

NOVEMBER 10, 2020 – GENERAL MEETING

Meeting called to order by Commission Chair Kippley at 8:45 A.M. in the Commission Chambers, Courthouse Annex, Brown County, SD. Present were Commissioners Fjeldheim, Feickert, Wiese and Sutton. Commissioner Kippley led the Pledge of Allegiance.

APPROVAL OF AGENDA:

Moved by Feickert, seconded by Sutton to approve the agenda. All member present voting aye. Motion carried.

MINUTES:

Moved by Sutton, seconded by Fjeldheim to approve the general meeting minutes of October 27th, 2020. All members present voting aye. Motion carried.

CLAMS/PAYROLL:

Moved by Fjeldheim seconded by Feickert to approve the following claims and payroll:

PAYROLL: Commission \$4,285.10; Elections (Voucher) \$3,069.38; Auditor \$8,626.59; Treasurer \$13,769.81; SA \$23,081.72; SVAWA \$1,730.76; Maintenance \$7,641.27; Assessor \$14,402.14; Register of Deeds \$8,983.40; VSO \$4,506.07; GIS \$2,387.50; IT \$7,209.05; HR \$2,173.85; Sheriff \$41,418.72; Jail \$49,592.44; Court Security \$6,087.70; JDC \$22,395.47; Welfare \$2,077.70; Museum \$8,253.86; Parks/Fairgrounds \$4,060.76; Fair Board \$3,930.12; 4-H \$614.00; Weed \$3,968.49; Planning & Zoning \$4,490.77; Highway \$42,205.35; Dispatch \$23,850.60; Emergency \$4,119.58; Teen Court \$1,351.85; JDAI \$1,769.23; 24/7 Sobriety \$592.41; Landfill \$15,709.02; Matching Benefits: FICA \$20,053.27, Medicare \$4,689.88, Discovery\_HSA \$300.00. CLAIMS: Professional Fees: Avera St. Lukes \$125.25; Carlsen Funeral Home \$220.00; Certified Languages International \$1,024.65; Compass Counseling & Assessment \$1,800.00; Computer Forensic Resources \$2,250.00; GBR Interpreting & Translation \$120.00; Christopher A. Haar \$27.00; Helms & Associates Inc \$15,304.65; Lexisnexis Risk Data Mgmt \$150.00; Microfilm Imaging Systems Inc \$1,088.00; Premier Biotech Inc \$100.00; Professional Development Academy \$3,390.00; Tammy Stolle Court Reporting \$25.55; Sara Zahn \$20.40. Publishing: Aberdeen American News \$6,135.61; Blade Empire Publishing \$43.50; Hub City Radio \$300.00; Marshalltown Newspaper LLC \$17.88. Rentals: Aramark \$372.51; Sewer Duck \$150.00. Repairs & Maintenance: Butler Machinery \$623.17; Dakota Doors Inc \$100.00; Dakota Electronics \$45.00; Dakota Fluid Power \$650.98; Diesel Machinery \$22,500.00; APH Stores Inc \$54.49; House of Glass \$2,929.95; Hoven Auto Repair Inc \$42.00; Lawson Products Inc \$34.40; Midwest Boiler \$3,958.88; Midwest Pump & Tank \$89.02; Pro Windmill Inc \$250.00; CNH Industrial America LLC \$992.33; RD Offutt Company \$9,484.09; Runnings \$8.58; Smart Choice Solutions \$1,375.00; Walth Safety Service Inc \$3,450.00; Woodman Refrigeration \$226.54. Supplies: Agtegra Cooperative \$24,296.36; Allegiant Emergency Services \$1,595.00; Amberican Business Forms \$2,855.40; Aberdeen Ventures, LLC \$400.00; Aramark \$73.23; Carlsen Funeral Home \$425.00; Cartney Bearing \$60.48; Cash-Wa Distributing \$1,372.31; Century Business Products \$1,105.64; Dakota Fluid Power \$3,248.33; Dakota Supply Group \$1,260.69; Dooley Enterprises Inc \$364.50; DPM Petty Cash \$63.69; Earthgrains Baking Co. \$770.38; East Side Jersey Dairy Inc \$312.73; Fastenal Co \$537.42; FedEx \$26.55; MB LLC \$1,275.75; J. Messer Enterprises \$168.10; Great Western States Supply Co \$926.04; Heartland Paper \$670.40; Lawson Products Inc \$458.12; Mckesson Medical-Surgical \$431.24; Menards \$546.86; Midstates Printing \$887.27; Midwest Art Conservation Center \$100.00; Midwest Pump & Tank \$211.59; Joyce Moore \$330.00; Performance Rentals \$20.00; CNH Industrial America LLC \$824.38; RD Offutt Company \$9,576.01; Runnings \$281.39; Satellite Tracking of People \$737.50; State of South Dakota \$570.00; Share Corp \$171.00; The Main Frame \$8.55; Tri State Water \$33.75. Travel & Conference: City Lights \$691.90; Lynn Heupel \$18.33; Mark Milbrandt \$236.00. Utilities: City of Aberdeen \$1,500.62; AT&T Mobility \$203.68; Qwest Corporation \$743.68; Economy

Propane LLC \$579.70; State of South Dakota \$99.92; Midcontinent Communications \$495.00; Northwestern Energy & Communication \$2,691.90; Town of Frederick \$61.00. Other: SD Department of Environment & Natural Resources \$4,751.82. All members present voting aye. Motion carried.

#### HR REPORT:

Moved by Sutton, seconded by Wiese to approve the following HR Report:

- Approve hiring of Shay Potter as Brown County Communications Dispatcher, full-time, starting wage at \$16.96 per hour; effective November 16, 2020.
- Approve temporary hiring of Heather Kulwicki as full-time Brown County Jail shift Sergeant at \$19.57 per hour, effective date November 15, 2020.
- Approve tax on personal miles driven in county vehicles for September and October 2020 at \$0.575 per mile. September: Kendell Titze 108 @ \$62.10, John Florey 114 @ \$65.55, Dirk Rogers 684 @ \$393.30, Mike Scott 200 @ \$115.00. October: Kendell Titze 108 @ \$62.10, John Florey 120 @ \$69.00, Dirk Rogers 798 @ \$458.85, Mike Scott 210 @ \$120.75.

All members present voting aye. Motion carried.

#### GEOCOMM CONTRACT:

Moved by Fjeldheim, seconded by Sutton to approve the following contract between Brown County, SD and GeoComm in the amount of \$20,626.90 for GIS Mapping services. All members present voting aye. Motion carried.

#### SHERIFF CONTRACT FOR JAIL SERVICE – MARSHALL COUNTY:

Moved by Feickert, seconded by Sutton to approve jail rental agreement between Brown County, SD and Marshall County for housing and maintaining prisoners and detainees at a rate of \$85 per day for an adult and \$285 per day for a juvenile. All members present voting aye. Motion carried.

#### SHERIFF REPORTS:

Moved by Sutton, seconded by Wiese to approve the following October 2020 Sheriff Reports: Incidents and offenses, Prisoner care, JDC, and Money deposited with the County Treasurer. All members present voting aye. Motion carried.

#### LOTTERY PERMIT:

Moved by Fjeldheim, seconded by Feickert to approve lottery permit for Elm Lake Action Committee Inc for lotter at Elm Lake Resort to be held July 4th, 2020. All members present voting aye. Motion carried.

#### RFP-INDIGENT DEFENSE SERVICES:

Time and place, as advertised to open, read and consider Requests for Proposals for Indigent Defense Services in Brown County. No RFP were received. Option for negotiation of contracts under SDCL 5-18A-5 (9)) will be offered.

#### DRAINAGE PROJECT:

Dusty Schley met to present plans to build a low head dam on Mud Creek. Hydrology study was presented. Area land owners met to give concern for potential flooding or sediment build up caused by the dam. Attorney Kari Bartling representing Mud Creek Watershed District was present to represent the district's interest in cleaning out the creek and opposition to the low head dam. Moved by Sutton, seconded by Wiese to defer action to December 1st, 2020 to allow for review of information presented. All members present voting aye. Motion carried.

24/7 PROGRAM UPDATE:

Dave Lunzman (chief deputy sheriff) met to present information on breathalyzer kiosks that will be used for the 24/7 program participants.

FAIR MANAGER REPORT:

Derek Ricci (fair manager) met to give an update on personnel issues. No action taken.

EXECUTIVE SESSION:

Moved by Sutton, seconded by Wiese to go into executive session to discuss personnel per SDCL 1-25-2(1). All members present voting aye. Motion carried. The Chair declared the executive session closed with no action taken.

ADJOURNMENT:

Moved by Wiese, seconded by Feickert to adjourn the Brown County Commission at 10:55a.m. All members present voting aye. Motion carried.

Cathy McNickle, Brown County Auditor

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