

## MARCH 30, 2021 –GENERAL MEETING

Meeting called to order by Commission Chair Fjeldheim at 8:45 A.M. in the Commission Chambers, Courthouse Annex, Brown County, SD. Present were Commissioners Feickert, Sutton, Wiese and Kippley. Commissioner Fjeldheim led the Pledge of Allegiance.

### APPROVAL OF AGENDA:

Moved by Wiese, seconded by Feickert to approve the agenda. All members present voting aye. Motion carried.

### MINUTES:

Moved by Sutton, seconded by Wiese to approve the general meeting minutes of March 23, 2021. All members present voting aye. Motion carried.

### CLAIMS/PAYROLL:

Moved by Kippley, seconded by Wiese to approve the following claims and payroll:

**PAYROLL:** Commission \$4,327.95; Auditor \$8,956.22; Treasurer \$13,667.48; SA \$23,092.62; SVAWA \$1,730.76; Maintenance \$8,702.97; Assessor \$14,636.39; Register of Deeds \$9,124.94; VSO \$4,444.90; GIS \$2,411.38; IT \$7,586.78; HR \$2,423.08; Sheriff \$41,574.14; Jail \$51,182.56; Coroner \$3,000.00; Court Security \$7,343.55; JDC \$22,315.81; Welfare \$2,982.62; Museum \$8,200.52; Parks/Fairgrounds \$4,019.10; Fair Board \$2,327.13; 4-H \$667.13; Weed \$884.14; Planning & Zoning \$5,431.93; Highway \$38,273.19; Dispatch \$27,631.34; Emergency \$4,160.96; Teen Court \$495.88; JDAI \$1,786.92; 24/7 Sobriety \$1,201.20; Landfill \$14,548.79; FICA \$20,142.28; Medicare \$4,710.81; HSA \$325; Health Insurance \$119,669.38; Dental Insurance \$7,166.25; Life Insurance \$1,062.16, SDRS Retirement \$41,378.48 **CLAIMS:** Other: Aberdeen Kirby \$320.00; City of Hecla \$800.00; Emma Burnham Public Library \$1,000.00; Groton Township \$1,000.00; City of Aberdeen \$12,000.00; Warner Library \$1,000.00. Professional Fees: City of Aberdeen \$498.91; Avera St. Luke's \$54.18; Avera McKennan Hospital \$74.71; Avera St. Luke's \$1,268.19; BCT \$21.20; Drew Becker \$200.00; Birmingham & Cwach Law Office \$476.85; CGI \$1,164.52; Cogley Law Office \$7,656.25; Dohrer Law Office \$7,656.25; Christopher Haar \$7,116.71; Houston Engineering \$6,411.40; Mark Katterhagen \$27.00; Kuck Law \$7,070.31; Lucy Lewno \$290.00; Darcy Lockwood \$27.00; Matthew Bender \$68.08; Jerald McNeary \$7,070.31; NE Mental Health Center \$1,586.00; Sanford Health \$4,431.13; SD Dept. of Health \$1,215.00; State of South Dakota \$16,671.85; Christy Griffin-Serr Law \$7,070.31; Tammy Stolle Court Reporting \$36.50; Taliaferro Law Firm \$7,656.25; Tyler Technologies \$520.00; University of North Dakota \$300.00; West Publishing \$350.10. Publishing: Groton Independent \$107.55. Repairs & Maintenance: Aberdeen Clean-All \$325.00; Dakota Doors \$3,383.77; Lang's Audio TV & Appliance \$246.00; Nardini Fire Equipment \$190.50; Pro-Windmill \$345.00; Pierson-Ford \$79.18; Ringgenberg Electric \$2,433.90; Sherwin Williams \$81.01; Kirby Kiesz \$142.80; Western States Fire \$3,789.42. Supplies: American Business Forms \$100.00; Aramark \$77.43; Cole Papers \$354.60; Farnams Genuine Parts \$279.98; Fastenal \$51.13; GovConnection \$544.36; L.G. Everist \$6,559.03; Larry Becker \$802.47; Leidholdt Tool Sales \$89.02; Lucy Lewno \$8.76; Marco \$19.33; McKesson Medical \$239.39; Menards \$313.02; Midstates Printing \$828.00; Performance Rentals \$100.00; Runnings \$61.14; Kirby Kiesz \$171.54. Travel & Conference: Regency Midwest Ventures \$606.00. Utilities: AT & T Mobility \$197.42; Qwest Corporation \$60.62; Montana Dakota Utilities \$44.11; Northwestern Energy \$2,552.39. All members present voting aye. Motion carried.

### HR REPORT:

Moved by Sutton, seconded by Wiese to approve the HR Office Report, which includes the following:

- Acknowledge resignation of Jessica Geditz, full-time Brown County Correctional Officer effective March 22, 2021. Request to fill.

- Acknowledge resignation of Nancy Clark-North, part-time Brown County Planning and Zoning Administrative Assistant effective March 22, 2021. Request to fill with full-time employee.
- Acknowledge retirement of Kathy Neitzel, full-time Brown County Sheriff's Office Manager effective April 29, 2021. Request to fill.
- Transferring of Sandy Woytassek from Brown County Sheriff's Secretary to Office Manager effective April 5, 2021. Request to fill.
- Acknowledge correction to end-date from HR Report 2-2-2021: Resignation of Mary Baird, part-time Brown County Dacotah Prairie Museum Curatorial Assistant effective March 6, 2021. Request to fill.
- Approve hiring of Morgan Bingham as full-time Brown County Communications Dispatcher effective April 5, 2021; starting wage @ \$20.54/hour.
- Approve hiring of Ashley Mohr as full-time Brown County Communications Dispatcher effective April 12, 2021; starting wage @ \$20.54/hour.
- Approve hiring of Jennifer Hopkins as part-time Brown County Dacotah Prairie Museum Curatorial Assistant for Exhibits effective April 13, 2021; starting wage @ 14/hour
- Approve hiring of Bonnie Dix as Brown County Jail/JDC Nurse, PRN; effective April 5, 2021.
- Approve hiring of Aaron Johnson as part-time Brown County Landfill Maintenance; starting wage @ \$16.07.hour; tentatively effective April 12, 2021.
- Approve hiring of Jordan Staab as Brown County Sheriff's Department Transport Driver, as needed, effective April 5, 2021.

All members present voting aye. Motion carried.

#### NOTICE TO CONTROL NOXIOUS WEED AND PESTS:

Moved by Wiese seconded by Feickert to authorize advertising the Noxious Weed and Declared Pest Notice for 2020. All members present voting aye. Motion carried.

#### LEASES:

Moved by Sutton, seconded by Feickert to approve the following lease agreement: Jeff Sheel for lease of Clubhouse on May 22, 2021, with alcohol use permission form. All members present voting aye. Motion carried.

#### TRAVEL REQUEST:

Moved by Feickert, seconded by Sutton to approve travel request for out of state training. All members present voting aye. Motion carried.

#### 2021 SPRING RESIDENTIAL CLEAN-UP:

Moved by Wiese, seconded by Sutton to approve waiving fees on all material types from Residential Users only during the Spring Residential Cleanup at the Brown County Landfill, to be held from April 23 thru May 8, 2021. Tire disposal is limited to four (4) car or pickup tires per customer. No large demo projects (houses, tree belts etc.) will be allowed for free. No free waste will be accepted from commercial contractors or businesses (including mobile homes). In the event circumstances beyond the control of Brown County (flood, tornado, fire, other) would occur during the FREE Cleanup period the Brown County Commission reserves the right to end the free cleanup period at such time and implement the regular fee structure. All members present voting aye. Motion carried.

#### LIEN RELEASE REQUEST:

Commissioner Feickert offered the following Resolution:

RESOLUTION 18 - 21

WHEREAS, Brown County has filed a Relief Lien in total amount of \$23,031.34 (\$11,303.04 individual 1 and \$11,728.30 individual 2), and

WHEREAS, Brown County has determined it to be in the best interest of the taxpayers to release certain property from the effect of said lien, on condition the lien balance remain filed against the individuals.

NOW, THEREFORE BE IT RESOLVED that the following real property, described as follows:

Lot 22 Block 10 Nicollet Park Addition, Aberdeen City, Brown County, South Dakota  
(419 Dakota St S)

is hereby released from the effect and force of said lien, on condition that the lien balances remain filed against the individuals.

Dated this 30<sup>th</sup> day of March 2021

Seconded by Commissioner Wiese. Roll call vote: Commissioners Feickert-aye, Sutton-aye, Wiese-aye, Fjeldheim-aye, Kippley-aye. Resolution adopted.

**BURN BAN EXTENDED:**

Moved by Kippley, seconded by Sutton to extend the burn ban, Resolution 13-21, effective through April 20, 2021.- All members present voting aye. Motion Carried.

**SOUTH DUMPSITE RELOCATION:**

Commissioner Feickert gave an updates of a possible dumpsite location. No actions taken.

**ADJOURNMENT:**

Moved by Feickert, seconded by Sutton to adjourn the Brown County Commission at 9:07a.m. All members present voting aye. Motion carried.

Jeannette McClain, Brown County Deputy Auditor

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