

NOVEMBER 2, 2021 – GENERAL MEETING

Meeting called to order by Commission Chair Fjeldheim at 8:45 A.M. in the Commission Chambers, Courthouse Annex, Brown County, SD. Present were Commissioners Feickert, Sutton, Wiese and Kippley. Commissioner Sutton led the Pledge of Allegiance.

APPROVAL OF AGENDA:

Moved by Sutton, seconded by Feickert to approve the agenda. All members present voting aye. Motion carried.

GIS DATA ACQUISITION & PRICING POLICY:

Scott Madsen, Brown County GIS Coordinator, discussed with the Commission the changes on fees for GIS Services and data request to offer discounted options to beacon subscribers. All pricing/fee is available at the Auditor's office upon request. Moved by Sutton, seconded by Wiese to approve updated GIS Services & Data Request Fee effective immediately. All members present voting aye. Motion carried.

COUNTY BURN BAN:

Moved by Sutton, seconded by Wiese to table County Burn Ban discussion until next week's meeting. All members present voting aye. Motion carried.

APPLICATION FOR OCCUPANCY:

Moved by Sutton, seconded by Feickert to approve following application from TelCom for telecommunication purposes: application for occupancy of Brown County Highway Number 13 in section 20, Township 124N, range 62W, Brown County, South Dakota; application for occupancy of Brown County Highway Number 16, in Section 32, 29, 20, 17, Township 124N, Range 62W, Brown County, South Dakota. All members present voting aye. Motion carried.

APPLICATION FOR OCCUPANCY:

Moved by Kippley, seconded by Feickert to approve application from Northern Valley Communications for occupancy of Brown County Highway Number 14, in Section 22, Township 123, Range 63, Brown County, South Dakota for telecommunications purpose. All members present voting aye. Motion carried.

APPLICATION FOR OCCUPANCY:

Moved by Feickert, seconded by Sutton to approved following application from Northern Electric for primary election usage: application of Brown County Highway Number 18, in Section 6 (SW ¼), Township 121 N, Range 61W, Brown County, South Dakota; application of Brown County Highway Number 142nd St, in Section NE 1, Township 121N, Range 62W, Brown County, South Dakota. All members present voting aye. Motion carried.

DEPARTMENT UPDATES:

Kendell Titze, Highway Assistant Superintendent, provided an update on current projects from his department. No actions taken.

MINUTES:

Moved by Sutton, seconded by Kippley to approve the general meeting minutes of October 26, 2021. All members present voting aye. Motion carried.

CLAIMS:

Moved by Feicketr, seconded by Wiese to approve the following claims: Professional Fees: AGTERRA TECHNOLOGIES, INC. \$140.00; AVERA ST. LUKE'S \$1,061.12; CGI \$465.36; Christopher Owasu \$200.00; CHRISTY GRIFFIN-SERR LAW OFFICE \$11,162.25; DARCY LOCKWOOD \$15.00; GELLHAUS & GELLHAUS, PC \$160.00; Jonathan Molan \$200.00; LINCOLN COUNTY TREASURER \$487.50; LUCY LEWNO \$160.00; MARK KATTERHAGEN \$15.00; RHODES ANDERSON INSURANCE \$50.00; SD SECRETARY OF STATE \$30.00; TYLER TECHNOLOGIES INC \$162.50; US BANK \$566.95; YANKTON COUNTY TREASURER \$625.00. Publishing: GateHouse Media South Dakota Holdings, Inc. \$718.09. Repairs & Maintenance: AGTEGRA COOPERATIVE \$8.32; CONSOLIDATED READY MIX, INC. \$5,110.00; Do All Insulation \$224.00; ECOLAB PEST ELIMINATION \$113.54; GARY MCNEIL \$984.16; GRAHAM TIRE INC \$66.00; HOUSE OF GLASS \$80.61; HOVEN AUTO REPAIR INC \$156.20; JENSEN ROCK & SAND INC \$12,318.75; KURT PRESZLER \$4,594.91; LAWSON PRODUCTS, INC \$47.22; PHEASANTLAND INDUSTRIES, GARMENT DIVISION \$29.29; TripleC Pros LLC \$1,500.00; US BANK \$1,770.69. Supplies: CARLSEN FUNERAL HOME & CREMATORY \$6.28; CENTURY BUSINESS PRODUCTS \$56.18; COLE PAPERS \$247.92; FASTENAL CO \$219.47; GOVCONNECTION INC \$934.19; GRAHAM TIRE INC \$631.80; HANLON BROTHERS \$74,011.35; Heiman Fire Equipment \$1,269.70; HOUSE OF GLASS \$49.32; JENSEN ROCK & SAND INC \$226,973.10; LANG'S AUDIO TV & APPLIANCE \$87.22; LAWSON PRODUCTS, INC \$594.97; LEIDHOLDT TOOL SALES, LLC \$515.31; LIEN TRANSPORTATION COMPANY \$798.00; LUCY LEWNO \$6.53; M & T Fire and Safety \$1,750.00; MacQueen Emergency \$459.63; MB LLC \$175.88; MENARDS \$504.26; MIDSTATES PRINTING \$378.00; PHEASANTLAND INDUSTRIES, GARMENT DIVISION \$2,062.50; ROLAND L. MOERKE \$5,230.00; RUNNINGS \$497.05; RUSS BASSETT CORP \$34,940.20; Sharpe Enterprises, Inc. \$80,893.28; STAN HOUSTON EQUIPMENT CO. \$31.95; US BANK \$10,302.38; VAN DIEST SUPPLY CO \$22,376.41; WALTH SAFETY SERVICE INC \$160.00. Travel & Conference: Erin Spencer \$302.68; JEANNETTE MCCLAIN \$46.00; MARK MILBRANDT \$202.00; Morgan Bingham \$298.92; REGENCY MIDWEST VENTURES LIMITED PARTNERSHIP \$308.00; SARAH J JESZ \$150.40; US BANK \$678.47. Utilities: MIDCONTINENT COMMUNICATIONS \$324.10; NORTHERN VALLEY COMMUNICATION \$2,876.34; NORTHWESTERN ENERGY & COMMUNICATIONS \$10,684.63; QWEST CORPORATION \$2,318.02; US BANK \$1,644.12. Others: Country Load Trailer Sales \$10,540.00. All members present voting aye. Motion carried.

HR REPORT:

Moved by Kippley, seconded by Sutton to approve the following HR report:

- Acknowledge termination of Jeffrey Steele Jr as Part-time Brown County Maintenance effective October 27, 2021. Request to fill with full-time position as there are 2 part-time positions open and no applications have been received since 7-13-2021, when the other position opened.

All members present voting aye. Motion carried.

SOLID WASTE FEE:

Commissioner Sutton offered the following Resolution:

RESOLUTION # 55-21

WHEREAS, Title 3, Solid Waste Management System, Chapter 3.07011 of the Second Revision Brown County Ordinances, effective March 12, 1997, as amended, requires the Board of County Commissioners to establish the Solid Waste Special Assessment fee schedule for the following year.

NOW, THEREFORE BE IT RESOLVED, that the following Solid Waste Special Assessment fees shall be effective January 1, 2022 through December 31, 2022, for the Brown County Sanitary Landfill:

SOLID WASTE SPECIAL ASSESSMENT FEE SCHEDULE

(Assessment plus applicable sales tax billed with the Real Estate Tax Notice)

1. Households within Incorporated Cities or Civil Townships that require curb service @ \$33.00 per year.
2. Households within Incorporated Cities or Civil Townships that do not require curb service @ \$83.00 per year.
3. Condominiums taxed as single units within Incorporated Cities or Civil Townships that require curb service @ \$33.00 per year.
4. Condominiums taxed as single units within Incorporated Cities or Civil Townships that do not require curb service @ \$83.00 per year.
5. Apartment Units and Assisted Living Units within incorporated Cities that require curb service @ \$15.00 per unit per year.
6. Seasonal Lake Cabins @ \$50.00 per year.
7. Mobile Home parks, outside incorporated municipalities, which provide or require lot side waste pickup during the entire assessment period, for deposit into a permitted landfill solid waste facility @ \$33.00 per unit per year.
8. Mobile Home parks, outside incorporated municipalities, which do not provide or require lot side waste pickup during the entire assessment period, for deposit into a permitted landfill solid waste facility @ \$83.00 per unit per year.

Dated this 2nd day of November 2021

Seconded by Commissioner Wiese. Roll call vote: Commissioners Feickert-aye, Sutton-aye, Wiese-aye, Kippley-aye, Fjeldheim-aye. Resolution adopted.

FAT TRUCK TRAILER PURCHASE:

Moved by Sutton, seconded by Wiese to approve purchase of fat truck trailer form County Load Trailer Sales in the amount of \$11,040, rejecting quotes from JGE Inc in the amount of \$12,918 (not a fixed rate) and Plains Ind & Repair LLC in the amount of \$22,975. Roll call vote: Feickert-aye, Sutton-aye, Wiese-aye, Kippley-nay, Fjeldheim-aye. Motion carried.

OUT OF STATE TRAVEL REQUEST:

Moved by Sutton, seconded by Wiese to approve travel request for out of state for two personnel to pick-up purchased trailer from Madrid, NE from November 5-6, 2021. Roll call vote: Feickert-nay, Sutton-aye, Wiese-aye, Kippley-nay, Fjeldheim-aye. Motion carried.

AUDITOR'S REPORT OF ACCOUNT:

Moved by Kippley, seconded by Wiese to approve the Auditor's Report of Account for July 2021: Total Cash and Checks on Hand \$7,700.00; Total Checking Account Balances: \$18,084,294.00; Total Savings Account Balances: \$4,825,447.42; Total Certificates of Deposit: \$3,976,798.16; Grand Total Cash and Balances: \$26,894,239.58; General Fund Cash and Investment Balances by Funds: General Fund \$9,550,647.94; Road & Bridge Fund \$5,501,679.72; Road & Bridge Fund - restricted \$423,243.27; 911 Service \$1,384,312.31; Emergency & Disaster \$186,782.16; Domestic Abuse \$1,069.17; Teen Court \$18,692.92; Grant \$32.11; JDAI -\$8,632.04; Richmond Youth \$21,916.96; 24/7 Sobriety \$56,615.57; ROD M&P \$106,045.05; Tif Debt Service \$6,849.56; Landfill + cash change \$2,589,796.52; Landfill - restricted \$1,400,479.44; Trust and Agency Funds \$1,785,405.26; GRAND TOTAL GENERAL FUND CASH AND INVESTMENTS \$26,894,239.58. All members present voting aye. Motion carried.

LEASE:

Moved by Kippley, seconded by Sutton to approve the following lease agreement: Aberdeen Police Department for lease/use of north side of the Fairgrounds Road and parking areas on November 8-13, 2021. All members present voting aye. Motion carried.

SHERIFF'S REPORT:

Moved by Sutton, seconded by Wiese to approve September 2021 Sheriff's Report. All members present voting aye. Motion carried.

CLAIM ASSIGNMENTS:

Moved by Kippley, seconded by Wiese to authorize Auditor to sign documentation to assign claim against an individual for Credit Collection Bureau for the purpose of collecting liens. All members present voting aye. Motion carried.

PUBLIC COMMENTS_RECEPTION CENTER:

The Board of Commissioners discussed as a follow-up for the juvenile reception/daily check-in center proposal from previous meeting. The Board all agreed to the plan, however, advised to explore some other place/space in the Courthouse for a possible location. No actions taken.

PUBLIC COMMENTS_DEPARTMENT UPDATE

Pat Wolberg, IT Director, met with the Commissioner to provide updates on on-going work/projects of his department. No actions taken.

EXECUTIVE SESSION:

Moved by Sutton, seconded by Wiese to go into executive session to discuss personnel and security per SDCL 1-25-2(1, 6). All members present voting aye. Motion carried.

The Chair declared the executive session closed with the following action taken: Moved by Sutton, seconded by Wiese to approve hiring Rachel Kippley as full-time Fair Manager and Fairgrounds Assistant @ \$65,000 annual salary effective immediately and to acknowledge her resignation as Brown County Commissioner effective January 1, 2022. Roll call vote: Feickert-aye, Sutton-aye, Wiese-aye, Kippley-abstain, Fjeldheim-aye. Motion carried.

ADJOURNMENT:

Moved by Sutton, seconded by Feickert to adjourn the Brown County Commission at 10:47 a.m. All members present voting aye. Motion carried.

Jeannette McClain, Brown County Deputy Auditor
Published once at the total approximate cost of \$_____.