

DECEMBER 15, 2020 – GENERAL MEETING

Meeting called to order by Commission Vice Chair Fjeldheim at 8:45 A.M. in the Commission Chambers, Courthouse Annex, Brown County, SD. Present were Commissioners Feickert, Wiese and Sutton. Commissioner Kippley was absent. Commissioner Wiese led the Pledge of Allegiance.

APPROVAL OF AGENDA:

Moved by Sutton, seconded by Feickert to approve the agenda. All member present voting aye. Motion carried.

MINUTES:

Moved by Sutton, seconded by Wiese to approve the general meeting minutes of December 8, 2020. All members present voting aye. Motion carried.

CLAIMS:

Moved by Feickert seconded by Wiese to approve the following claims:

Machinery/Equipment: Karl Chevrolet \$41,303.41; Professional Fees: Avera St. Lukes \$1,386.61; Brown County Treasurer \$300.00; Certified Languages International \$645.15; Computer Forensic Resources \$1,350.00; Marv Ekeren \$18.00; Michelle Gaikowski \$20.40; GBR Interpreting & Translation \$120.00; Gellhaus & Gellhaus \$80.00; Christopher A. Haar \$34.00; Helms & Associates Inc \$71,494.40; Mark Katterhagen \$60.00; Kuck Law Office \$7.40; Language Line Services Inc \$2,805.19; Lewis & Clark BHS \$184.00; Lucy Lewno \$640.00; Lincoln County Treasurer \$230.65; Darcy Lockwood \$42.00; Microfilm Imaging Systems Inc \$1,360.00; Minnehaha County Treasurer \$589.84; NE Mental Health Center \$1,912.00; Christy Griffin-Serr Law Office \$9,507.62; University of North Dakota \$2,380.00; Yankton County Sheriff Office \$50.00; Yankton County Treasurer \$122.50. Publishing: Aberdeen American News \$601.47; Groton Independent \$85.81; King Midas Inc \$14,490.00. Repairs & Maintenance: Aberdeen Plumbing & Heating \$743.50; Dakota Doors \$62.14; Double D Body Shop \$83.39; MB LLC \$491.00; Hoven Auto Repair \$36.00; J Gross Equipment \$1,696.25; Midwest Pump & Tank \$97.50; Poms Tire Service Inc \$96.50; Steven Lust Chevrolet \$126.43; Titan Machinery \$620.46; Woodman Refrigeration Inc \$113.27. Supplies: Agtegra Agtegra Cooperative \$7,975.12; Century Business Products \$54.34; Cole Papers \$347.89; Crescent Electric Supply \$622.35; Dakota Doors \$45.00; Dakota Electronics \$352.00; Dakota Oil \$184.80; Aberdeen Medical Center Pharmacy \$5,498.13; East Side Jersey Dairy Inc \$485.75; Fedex \$46.32; House of Glass \$199.48; Hoven Auto Repair \$630.08; J Gross Equipment \$1,941.75; Ken's Superfair Foods \$43.09; Lang's Audio TV & Appliance \$119.99; Lucy Lewno \$26.00; Menards \$55.72; Midwest Pump & Tank \$281.21; Northern Valley Communication \$26.76; Pauer Sound & Music Inc \$220.00; Pharmchem \$171.30; Precision Kiosk Technologies \$360.00; Quality Welding \$120.32; Runnings \$729.66; Russ Bassett Corp \$69,734.90; Sander's Sew-N-Vac \$380.95; Satellite Tracking of People \$991.25; Web Water Bottling Company \$26.00. Travel & Conference: City of Groton \$111.24. Utilities: City of Aberdeen \$372.51; Qwest Corporation \$132.99; City of Hecla \$203.41; Economy Propane LLC \$585.20; James Valley Telecommunication \$222.30; Midcontinent Communications \$115.00; Northern Electric Coop \$86.00; Northwestern Energy & Communication \$226.13; Northern Valley Communication \$1,236.50; Web Water Development Assoc. \$90.17. Other: Deanna Castillo \$80.00; James River Account \$31,872.86; Safe Harbor \$741.50; SD Association of County Officials \$1,398.00; SD Dept of Revenue & Regulation \$647,089.51. All members present voting aye. Motion carried.

HR REPORT:

Moved by Sutton, seconded by Feickert to approve the following HR Report:

- Acknowledge resignation of Tremell Anderson, Brown County Jail Correctional Officer, full-time; effective December 2nd, 2020 and approve request to fill vacancy.
- Acknowledge resignation of Joseph Kretchman, Brown County Jail Correctional Officer, full-time; effective December 21, 2020
- Approve hiring of Kristin Boeshans, as Brown County Museum Curatorial Assistant for Education, part-time; starting at \$14.00 per hour January 4, 2020.
- Approve request to hire part-time Human Resource Assistant.
- Approve request to transfer Josh Goetz, Brown County JDC Correctional Officer, from part-time to full-time effective December 14, 2020 at \$16.65 per hour.

All members present voting aye. Motion carried.

SHERIFF REPORTS:

Moved by Sutton, seconded by Wiese to approve the following November 2020 Sheriff Reports: Incidents and offenses, Prisoner care, JDC, and Money deposited with the County Treasurer. All members present voting aye. Motion carried.

FIRST READING – ORDINANCE 182:

Moved by Sutton, seconded by Wiese to approve first reading of the following propose ordinance 182: Application has been made by Darnell Rainford and Bryan Crawford to the Brown County Board of Commissioners for a change of zoning for the purpose of rezoning the following property from Chapter 4.06 Agricultural Preservation District (AG-P) to Chapter 4.07 Mini-Ag District (M-AG): Lot 1, “B Crawford Addition” in the SW1/4 of Section 2-T127N-R63W of the 5th P.M., Brown County, South Dakota (39206 107th St). All member present voting aye. Motion carried.

CLOSING AUDIT CONFERENCE –FY 2019:

Toby Qualm, with Department of Legislative Audits, met with the Commission for closing conference for audit of fiscal year 2019. An unqualified audit opinion with no written findings was presented.

BIG GRANT APPLICATION:

**RESOLUTION #76 - 20
BRIDGE IMPROVEMENT GRANT PROGRAM RESOLUTION AUTHORIZING
SUBMISSION OF APPLICATIONS**

WHEREAS, Brown County wishes to submit an application for consideration of award for the Bridge Improvement Grant Program: Structure Number 07-110-057 1.8N and 0.7E of Frederick, SD and

WHEREAS, Brown County certifies that the project is listed in the county’s Five-Year County Highway and Bridge Improvement Plan; and

WHEREAS, Brown County agrees to pay 20% match on the Bridge Improvement Grant funds; and

WHEREAS, Brown County hereby authorizes the Bridge Improvement Grant application and any required funding commitments.

NOW THEREFORE BE IT RESOLVED:

That the South Dakota Department of Transportation be and hereby is requested to accept the attached Bridge Improvement Grant application.

Roll call vote Commissioner Feickert – aye, Sutton – aye, Wiese- aye, Fjeldheim – aye, Kippley – absent. Resolution adopted.

CULVERT BID:

Moved by Sutton, seconded by Wiese to approve purchase of culverts off Beadle County Bid awarded to True North Steel. Bid documents are available for public inspection at the Brown County Auditor's Office. All members present voting aye. Motion carried.

BRIDGE CONSTRUCTION BID:

Moved by Feickert, seconded by Wiese to approve purchase of crane work, laborers, and driven piling off Yankton County bid awarded to Hollaway Bridge and Culvert, Inc. Bid documents are available for public inspection at the Brown County Auditor's Office. All members present voting aye. Motion carried.

EMPLOYEE LEAVE POLICY:

Moved by Sutton, seconded by Wiese to approve switching the county from a vacation and sick paid leave policy to a paid time off policy. Employees with twenty plus years of service that are over the maximum accrual will have the choice to get the difference paid out or use the leave before July 1, 2021. The adopted policy is available for public inspection at the Brown County Auditor's Office. All members present voting aye. Motion carried.

LANDFILL SOUTH DUMPSITE- PROJECT UPDATE:

Mike Scott (landfill manager) met to present an update on the south dumpsite move. Proposed project consists of building a new 1.4 acre containment site to replace the existing site at the Aberdeen Rural Fire Station with an estimated cost of \$675,521.00. Area landowners were present and voiced support of the new dumpsite. No action taken.

EXECUTIVE SESSION:

Moved by Sutton, seconded by Wiese to go into executive session to discuss personnel, contracts, and legal per SDCL 1-25-2(1,3,4). All members present voting aye. Motion carried. The Chair declared executive session closed with no action taken.

ADJOURNMENT:

Moved by Sutton, seconded by Wiese to adjourn the Brown County Commission at 10:17a.m. All members present voting aye. Motion carried.

Cathy McNickle, Brown County Auditor

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