Sheriff \$50.00. Publishing: Aberdeen American News \$2,044.70; Dakota Broadcasting \$854.00; Hub City Radio \$1,300.00. Rentals: Ameripride Services \$413.20. Repairs & Maintenance: AgTegra \$724.93; Butler Machinery \$18.62; Crawford Trucks & Equip. \$954.95; Dakota Pump & Control \$450.00; Danko \$420.00; DMI \$12,050.00; J & K Painting \$757.60; J Gross Equip. \$15.50; MES \$385.00; Olson's Pest Control \$225.00; Pierson-Ford \$1,135.87; Productivity Plus \$1,108.33; RDO \$36,289.11; Sterling Solutions \$750.00; Steven Lust Automotive \$401.10; Superior Jetting \$3,222.50; TranSource \$9,028.39. Supplies: 446-Praxair \$69.30; AgTegra \$25,981.82; AgTerra Technologies \$940.00; American Business Forms \$34.53; Axon \$8,670.00; Bakken Build Maint. \$500.00; Butler Machinery \$351.48; Carlsen Funeral Home \$375.00; Cartney Bearing \$104.64; Cash-Wa \$2,080.90; Crawford Trucks & Equip. \$884.01; Dakota Electronics \$44.00; DFP \$933.96; Dakota Oil \$221.02; DSG \$15.14; Danko \$537.80; Dean Foods \$417.59; DMI \$79.11; Earthgrains \$280.46; Farnams \$305.82; Galls \$136.92; Heartland Paper \$819.33; J Gross Equip. \$131.21; LG Everist \$3,735.07; Lucy Lewno \$6.50; Menards \$298.08; Midstates Printing \$5.94; Nat'l Assoc. of CVSO \$120.00; Pantorium Cleaners \$56.00; Pierson-Ford \$96.94; Plumbing & Heating Wholesale \$160.96; PowerPlan \$2,028.15; Productivity Plus \$2,165.76; RDO \$1,801.56; Satellite Tracking of People \$334.75; SD Federal Surplus Property \$180.00; The Sewing Shoppe \$67.00; Stan Houston Equip. \$30.95; TranSource \$9,280.93. Travel & Conf.: Stan Beckler \$18.33; Darwin Bettmann \$15.24; Patrick Keatts \$11.37; Dale Kurth \$75.02; David North \$105.48; Jerome Streckfuss \$34.98. Utilities: Aberdeen City Treasurer \$901.87; City of Hecla \$214.71; Exec. Mgmt. \$87.11; Midcontinent \$235.00; Northern Electric \$86.00; NWPS \$3,957.71; Town of Frederick \$61.00; Web Water Development \$106.06. Other: SDACO \$1,198.00.

All members present voting aye. Motion carried.

HR REPORT:

Moved by Feickert seconded by Wiese to approve the following HR Office Report, which includes the following personnel changes:

- Acknowledge resignation of Tanner Podoll, Brown County Jail Correctional Officer, full-time, effective May 4, 2020 and approve request to fill vacancy.
- Acknowledge resignation of Wesly Warning, Brown County Communications Dispatcher, full-time; effective May 21, 2020 and approve request to fill vacancy.
- Approve hiring of Eden Schanzenbach as Brown County Fair intern, full-time, starting wage \$12.36 per hour, effective May 26, 2020.
- Approve salary change for Ernest Thompson, Brown County State's Attorney; \$96,000 per year, effective May 4, 2020.
- Approve the following salary changes for the Brown County State's Attorney's Office: Effective May 18, 2020. Jennifer Stoddard, Chief Deputy @ \$74,500 and Ross Aldentaler, Deputy @ \$73,500.

All members present voting aye. Motion carried.

#### CONCRETE QUOTES:

Moved by Fjeldheim, seconded by Sutton to approve the quote for concrete floor at the fairgrounds from Weigel Construction LLC in the amount of \$18,990.60 rejecting quotes from Wright & Sudlow in the amount of \$21,650 and JDH Construction Inc. in the amount of \$21,300.0 Roll Call Vote: Commissioner Feickert – nay, Sutton – aye, Wiese- nay, Fjeldheim- aye, Kippley – aye. Motion carried.

#### AMENDMENT TO ES&S CONTRACT:

Moved by Sutton, seconded by Fjeldheim to approve and authorize chair sign first amendment to agreement. Amendment sets effective date of service contract on tabulator for a three year period beginning April 12, 2020. All members present voting aye. Motion carried.

#### ROOFING CONTRACT:

Moved by Wiese to authorize chair sign contract with Hub City Roofing for new courthouse roof per bid award. All members present voting aye. Motion carried.

#### ALCOHOL LICENSE TRANSFER HEARING:

Moved by Feickert, seconded by Sutton to approve transfer of Retail on-off sale) Malt Beverage & SD Farm Wine License: Alex Schaeffer DBA: Richmond Oasis, LLC to Jackie Chantal, LLC (Chantal Gortmaker) DBA: Richmond Oasis, 12824 379<sup>th</sup> Ave., Aberdeen, SD 57401 – Lt 4 Schaeffer Richmond Lake, 2<sup>nd</sup> Add NW & NE 25-124-65 (SAC), Brown County, SD. All members present voting aye. Motion carried.

#### MALT BEVERAGE LICENSE RENEWALS:

Moved by Fjeldheim, seconded by Wiese to approve applications for renewal of Malt Beverage Licenses to operate outside of a municipality. RETAIL (ON-OFF SALE) MALT BEVERAGE: Marge Frohling DBA The Connection, Houghton (Lots 10-11-12-13 & 14 Block 2, Sec 31, T 127 R61); Richmond Oasis LLC – Chantal Gortmaker (Lt 4 Schaeffer Richmond Lake 2<sup>nd</sup> ADD NW & NE 25-124-165 (5AC)); Bath Quick Stop – Alan Lanphere (Lt B Weismantels 1<sup>st</sup> SD Lt 1 Ex N 12' Jenkins SD Inc Adjn 12' Lt Jenkins SD E2 SE 18-123-62); Brown County Speedway – Motor Sports, LLC (Brown County Fairgrounds - SW ¼, Sec 1, T123 N, R64W); Elm Lake Resort – Travis Swenson (Lt 1 Elm Lake Resort SE ¼ 8-128-65 (that portion of road R 10/W)); Flatland Fyways – ARR LLC, Art Russo (Lodge OL Art Russo OLS in Gov Lt 3&4 NW 1-127-62); Centennial Village Inc (Brown County Fairgrounds SW 1/4, Sec 1, T123N, R64 W – Centennial Village); Anchors Away Lodge & Resort - P'ZA Inc (Palmer's Richmond Resort SD Lot 1 (SD OL1 Richmond OL 1 & 2)); Aberdeen Hockey Association Inc. (Brown County Fairgrounds SW ¼ Sec 1, T123N, R64W (Odde Ice Center); Hub

city Harley Davidson – B&G Motor Sports (LT 1 Browning 1st Ad NW 22-123-64 (LT 1 GREAT PLAINS AG ADD)(Winters OL 1)). All members present voting aye. Motion carried.

**ISOLATED TRACT ACCESS REQUEST:**

Moved by Wiese, seconded by Sutton to deny petition submitted by Dennis Jones Management LLC, general partner of Sterling Jones Real Estate Limited Partnership for condemnation of easement for isolated tract in Cambria Township Section 23-124N-62W. The commission found that the need for access is temporary due to flooding. The commission also found that a previous right of way had been approved by Brown County. The commission further found that the inconvenience of repairing the previously approved right of way is not sufficient grounds for a condemnation action. All members present voting aye. Motion carried.

**DRAINAGE CONCERN:**

Robert Klein, representative from Moccasin Creek Country Club, and area land owners met to discuss culvert drainage west of Prairiewood. Request for better communication from highway department when cleaning out culverts and exploring adding control gates to the culverts was discussed. No action.

**APPLICATION FOR OCCUPANCY:**

Moved by Wiese, seconded by Sutton to approve application submitted by Web Water Development for occupancy of W Shore Drive in Section 23, Township 124, range 65, Brown County, South Dakota for potable water line. All members present voting aye. Motion carried.

**JOINT POWERS AGREEMENT AMENDMENT:**

Moved by Feickert, seconded by Fjeldheim to authorize chair sign amendment number 1 to agreement number 614965 between the State of South Dakota and Brown County with amended entered into date of January 17, 2020. All members present voting aye. Motion carried.

**COVID-19 Update:**

Scott Meints, Emergency Manager met to give an update and remind employees to take their temperature daily. Thermometers are provided in most county offices.

**LOAD LIMITS:**

Moved by Sutton, seconded by Fjeldheim to extend load limits two weeks were posted. All members present voting aye. Motion carried.

**NOTICE OF BID- FAIRGROUNDS INFIELD DRAINAGE:**

Moved by Sutton, seconded by Wiese to authorize advertising and set hearing date for Infield drainage at the Brown County Fairgrounds Grandstands. Sealed bids will be received in the Chambers of the Brown County Board of Commissioners at the Brown County Courthouse Annex, 25 Market Street Suite 1, Aberdeen, South Dakota; until the hour of 8:45a.m.on June 2nd, 2020, at said time and place all bids will be publicly opened, read and considered by the Brown County Board of Commissioners. Project will

be funded by assigned fairgrounds improvement revenue. All members present voting aye. Motion carried.

HUB CITY LIVE STOCK EXPO:

Committee members Lauren Whetting and Kali Holt met to discuss the Hub City Livestock Expo and precautions being taken to follow CDC Guidelines and social distancing during COVID-19. Hub City Livestock Expo is tentatively set for June 6th at the Brown County Fairgrounds. Discussion only.

ADJOURNMENT:

Moved by Feickert, seconded by Wiese to adjourn the Brown County Commission at 10:30a.m. All members present voting aye. Motion carried.

Cathy McNickle, Brown County Auditor

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