

## SEPTEMBER 29, 2020 – GENERAL MEETING

Meeting called to order by Commission Chair Kippley at 8:45 A.M. in the Commission Chambers, Courthouse Annex, Brown County, SD. Present were Commissioners Fjeldheim, Wiese, Feickert and Sutton. Commissioner Sutton led the Pledge of Allegiance.

### AGENDA APPROVAL:

Moved by Sutton, seconded by Wiese to approve the agenda. All members present voting aye. Motion carried.

### MINUTES:

Moved by Sutton, seconded by Wiese to approve the general meeting minutes of September 22, 2020. All members present voting aye. Motion carried.

### CLAMS/PAYROLL:

Moved by Sutton, seconded by Feickert to approve the following claims and payroll:

Payroll: Commission \$4,285.10; Elections \$1,537.50; Auditor \$8,741.57; Treasurer \$13,463.55; SA \$23,313.80; SVAWA \$1,134.01; Maintenance \$7,869.38; Assessor \$14,252.54; Register of Deeds \$8,983.40; VSO \$4,275.26; GIS \$2,387.50; IT \$7,094.04; HR \$2,173.85; Sheriff \$46,873.98; Jail \$52,704.47; Court Security \$5,728.53; JDC \$25,165.27; Welfare \$2,077.70; Museum \$8,142.69; Parks/Fairgrounds \$4,602.68; Fair Board \$4,056.55; 4-H \$654.30; Weed \$3,968.49; Planning & Zoning \$4,306.20; Highway \$40,240.97; Dispatch \$28,562.84; Emergency \$4,119.58; Teen Court \$862.14; JDAI \$1,769.23; 24/7 Sobriety \$655.07; Landfill \$15,651.66; Matching benefits: FICA \$41,450.84, Medicare \$9,694.20, Discovery HSA \$28,603.29, Wellmark BlueCross Blue Shield \$135,847.58, Delta Dental \$11,051.32, Dearborn National \$1,881.54, SDRS Retirement \$85,562.88

Claims: Professional Fees: Avera St. Lukes \$394.40; Drew Becker \$200.00; MB LLC \$175.00; Christopher A. Haar \$156.20; Mark Katterhagen \$12.00; Kuck Law Office \$78.40; Lucy Lewno \$150.00; Darcy Lockwood \$12.00; Matthew Bender & Co Inc \$117.43; NE Mental Health Center \$1,950.00; Sanford Health \$204.40; SD Department of Health \$3,070.00; Tammy Stolle \$292.85; Taliaferro Law Firm \$388.00; West Publishing Corp \$175.05; Yankton County Sheriff Office \$50.00. Publishing: Aberdeen American News \$1,635.70; Aberdeen Public School Foundation Inc \$400.00. Rentals: T&K Rentals LLC \$4,500.00. Repairs & Maintenance: Aberdeen Auto Center \$135.00; Aberdeen Masonry \$4,957.20; Aberdeen Plumbing & Heating \$919.07; Auto Zone \$57.98; Farm Power \$12.75; J&K Painting \$895.23; Northwestern Energy & Communication \$716.59; Pro Windmill Inc \$345.00; Pierson Ford \$4,514.15; Pro Ag Supply \$132.69; Runnings \$16.49; Steven Lust Automotive \$2,457.00; Thee Glass Doctor \$92.00; Transource Truck & Equipment \$2,506.80; Woodman Refrigeration \$1,442.71. Supplies: Dooley Enterprises Inc \$1,115.00; Aberdeen Medical Center Pharmacy \$2,268.99; Eddie's Northside \$441.00; Farm Power \$153.00; Govconnection Inc \$690.00; Heartland Paper \$445.98; Lucy Lewno \$6.50; Lien Transportation \$50,306.07; Marco Inc \$15.44; Menards \$212.48; Sander's Sew-N-Vac \$227.88; Steven Lust Automotive \$870.82; The Glass Doctor \$110.58; Ernest Thompson \$19.88; Transource Truck & Equipment \$71.78; Uline \$1,440.00; Walth Safety Service \$117.80. Travel & Conf.: Duane Jark \$104.34; Marianne Marttila Klipfel \$56.40; Troy Knecht \$71.44; Dennis Wiedebush \$56.40. Utilities: Qwest Corporation \$4,303.30; Montana Dakota Utilities \$31.91; Northwestern Energy & Communication \$5,979.91.

All members present voting aye. Motion carried.

### HR REPORT:

Move by Fjeldheim, seconded by Sutton to approve the following Human Resource Report:

- Acknowledge resignation of Logan Flack, Brown County Communications Dispatcher, full-time; effective October 8, 2020 and approve request to fill vacancy.

- Approve Marianne Marttila-Klipfel, part-time curatorial assistant, Dacotah Prairie Museum, to move to full-time Curator of Exhibits at \$16.18, effective October 19, 2020 and approve request to fill part-time position.

All members present voting aye. Motion carried.

#### SHERIFF REPORTS:

Moved by Sutton, seconded by Feickert to approve the following August 2020 Sheriff Reports: Incidents and offenses, Prisoner care, JDC, and Money deposited with the County Treasurer. All members present voting aye. Motion carried.

#### LOTTERY PERMIT:

Moved by Sutton, seconded by Wiese to approve the following lottery permit for Aberdeen Amature Hockey Association for weekly progressive lottery to be held at the Odde Ice Center. All member present voting aye. Motion carried.

#### CHAPLAIN ACKNOWLEDGEMENT:

Moved by Sutton, seconded by Wiese to acknowledge the following volunteer Chaplains: Brad Kingsiter, Brain LaCroix, Fr. George Parmeter, George Shaver, Jay Rossman, Joann Lehrkamp, Jon Droege. All members present voting aye. Motion carried.

#### CLAIM ASSIGNMENT:

Authorize the Auditor to sign documentation to assign claim against an individual to Credit Collection Bureau for the purpose of collecting liens. All members present voting aye. Motion carried.

#### ORDINANCE 175 – 2nd READING AND ADOPTION:

Moved by Fjeldheim, seconded by Feickert to adopt ordinance 175, an ordinance to amend Title 4, Second Revision Brown County Ordinances, as amended, to rezone the following described property from Chapter 4.06 Agricultural Preservation District (AG-P) to Chapter 4.07 Mini-Ag District (M-AG): Lot 2, “Hanlon Subdivision” in the NE1/4 of Section 20-T123N-R62W of the 5th P.M., Brown County, South Dakota. (13330 Park Rd). Roll call vote: Commissioner Feickert- aye, Sutton- aye, Wiese- aye, Fjeldheim- aye, Kippley- aye. All members present voting aye. Ordinance adopted.

#### ORDINANCE 176 – 2nd READING AND ADOPTION:

Moved by Sutton, seconded by Feickert to adopt ordinance 176, an ordinance to amend Title 4, Second Revision Brown County Ordinances, as amended, to rezone the following described property from Chapter 4.06 Agricultural Preservation District (AG-P) to Chapter 4.10 Lake Front Residential District (R-3): “Outlot 1”, “Replat of Miller’s Outlot F” in the SE1/4 of Section 24-T124-R65W of the 5th P.M., Brown County, South Dakota. (379540 N. Shore Drive). Roll call vote: Commissioner Feickert- aye, Sutton- aye, Wiese- aye, Fjeldheim- aye, Kippley- aye. All members present voting aye. Ordinance adopted.

#### PROVISIONAL BUDGET 2021 – PUBLIC HEARING:

Public hearing held as advertised for 2021 provisional budget. Opportunity for public comment was given.

#### 2021 PROVISIONAL BUDGET AMENDMENT-TAX REVENUE:

Moved by Sutton, seconded by Wiese to amend the 2021 Provisional Budget line items, as follows:  
Governmental Funds: Total Means of Finance: 311 Current Property Tax Levy from 15,356,929.00 to 15,358,274.00; Cash Balance Applied from \$1,659,380.00 to 1,658,034.63. All members present voting aye. Motion carried.

2021 PROVISIONAL BUDGET AMENDMENT- HIGHWAY REVENUE:

Moved by Feickert, seconded by Sutton to increase Road and Bridge revenue and budget to 9 million dollars. Special Revenue Fund: Road and Bridge Fund #201 increase total appropriations from \$8,804,180.69 to \$9,000,000.00 by increasing supplies and materials from 400,000.00 to \$595,819.31. Increase means of finance general fund transfers in from \$3,765,580.69 to \$3,962,400 increasing total means of finance from \$8,804,180.69 to \$9,000,000.00 in the road and bridge fund. General Fund 101: increase operating transfers out to the highway fund 201 appropriation from \$3,766,580.69 to \$3,962,400, increasing total appropriations from \$19,325,292.00 to \$19,521,111.31. Increase net means of finance from 19,325,292.00 to \$19,521,111.31 by increasing cash applied from 1,658,034.63 to 1,864,160.22. All members present voting aye. Motion carried.

2021 ANNUAL BUDGET:

Commissioner Sutton offered the following Resolution:

ANNUAL BUDGET FOR BROWN COUNTY, SD  
For the Year January 1, 2021 to December 31, 2021

RESOLUTION #58-20

ADOPTION OF ANNUAL BUDGET FOR BROWN COUNTY, SOUTH DAKOTA

Whereas, (7-21-5 thru 13), SDCL provides that the Board of County Commissioners shall each year prepare a Provisional Budget of all contemplated expenditures and revenues of the County and all its institutions and agencies for such fiscal year and,

Whereas, the Board of County Commissioners did prepare a Provisional Budget and cause same to be published by law, and

Whereas, due and legal notice has been given to the meeting of the Board of County Commissioners for the consideration of such Provisional Budget and all changes, elimination's and additions have been made thereto.

NOW THEREFORE, BE IT RESOLVED, That such provisional budget as amended and all its purposes, schedules, appropriations, amounts, estimates and all matters therein set forth, SHALL BE APPROVED AND ADOPTED AS THE ANNUAL BUDGET OF THE APPROPRIATION AND EXPENDITURES FOR BROWN COUNTY, SOUTH DAKOTA and all its institutions and agencies for calendar year beginning January 1, 2021 and ending December 31, 2021 and the same is hereby approved and adopted by the Board of County Commissioners of Brown County, South Dakota, this 29<sup>th</sup> day of September, 2020. The Annual Budget so adopted is available for public inspection during normal business hours at the office of the County Auditor, Brown County, South Dakota. The accompanying taxes are levied by Brown County for the year January 1, 2021 through December 31, 2021.

COUNTY TAX LEVIES WITHIN LIMITED LEVY	Dollars	\$'S/1,000
*General County Purposes (10-12-9)	\$15,358,274	3.598

TOTAL TAXES LEVIED BY COUNTY \$15,358,274 3.598

\*These amounts include the 25% to be distributed to cities.

Seconded by Commissioner Feickert, roll call vote: Commissioner Feickert- aye, Sutton- aye, Wiese- aye, Fjeldheim- aye, Kippley- aye. All members present voting aye. Resolution adopted.

PLANNING AND ZONING OFFICE WINDOW:

Scott Bader, planning and zoning director discussed putting in a security window in his office door.

EXECUTIVE SESSION:

Moved by Sutton, seconded by Wiese to go into executive session to discuss contracts per SDCL 1-25-2(4). All members present voting aye. Motion carried. The Chair declared the executive session closed with no action taken.

ADJOURNMENT:

Moved by Fjeldheim seconded by Feickert to adjourn the Brown County Commission at 9:52a.m. All members present voting aye. Motion carried.

Cathy McNickle, Brown County Auditor

Published once at the total approximate cost of \$\_\_\_\_\_.