

AUGUST 31, 2021 – GENERAL MEETING

Meeting called to order by Commission Chair Fjeldheim at 8:45 A.M. in the Commission Chambers, Courthouse Annex, Brown County, SD. Present were Commissioners Feickert, Sutton, Wiese and Kippley. Commissioner Kippley led the Pledge of Allegiance.

APPROVAL OF AGENDA:

Moved by Sutton, seconded by Wiese to approve the agenda. All members present voting aye. Motion carried.

OWNERS REPRESENTATION SERVICES (JAIL EVALUATION) PROPOSAL AWARD:

Ernest Thompson (State's Attorney) and Dave Lunzman (Chief Deputy Sheriff) reviewed proposals for owner representation services. Sealed proposals were opened August 3rd, 2021 to be awarded after review. Moved by Sutton, seconded by Wiese to award proposal for step one from HMN Architects in the amount of \$15,000, rejecting proposals from Tegra Group in the amount of \$48,000; Donlar Construction in the amount of \$42,000; KMS Engineering in the amount of \$115,000 and Elevatus Architecture in the amount of 5% of the total project cost. All members present voting aye. Motion carried.

APPLICATION FOR OCCUPANCY:

Moved by Feickert, seconded by Wiese to approve application submitted by Northern Electric Coop for occupancy of Brown County Highway Number 6, in Section 12 & 13, Township 124N, Range 65W, Brown County, South Dakota for electric service purpose. All members present voting aye. Motion carried.

SD DOT AGREEMENT FOR RAILROAD SIGNALS ON COUNTY RD 14:

Moved by Sutton, seconded by Wiese to approve and authorize the Chair sign agreement with the SD DOT for the placement of highway grade crossing signals with gates at the two (2) track crossing, DOT 067592A, located in the 391st Avenue in Brown County, South Dakota for an estimated cost of \$242,787.12. The county will pay the State for the County's 10% share of the project costs. All members present voting aye. Motion carried.

MINUTES:

Moved by Sutton, seconded by Wiese to approve the general meeting minutes of August 24, 2021. All members present voting aye. Motion carried.

CLAIMS:

Moved by Feickert, seconded by Sutton to approve the following claims:

Professional Fees: ABERDEEN CURLING CLUB \$250.00; ABERDEEN YOUTH WRESTLING CLUB \$5,000.00; ALEDA TOLLEFSON \$50.00; ASHLEY SEEKLANDER \$50.00; AVERA MEDICAL GROUP UNIVERSITY PSYCHIATRY ASSOC \$3,625.00; AVERA ST. LUKE'S \$5,008.47; Angie's Cleaning Service \$700.00; Caitlyn Oleson \$50.00; CAROL GREEN \$50.00; CARRIE HANSEN \$50.00; CATHY JORGENSON \$50.00; Cathy Kaderabek \$50.00; Cathy Schmitz \$150.00; CERTIFIED LANGUAGES INTERNATIONAL LLC \$1,194.60; CGI \$982.80; CHRISTOPHER A. HAAR \$7,111.10; CHRISTY GRIFFIN-SERR LAW OFFICE \$7,070.31; CINDY SCHNABEL \$50.00; CLARK ENGINEERING CORPORATION \$16,684.93; COGLEY LAW OFFICE, PROF LLC \$7,656.25; DAKOTA COUNSELING GROUP, LLC \$2,500.00; DARCY LOCKWOOD \$102.00; DEPENDABLE SANITATION INC \$31,298.40; DOHRER LAW OFFICE \$7,656.25; Doreen Sperry \$50.00; DUANE JARK \$50.00; Emily Carrels \$50.00; FAULK COUNTY SHERIFFS OFFICE \$2,790.00; FLORENCE KRAUS \$50.00; FOX & YOUNGBERG PC \$764.40; GOOD SHEPHERD LUTHERAN CHURCH \$3,500.00; HELMS & ASSOCIATES INC \$9,570.50; HOUSTON ENGINEERING, INC. \$1,735.00; HUB AREA HABITAT FOR HUMANITY, INC.

\$1,000.00; JERALD M. MCNEARY \$7,070.31; JOY BRAUN \$50.00; KARIN SUE BARTELL \$50.00; KATHY NOVSTRUP \$50.00; Katie Olson \$50.00; KENNEDY PIER LOFTUS, LLP \$148.50; KRISTI SPITZER \$2,000.00; KUCK LAW OFFICE \$7,371.91; LANGUAGE LINE SERVICES INC \$1,755.49; LEWIS & CLARK BHS \$552.00; LEW'S FIREWORKS \$1,000.00; LEXISNEXIS RISK DATA MGMT INC. \$150.00; LINCOLN COUNTY TREASURER \$284.16; LINDA THURSTON \$50.00; Lisa Harbert \$50.00; LUCY LEWNO \$1,110.00; MARK KATTERHAGEN \$102.00; Mary Odland \$150.00; MEDICAL WASTE TRANSPORT INC \$188.57; MICHELLE GAIKOWSKI \$319.60; Mike Grann \$100.00; MITCH VILHAUER \$1,617.48; MYSTY SCHAUNAMAN \$150.00; NANCY A. KLUNGSETH \$50.00; NE MENTAL HEALTH CENTER \$2,808.00; NORTHERN STATE UNIVERSITY FOUNDATION \$6,500.00; PAUER SOUND & MUSIC INC \$12,500.00; PHYLLIS DONAT \$50.00; RIC DIAS \$50.00; ROBERT KRAMER \$150.00; Ron Breedlove \$50.00; SANFORD HEALTH \$571.52; SANFORD HEALTH OCCUPATIONAL MEDICINE ABERDEEN \$193.00; SARA ZAHN \$178.00; SD DEPT OF HEALTH \$2,775.00; SD NURSE'S ASSOCIATION \$1,000.00; SD SNOW QUEEN FESTIVAL INC. \$1,000.00; SHI INTERNATIONAL CORP \$835.44; STATE OF SOUTH DAKOTA \$39.31; SUSAN GERLACH \$50.00; TALIAFERRO LAW FIRM \$7,656.25; TAYLER WOLFF \$50.00; TONYA ZINTER \$50.00; Travis Hoffman \$150.00; Tyler Bush \$275.00; Tyler Myers \$150.00; UNIVERSITY OF NORTH DAKOTA \$2,080.00; US BANK \$2,568.26; WEST PUBLISHING CORP. \$844.40; WHITNEY VOGEL \$250.00; YANKTON COUNTY SHERIFF OFFICE \$150.00; YANKTON COUNTY TREASURER \$285.90 Publishing: GROTON INDEPENDENT \$142.59; LEE ENTERPRISES \$19.; US BANK \$30.00 Repairs & Maintenance: CLIMATE CONTROL \$10,480.00; DAKOTA DOORS INC \$142.11; DAKOTA PUMP INC. \$2,466.57; DIAMOND MOWERS INC \$61.87; DIESEL MACHINERY \$16,781.52; DOUGLAS E. GROTE \$25.00; ECOLAB PEST ELIMINATION \$370.21; FARM POWER MFG INC \$293.06; GILLUND ENTERPRISES \$6.00; GREAT WESTERN TIRE INC \$10.00; HOUSE OF GLASS \$80.61; J GROSS EQUIPMENT \$1,489.64; JALENE M. PALMER \$524.40; KEITH BAKER \$28.03; KEVIN W. STEIN \$836.57; LANG'S AUDIO TV & APPLIANCE \$85.00; LAWSON PRODUCTS, INC \$53.92; LEIDHOLT ELECTRIC LLC \$2,158.75; LITTLE FALLS MACHINE INC \$800.00; MARK NELSON \$95.00; OTIS ELEVATOR \$69.80; PARKVIEW NURSERY \$3,749.96; PIERSON-FORD-LINCOLN -MERCURY \$707.89; POMPS TIRE SERVICE, INC \$102.84; ROLAND L. MOERKE \$80.00; SANDERS'S SEW-N-VAC, INC \$110.44; SEWER DUCK INC \$700.00; STEVEN LUST AUTOMOTIVE \$692.62; TRAFFIC SOLUTIONS, INC \$30,497.88; TRANSOURCE TRUCK & EQUIPMENT, INC. \$660.00; US BANK \$759.64; WESTERN STATES FIRE CO \$4,990.00; WOODMAN REFRIGERATION, INC \$870.24 Supplies: ABERDEEN PIT STOP \$10.38; ADVANCE AUTO PARTS \$914.37; AGTEGRA COOPERATIVE \$37,524.81; BONNIE BITZ \$48.00; Boyer Trucks \$237.66; C. SCOTT BADER \$13.05; CARTNEY BEARING \$153.68; CENTURY BUSINESS PRODUCTS \$10.68; CRAWFORD M S & F INC \$9.24; DAKOTA DOORS INC \$163.65; DAKOTA OIL \$164.42; DAKOTA SUPPLY GROUP \$788.02; DIESEL MACHINERY \$1,693.53; DONALD P. PALMER \$118.16; FARNAMS GENUINE PARTS INC \$130.47; FASTENAL CO \$173.55; FOX & YOUNGBERG PC \$4.40; GILLUND ENTERPRISES \$206.16; GREAT WESTERN TIRE INC \$2,219.70; J GROSS EQUIPMENT \$1,333.07; JASON VILHAUER \$120.00; JASON'S ELECTRIC INC \$111.33; JENSEN ROCK & SAND INC \$251,194.28; KATHLEEN PARISOT \$60.00; KESSLERS \$68.86; LAWSON PRODUCTS, INC \$698.85; LEIDHOLDT TOOL SALES, LLC \$40.69; LEIDHOLT ELECTRIC LLC \$4,778.11; LEW'S FIREWORKS \$4,000.00; LIEN TRANSPORTATION COMPANY \$204,384.60; LITTLE FALLS MACHINE INC \$10,552.00; LUCY LEWNO \$37.05; MARCO INC \$38.42; MATHESON TRI-GAS, INC. \$1,003.65; MCKESSON MEDICAL-SURGICAL GOVERNMENT SOLUTIONS \$1,832.18; MENARDS \$687.97; MIDSTATES PRINTING \$648.00; MILLSTONE RESTAURANT \$315.78; NORTHERN VALLEY COMMUNICATION \$26.87; PANTORIUM CLEANERS INC. \$84.00; PHARMCHEM \$631.90; PLUMBING & HEATING WHOLESALE, INC. \$368.85; POMPS TIRE SERVICE, INC \$54.00; PRECISION KIOSK TECHNOLOGIES \$2,700.00; ROBERTA NICHOLS \$1,299.96; RUNNINGS \$154.96; SATELLITE TRACKING OF PEOPLE, LLC \$1,192.75; SERVICE SIGNS & SALES \$3,182.65; SHARE CORP \$267.04; SPECIALTY MFG INC \$128.40; TERESA MANN \$69.28; TITAN MACHINERY - ABERDEEN NH \$798.47; TRANSOURCE TRUCK & EQUIPMENT, INC. \$932.28; TRI STATE WATER \$35.00; US BANK \$18,678.31; US FOODS \$8,723.74; VAN DIEST SUPPLY CO \$14,898.80; WEST PUBLISHING CORP.

\$1,785.86 Travel & Conference: AARON WALBERG \$269.10; Andrew Coughlin \$19.74; CARRIE HANSEN \$41.08; CATHY JORGENSON \$23.69; Cathy Schmitz \$55.46; JOY BRAUN \$25.10; KARIN SUE BARTELL \$39.20; KATHY SCHLECHT \$265.34; Katie Olson \$96.82; KELSI THILMONY-VINGER \$50.00; Mary Odland \$73.13; MICHAEL WIESE \$76.04; Mike Grann \$69.56; ROBERT KRAMER \$209.62; SD ASSOC OF COUNTY COMMISSIONERS \$1,415.00; Travis Hoffman \$173.90; Tyler Bush \$52.08; Tyler Myers \$314.90; US BANK \$629.07; WHITNEY VOGEL \$129.72 Utilities: AT&T MOBILITY \$211.44; CITY OF ABERDEEN \$6,287.51; CITY OF HECLA \$102.29; DEPENDABLE SANITATION INC \$513.00; MIDCONTINENT COMMUNICATIONS \$124.51; MONTANA DAKOTA UTILITIES CO \$48.15; NORTHERN ELECTRIC COOP, INC \$86.00; NORTHERN VALLEY COMMUNICATION \$1,597.23; NORTHWESTERN ENERGY & COMMUNICATIONS \$16,588.81; QWEST CORPORATION \$200.31; US BANK \$66.76; VERIZON WIRELESS SERVICES LLC \$2,915.59 Rentals: SEWER DUCK INC \$175.00; NB GOLF, LLC \$17,700.00; FIRE SAFETY FIRST, LLC \$325.00; GOMPFF DISPLAY INC \$1,985.00; TJ's Event Toilets LLC \$12,800.00; LAURA A. MOUNT \$2,653.00; STREET SMART RENTAL \$5,600.00. All members present voting aye. Motion carried.

HR REPORT:

Moved by Kippley seconded by Wiese to approve the following HR Office Report, which includes the following:

- Acknowledge termination of Teresa Mann, full-time Brown County Jail Cook effective August 17, 2021.
- Approve hiring of Levi Margolies as Brown County Dacotah Prairie Museum Part-time Curatorial Assistant for Collections effective September 8, 2021 @ \$14/hour.
- Approve transfer of Michael Janes from part-time to full-time Brown County Jail Cook effective September 5, 2021. Request to fill.

All members present voting aye. Motion carried.

INCODE CLOUD CONTRACT:

Moved by Sutton, seconded by Wiese to approve accounting software and hr management software upgrade to the latest version (INCODE CLOUD) in the amount of \$49,733. All members present voting aye. Motion carried.

SET HEARING DATE & AUTHORIZE ADVERTISING HIGHWAY 5 YEAR PLAN:

Moved by Sutton, seconded by Wiese to set date for public meeting to discuss and receive public comment on the Five (5) Year County Highway and Bridge Improvement Plan, to be held in the Brown County Commission Chambers, Courthouse Annex, at 8:47 a.m. on September 21, 2021. All members present voting aye. Motion carried.

AIR CONDITIONER AND EVAPERATOR COIL QUOTES:

Moved by Feickert, seconded by Wiese to accept lowest quote for installation, parts and labor for a 4-Ton Air Conditioner and Evaporator Coil from Woodman Refrigeration, Inc in the amount of \$6,703. Rejecting a quote from Custom Sheet Metal, Inc in the amount of \$7,000. All members present voting aye. Motion carried.

DISINTERMNET PERMIT:

Acknowledge and accept notice of disinterment permit (Riverside Cemetery) affecting Brown County from the SD Department of Health and Vital Records. All members present voting aye. Motion carried.

TEEN COURT EVENT:

Diane Lehr (Teen Court Coordinator) informed the commission of an upcoming event honoring the 20th anniversary of 9/11. The event is sponsored by Brown County Teen Court and will be held Saturday September 11, 2021 10:00 a.m. at the Johnsen Fine Arts Center in Aberdeen, SD.

COUNTY BREAK ROOM USE REQUEST:

Commissioner Kippley requested to use the county employee break room on a trial basis as a reception center for youth requiring supervision until a guardian can be reached. The need for temporary supervision is infrequent.

EXECUTIVE SESSION:

Moved by Kippley, seconded by Sutton to go into executive session to discuss contracts per SDCL 1-25-2(4). All members present voting aye. Motion carried. The chair declared executive session closed with no action taken.

ADJOURNMENT:

Moved by Kippley, seconded by Wiese to adjourn the Brown County Commission at 9:54 a.m. All members present voting aye. Motion carried.

Cathy McNickle, Brown County Auditor

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