

DECEMBER 8, 2020 – GENERAL MEETING

Meeting called to order by Commission Vice Chair Fjeldheim at 8:45 A.M. in the Commission Chambers, Courthouse Annex, Brown County, SD. Present were Commissioners Feickert, Wiese and Sutton. Commissioner Kippley was absent. Commissioner Sutton led the Pledge of Allegiance.

APPROVAL OF AGENDA:

Moved by Sutton, seconded by Wiese to approve the agenda. All member present voting aye. Motion carried.

MINUTES:

Moved by Sutton, seconded by Wiese to approve the general meeting minutes of December 1, 2020. All members present voting aye. Motion carried.

CLAIMS/PAYROLL:

Moved by Feickert seconded by Wiese to approve the following claims and payroll:

PAYROLL:Commission \$4,285.10; Elections (Voucher) \$1,590.06; Auditor \$8,876.41; Treasurer \$13,495.36; SA \$23,042.82; SVAWA \$1,730.76; Maintenance \$7,892.22; Assessor \$14,402.13; Register of Deeds \$8,983.40; VSO \$4,499.59; GIS \$2,387.50; IT \$7,687.63; HR \$2,173.85; Sheriff \$44,086.48; Jail \$62,892.73; Court Security \$6,222.05; JDC \$26,128.98; Welfare \$2,077.70; Museum \$19,395.24; Parks/Fairgrounds \$3,379.35; Fair Board \$4,067.60; 4-H \$654.30; Weed \$825.02; Planning & Zoning \$4,469.87; Highway \$39,623.84; Dispatch \$27,106.06; Emergency \$4,119.58; Teen Court \$495.22; JDAI \$1,769.23; 24/7 Sobriety \$1,348.16; Landfill \$15,629.55; Matching Benefits: FICA \$21,670.09, Medicare \$5,067.98, Discovery\_HSA \$300.

CLAIMS: Professional Fees: Avera St. Lukes \$1,351.51; Kristi Brandt \$42.00; Charlevoix County Sheriff \$30.00; Clark Engineering Corp \$10,381.10; Dakota Counseling Group \$1,950.00; Fox & Youngberg \$746.90; Michelle Gaiowski \$20.40; Christopher A. Haar \$44.80; Kerri Cook-Huber \$166.90; James D. Leach Law Office \$13,986.46; MP Aberdeen LLC \$567.00; Sanford Health \$324.65; SD Department of Health \$1,550.00; Siegel, Barnett & Schutz \$6,643.20. Publishing: Aberdeen American News \$697.25; Aurora Media Group \$27.20; Blade Empire Publishing \$43.50; Groton Independent \$576.16; Hub City Radio \$300.00; Marshalltown Newspaper LLC \$17.88. Repairs & Maintenance: Aberdeen Plumbing & Heating \$1,379.53; B&B Contracting Inc \$3,580.28; Mark Kolb \$150.00; Butler Machinery Co \$477.20; Crawford Trucks & Equipment \$146.94; Dakota Fluid Power Inc \$4,073.00; Dakota Pump Inc \$1,020.40; Diesel Machinery \$16,164.00; Great Western Tire Inc \$11.00; Lawson Products Inc \$27.00; Leidholt Electric LLC \$1,396.06; Marco Inc \$330.66; Pro Windmill Inc \$345.00; Pierson Ford \$1,994.25; R.D. Offutt Company \$4,801.85; Transource Truck & Equipment \$12,539.89; Trinity Services Group \$100.00.

Supplies: Agtegra Cooperative \$6,807.70; Ameripride Services Inc \$387.95; Artz Equipment \$30.28; Bakken Building Maintenance \$500.00; Bob Barker Co \$165.84; C&R Supply Inc \$40.32; Cash-Wa Distributing \$14.52; Cole Papers \$1,319.99; Crawford Trucks & Equipment \$3,390.82; Crescent Electric Supply Co \$331.79; Dakota Fluid Power Inc \$332.83; Dakota Supply Group \$136.94; Diesel Machinery \$2,682.01; Double Duty Portable Storage \$1,219.68; Earthgrains \$449.70; Fastenal Co \$303.12; Fedex \$13.54; Fox & Youngberg \$21.28; Great Western Tire Inc \$2,703.86; Interstate Battery System \$385.85; Lawson Products Inc \$317.06; Mac's Inc \$505.08; Marco Inc \$69.49; Menards \$269.96; Midstates Printing \$197.98; Pantorium Cleaners Inc \$84.00; Pharmchem \$1,211.00; Plumbing & Heating Wholesale \$239.45; CNH Industrial America LLC \$208.50; R.D. Offutt Company \$3,677.87; Runnings \$304.80; S & S Lumber \$27.00; Sander's Sew-N-Vac Inc \$1,659.84; Karen Swank \$176.00; Transource Truck & Equipment \$6,555.23; US Foods \$7,014.89; Van Diest Supply Co \$2,043.00; Zastrow's Sales & Service \$38.76. Travel & Conference: Mark Milbrandt \$374.00. Utilities: City of Aberdeen \$992.99; AT&T Mobility \$179.09; Quest Corporation \$2,401.51; Midcontinent Communications \$258.33; Northwestern

Energy & Communications \$15,047.18; Town of Frederick \$61.00. Other: SD Attorney Genral's Office \$132.00; SD Dept of Environment & Natural Resources \$4,716.31. All members present voting aye. Motion carried.

**HR REPORT:**

Moved by Fjeldheim, seconded by Wiese to approve the following HR Report:

- Acknowledge transfer of Bryan Gordon, Brown County Juvenile Detention Center Correctional Officer to Jail Correctional Officer full-time, effective December 13, 2020.

All members present voting aye. Motion carried.

**NECOG AGREEMENT:**

Moved by Wiese, seconded by Sutton to approve and authorize vice chair sign the joint cooperative agreement with NECOG for 2021 in the amount of \$25,569.38. All members present voting aye. Motion carried.

**SET HEARING – BUDGET SUPPLEMENTS:**

Moved by Feickert, seconded by Weise to set hearing date for 2020 budget supplements as follows: A public hearing will be held by the Brown County Commission on the 29<sup>th</sup> day of December 2020 beginning at 8:50 a.m. in the Brown County Commission Chambers, Courthouse Annex, Aberdeen, SD to consider supplementing the 2020 fiscal year budget, as follows: General Fund – Elections 101.5.120.426 @ \$19,957.00 from restricted donations 101.4.365, Commission 101.5.111.426.07 @ \$30,000; Information Technology 101.5.171.426 @ \$50,000, Coroner 101.5.213.426 @ \$20,000, County Nurse 101.421.429 @ \$1,000; Developmentally Disabled @101.5.422.03 @ \$5,000. Highway – 201.5.311.426 @ \$200,000, - JDAI 238.5.159.426 @\$5,000 from undesignated surplus cash 101.5.101.99– POD 234.5.222.426 - from designate POD 234.5.101.99. All members present voting aye. Motion carried.

**AUTOMATIC BUDGET SUPPLEMENTS:**

Moved by Feickert, seconded by Wiese to approve an automatic budget supplement for federal grant award to the election budget in the amount of \$19,114.70. All members present voting aye. Motion carried.

**AUDITOR'S REPORT OF ACCOUNTS:**

Moved by Sutton, seconded by Wiese to approve the following Auditor's report of account for October 2019: Total Cash and Checks on Hand 7700 Total Checking Account Balances: 23959709.16 Total Savings Account Balances: 2425447.42 Total Certificates of Deposit: 4923127.01 Grand Total Cash and Balances: 31315983.59 General Fund Cash and Investment Balances by Funds: General Fund 8287195.68 Road & Bridge Fund 1456349.34 Road & Bridge Fund - restricted 423243.27 911 Service 474526.92 Emergency & Disaster 129188.6 Domestic Abuse 925.84 Teen Court 26734.38 Grant 32.11 JDAI -17917.63 Richmond Youth 21916.96 24/7 Sobriety 21776.06 ROD M&P 102097.71 Tif Debt Service 452821.82 Landfill + cash change 3613758.34 Landfill - restricted 1400479.44 Trust and Agency Funds 14922854.75 GRAND TOTAL GENERAL FUND CASH AND INVESTMENTS 31315983.59. All members present voting aye. Motion carried.

**SET HEARING DATE- HIGHWAY ROOFING BID:**

Moved by Feickert, seconded by Wiese to set hearing date for highway roofing bid. Public review of bids is scheduled for December 29th, 2020 at 8:46a.m. Brown County Courthouse Annex, County Commission Chambers, Aberdeen, SD. All member present voting aye. Motion carried.

**BRIDGE INSPECTION REPORT:**

Mike Gutenkauf with Clark Engineering now IMEG met to give an inspection report on the condition of Bridges in Brown County. No action taken.

**SET HEARING DATE- LANDFILL CELL 4 CONSTRUCTION:**

Moved by Wiese, seconded by Sutton to set hearing date for landfill cell 4 construction. Public review of bids is scheduled for December 22nd, 2020 at 8:47 a.m. Brown County Courthouse Annex, County Commission Chambers, Aberdeen,SD. All member present voting aye. Motion carried.

**RFP-INDIGENT DEFENSE SERVICES:**

Moved by Sutton, seconded by Feickert to approve the proposal received for Indigent Defense Services for 2021and 2022, with execution of contracts to follow at a later date. All members present voting aye. Motion carried.

**BLOOD DRAW PAY INCREASE:**

Moved by Sutton, seconded by Wiese to approve increase in fee per blood draw from \$50 to \$70. All members present voting aye. Motion carried.

**EXECUTIVE SESSION:**

Moved by Sutton, seconded by Wiese to go into executive session to discuss personnel and contracts per SDCL 1-25-2(1,4). All members present voting aye. Motion carried. The Chair declared executive session closed with no action taken.

**ADJOURNMENT:**

Moved by Sutton, seconded by Wiese to adjourn the Brown County Commission at 10:47a.m. All members present voting aye. Motion carried.

Cathy McNickle, Brown County Auditor

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