

NOVEMBER 30, 2021 – GENERAL MEETING

Meeting called to order by Commission Chair Fjeldheim at 8:45 A.M. in the Commission Chambers, Courthouse Annex, Brown County, SD. Present were Commissioners Feickert, Sutton and Wiese. Commissioner Kippley was absent. Commissioner Wiese led the Pledge of Allegiance.

APPROVAL OF AGENDA:

Moved by Sutton, seconded by Wiese to approve the agenda. All members present voting aye. Motion carried.

FIRST READING_ ORDINANCE 206 (FIRE SAFETY REVISION):

Moved Wiese seconded by Feickert to approve first reading of Ordinance 206, an ordinance amending Title 18 Fire Safety, Second Revision Brown County Ordinance with an open discussion. At the end of the discussion, it was moved by Sutton, seconded by Wiese to make the following changes: Correct all misspelled words/typo errors in the Ordinance; (Chapter 18.02) Remove the term “high” as part of the fire index categories; (Chapter 18.02) Add contained burning devices as an exemption; (Chapter 18.02) Remove the line “Open burning as provided here shall automatically be suspended during anytime the above-mentioned categories are not in effect”. All members present voting aye. Motion carried.

ABERDEEN CITY LIBRARY 2022 BUDGET:

Joe Gaa (Aberdeen City Manager), Troy McQuillen (Aberdeen City Library Board of Trustees VP) and Shirley Arment (K.O. Lee Aberdeen Public Library Director) met with the Commission to discuss about their 2022 Budget Request of \$14,000. The Board of Commissioner approved \$6,000 in the 2022 budget for Aberdeen City Library. The Board of Commissioner advises to take their request in consideration. No actions taken.

APPLICATION FOR OCCUPANCY:

Moved by Feickert, seconded by Sutton to approve from Northern Valley Communications for occupancy of Brown County Highway Number 16C/16, in Section 8, Township 121, Range 62, Brown County, South Dakota. All members present voting aye. Motion carried.

DEPARTMENT UPDATES:

Dirk Rogers, Highway Superintendent talked about the Rural Infrastructure Access Funding and updates on the townships culvert inventory. No actions taken.

MINUTES:

Moved by Feickert, seconded by Sutton to approve the general meeting minutes of November 23, 2021. All members present voting aye. Motion carried.

CLAIMS:

Moved by Sutton, seconded by Wiese to approve the following claims: Professional Fees: AWS (ADVANCED WEIGHING SYSTEMS INC.) \$1,900.00; BIRMINGHAM & CWACH LAW OFFICE \$437.35; BROWN COUNTY TREASURER \$21.20; CHRISTOPHER A. HAAR \$7,070.31; CHRISTY GRIFFIN-SERR LAW OFFICE \$7,070.31; COGLEY LAW OFFICE, PROF LLC \$7,656.25; DOHRER LAW OFFICE \$7,656.25; JERALD M. MCNEARY \$7,070.31; KUCK LAW OFFICE \$7,070.31; LUMEN \$127.42; MITCH VILHAUER \$1,792.19; SHI INTERNATIONAL CORP \$1,290.00; TALIAFERRO LAW FIRM \$7,656.25; TYLER TECHNOLOGIES INC \$49,733.00. Publishing: GROTON INDEPENDENT \$367.31; MIDSTATES PRINTING \$183.00. Repairs & Maintenance: COMMTECH INC. \$1,605.28; DAKOTA PUMP INC. \$2,932.01; GRAHAM TIRE INC \$310.54; HOUSE OF GLASS \$4,617.33; MIDSTATES PRINTING \$360.00; PIERSON-FORD-LINCOLN -MERCURY

\$327.98; PRO WINDMILL INC. \$440.00; SEWER DUCK INC \$95.00; Weismantel Roofing \$1,034.28; WESTERN STATES FIRE CO \$247.50. Supplies: CHARM-TEX \$2,004.63; DAKOTA SUPPLY GROUP \$3.06; FEDEX \$46.78; PHARMCHEM \$1,012.05; ROLAND L. MOERKE \$1,750.00; RUSSELL METZ \$6.39; SHI INTERNATIONAL CORP \$5,602.10. Utilities: NORTHERN VALLEY COMMUNICATION \$2,876.92; NORTHWESTERN ENERGY & COMMUNICATIONS \$2,141.65; QWEST CORPORATION \$1,532.43. Others: ALAN P. OR ANGELA P. BERNARD \$13,010.10; DARWIN H. OR MARY J. BETTMANN \$1,951.56; DAVID AND JILL LEHMANN LIVING TRUST \$16,262.40; DONALD D. OR MAXINE E. FISCHER \$1,951.20; FDM REVOCABLE LIVING TRUST \$16,263.25; GREAT PLAINS BANK \$19,515.65; HERMAN SCHUMACHER \$8,131.20; JAMES D. GRESSETT \$16,263.25; JOHN KIPPLEY \$3,252.61; JOOP ANTONIUS HUBERTUS BOLLEN \$16,263.25; KENDALL OR LINDA PETERSON \$6,505.55; KENDALL PETERSON TRUSTEE PT 09 \$39,031.30; LYNETTE DURHEIM \$6,505.55; MARK & MARY VOLK \$6,505.55; MARLIN NILSSON \$13,010.10; PLAINS COMMERCE BANK - ABDN \$248,175.73; PYUSH RAMANLAL PATEL \$16,263.25; ROBERT M. OR LORA M. LARSON \$3,252.15. All members present voting aye. Motion carried.

HR REPORT:

Moved by Feickert, seconded by Wiese to approve the following HR report:

- Acknowledge amendment to 10-12-2021 HR Report, adjusted resignation date: Jodi Brown, Brown County Deputy State's Attorney, effective November 26, 2021.
- Approve amendment to 11-16-2021 HR Report, added wage: Rachel Wilson, Brown County JDC Admin Sergeant, wage @ \$20.83/hour.
- Approve transfer of Jacob Carrillo from Brown County Jail Correctional Officer to Brown County JDC Correctional Officer, effective November 14, 2021.
- Approve hiring of Brianna Haugen as Brown County Deputy State's Attorney, full-time; starting wage @ \$64,000/year effective November 29, 2021.

All members present voting aye. Motion carried.

SET HEARING DATE & AUTHORIZE ADVERTISING 2021 BUDGET SUPPLEMENTS:

Moved by Sutton, seconded by Wiese to set hearing date and authorize advertising for 2021 Budget Supplements as follow: A public hearing will be held by the Brown County Commission on the 21st day of December 2021 beginning at 8:48 a.m. in the Brown County Commission Chambers, Courthouse Annex, Aberdeen, SD to consider supplementing the 2021 fiscal year budget: Rural Infrastructure Fund revenue (295.4.33599) @ \$97,293.66 and expense (295.5.311.42200) @ \$97,293.66. All members present voting aye. Motion carried.

MEMORANDUM OF UNDERSTANDING WITH SDSU 4H 2022:

Moved by Sutton, seconded by Wiese to approve and authorize the Chairman sign Memorandum of Understanding between SDSU Extension to provide guidance and active assistance to the 4-H Advisor; and further that Brown County reimburse SDSU \$21,136.53 for cost share of 4-H Advisor 2022 salary. All members present voting aye. Motion carried.

AUDITORS REPORT OF ACCOUNTS:

Moved by Sutton, seconded by Wiese to approve the Auditor's Report of Accounts for August 2021: Total Cash and Checks on Hand \$19,070.00; Total Checking Account Balances: \$17,639,208.51; Total Savings Account Balances: \$4,825,447.42; Total Certificates of Deposit: \$3,976,798.16; Grand Total Cash and Balances: \$26,460,524.09; General Fund Cash and Investment Balances by Funds: General Fund \$8,413,817.17; Road & Bridge Fund \$4,568,072.51; Road & Bridge Fund - restricted \$423,243.27; 911 Service \$1,343,981.90; Emergency & Disaster \$211,520.28; Domestic Abuse \$1,865.83; Teen Court \$15,115.11; Grant \$32.11; JDAI -\$12,278.06; Richmond Youth \$21,916.96; 24/7 Sobriety \$51,405.68;

ROD M&P \$107,710.05; Tif Debt Service \$6,849.56; Landfill + cash change \$2,512,287.34; Landfill - restricted \$1,400,479.44; Trust and Agency Funds \$3,525,201.28; GRAND TOTAL GENERAL FUND CASH AND INVESTMENTS \$26,460,524.09. All members present voting aye. Motion carried.

EXECUTIVE SESSION:

Moved by Wiese, seconded by Sutton to go into executive session to discuss personnel per SDCL 1-25-2(1). All members present voting aye. Motion carried. The chair declared executive session closed with no action taken.

ADJOURNMENT:

Moved by Wiese, seconded by Sutton to adjourn the Brown County Commission at 10:42 a.m. All members present voting aye. Motion carried.

Jeannette McClain, Brown County Deputy Auditor
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