

NOVEMBER 16, 2021 – GENERAL MEETING

Meeting called to order by Commission Chair Fjeldheim at 8:45 A.M. in the Commission Chambers, Courthouse Annex, Brown County, SD. Present were Commissioners Feickert, Sutton, Wiese and Kippley. Commissioner Fjeldheim led the Pledge of Allegiance.

APPROVAL OF AGENDA:

Moved by Feickert, seconded by Wiese to approve the agenda. All members present voting aye. Motion carried.

SECOND READING & ADOPTION_ ORDINANCE 205 (Medical Cannabis):

Moved by Sutton seconded by Kippley to adopt Ordinance 205, an ordinance amending Title 4, second revision Brown County Ordinances, as amended to issue medical cannabis establishment permits and/or licenses. Roll call vote: Commissioner Feickert- aye, Sutton-aye, Wiese-aye, Kippley-aye, Fjeldheim-aye. Ordinance adopted.

SPRAYING WEEDS IN EDMUNDS COUNTY:

Chris Hemen, Brown County Weed & Pest Supervisor met with the Commission to discuss about Edmunds County asking for assistance in spraying weeds on their ditches. The Board suggested to ask Edmunds if we can do just the east portion of the county. A possibility of needing a seasonal worker in the future was also being discussed. No actions taken.

MINUTES:

Moved by Sutton, seconded by Wiese to approve the general meeting minutes of November 9, 2021. All members present voting aye. Motion carried.

CLAIMS & PAYROLL:

Moved by Sutton, seconded by Wiese to approve the following claims: Professional Fees: ASSOCIATION OF SD COUNTY WEED & PEST BOARDS \$60.00; CERTIFIED LANGUAGES INTERNATIONAL LLC \$1,075.80; COGLEY LAW OFFICE, PROF LLC \$53.53; DAY COUNTY \$12,180.00; KRISTI SPITZER \$600.00; LANGUAGE LINE SERVICES INC \$1,260.19; NE MENTAL HEALTH CENTER \$1,248.00; SANFORD HEALTH OCCUPATIONAL MEDICINE ABERDEEN \$480.00; SARA ZAHN \$45.60; TYLER TECHNOLOGIES INC \$130.00; WEX HEALTH INC. \$186.75. Publishing: GateHouse Media South Dakota Holdings, Inc. \$23.52; BIG STONE RADIO/ARMADA MEDIA \$2,000.00. Repairs & Maintenance: CONSOLIDATED READY MIX, INC. \$2,918.00; DIAMOND MOWERS INC \$15.77; GRAHAM TIRE INC \$116.00; KIRBY K. KIESZ \$204.00; LOISEAU CONSTRUCTION, INC. \$70,084.00; MIDWEST CARD & ID SOLUTIONS \$1,750.00; PANTORIUM CLEANERS INC. \$222.90; PANTORIUM CLEANERS INC. \$55.00; POMPS TIRE SERVICE, INC \$798.92; SCHWAN WELDING \$93.50; SHOWTIME INVESTMENTS, INC \$846.24; STEVEN LUST AUTOMOTIVE \$120.80; TITAN MACHINERY, INC - ABERDEEN CASE IH \$193.80. Supplies: ABERDEEN PIT STOP \$5.19; ADVANCE AUTO PARTS \$1,046.85; ADVANCED DRAINAGE SYSTEMS, INC. \$10,444.80; AGTEGRA COOPERATIVE \$135.92; ARLIN ZOELLNER \$1,040.00; DIAMOND MOWERS INC \$1,635.94; GRAHAM TIRE INC \$1,114.64; JEBRO INC. \$1,240.00; KAREN SWANK \$34.00; KESSLERS \$144.59; KIRBY K. KIESZ \$390.10; LEIDHOLDT TOOL SALES, LLC \$54.11; MENARDS \$38.50; NORTHERN VALLEY COMMUNICATION \$26.81; POMPS TIRE SERVICE, INC \$24.90; RUNNINGS \$1,232.43; SHARE CORP \$764.00; TITAN MACHINERY, INC - ABERDEEN CASE IH \$523.38; TRUENORTH STEEL \$357.62; WEB WATER BOTTLING COMPANY \$7.50; ZASTROW'S SALES & SERVICE \$66.70. Travel & Conference: SCOTT KOLB \$219.90; Kellie Kolb \$84.00; REGENCY MIDWEST VENTURES LIMITED PARTNERSHIP \$98.00. Utilities: CITY OF ABERDEEN \$95.01; CITY OF HECLA \$116.59; ECONOMY PROPANE LLC \$650.00; NORTHERN ELECTRIC COOP, INC \$823.65; NORTHERN VALLEY COMMUNICATION \$1,296.29; NORTHWESTERN ENERGY & COMMUNICATIONS

\$1,916.44; STATE OF SOUTH DAKOTA \$1,212.14; TOWN OF FREDERICK \$76.00; VERIZON WIRELESS SERVICES LLC \$160.04. Rentals: SEWER DUCK INC \$175.00. Others: BROWN COUNTY TREASURER \$4,452.11; SD ASSOC. OF COUNTY OFFICIALS \$3,105.00. All members present voting aye. Motion carried.

HR REPORT:

Moved by Wiese, seconded by Sutton to approve the following HR report:

- Acknowledge resignation of Amanda Aragon, full-time Brown County Deputy Treasurer effective November 19, 2021. Request to fill.
- Acknowledge resignation of Tyler Richards, full-time Brown County Jail Correctional Officer effective November 9, 2021. Request to fill.
- Acknowledge resignation of Amy Lake-Harmon, full-time Brown County Jail Administrative Assistant effective November 19, 2021. Request to fill.
- Approve appointing of Mariann Malsom as Chief Deputy Register of Deeds effective November 15, 2021 @ \$24.62/hour.
- Approve hiring of Lynn Zacher as Brown County Sherriff's Office Administrative Assistant effective November 15, 2021 @ \$16.00/hour.
- Approve transfer of Erin Spencer from Brown County Communication to Brown County Sheriff effective December 6, 2021. Request to fill.
- Approve transfer of Rachel Wilson from Brown County Sheriff's Office Administrative Assistant to Brown County JDC Admin Sergeant effective November 15, 2021.

All members present voting aye, Motion carried.

FAIR BOARD APPOINTMENTS:

Moved by Feickert, seconded by Sutton to approve the following Fair Board appointment: Catherine Friesen, Joni Napton & Katie Moulsoff, each for a 3-year term. Roll call vote: Commissioner Feickert- aye, Sutton-aye, Wiese-aye, Kippley-abstain, Fjeldheim-aye. Motion carried.

EXECUTIVE SESSION:

Moved by Wiese, seconded by Sutton to go into executive session to discuss personnel and legal per SDCL 1-25-2(1,3). All members present voting aye. Motion carried. The chair declared executive session closed with no action taken.

ADJOURNMENT:

Moved by Sutton, seconded by Wiese to adjourn the Brown County Commission at 9:45 a.m. All members present voting aye. Motion carried.

Jeannette McClain, Brown County Deputy Auditor
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