

AUGUST 9, 2022 – GENERAL MEETING

Meeting called to order by Chair Sutton at 8:45 A.M. in the Commission Chambers, Courthouse Annex, Brown County, SD. Present were Commissioners Feickert, Fjeldheim, Sutton, and Gage. Commissioner Wiese was absent. Commissioner Fjeldheim led the pledge of allegiance. Commission Chair Sutton requested a moment of Silence in Remembrance for Don Fischer.

APPROVAL OF AGENDA:

Moved by Fjeldheim, seconded by Gage to approve the agenda. All members present voting aye. Motion carried.

OPPORTUNITY FOR PUBLIC COMMENT:

Trevor Jones with Carbon Summit Solutions was present for any questions.

NECOG COMMUNITY DEVELOPMENT BLOCK GRANT PASS-THROUGH:

Ted Dickey updated the commission on a grant supporting the Y Youth Development Center. September 20, 2022 set for grant application and publication. Moved by Fjeldheim, Seconded by Feickert. All members present voting aye. Motion Carried.

BID OPENING IMEG-ELM LAKE ACCESS ROAD BID OPENING:

4 Bids received, Moved by Feickert, Seconded by Gage to defer until August 16, 2022. All members present voting aye. Motion carried.

NAME AUDITOR REPLACEMENT:

Lynn Heupel was named as Interim Auditor for 2 years. She will have to run in the 2024 election. Moved by Gage, seconded by Fjeldheim. All members present voting aye. Motion Carried.

SET HEARING DATE FOR BDM WATER APPLICATION:

Ross Aldentaler, Deputy State's Attorney, met to discuss setting hearing date for BDM Water Application. He recommended August 30, 2022 for hearing date. Moved by Feickert, seconded by Fjeldheim. All members present voting aye. Motion Carried.

INTERLOCAL AGREEMENT BETWEEN CITY OF ABERDEEN AND BROWN COUNTY:

Dave Lunzman, Chief Deputy Sheriff, discussed the need for an MOU between the City of Aberdeen and Brown County. Grant money has been used for body cams, radios, towers, etc. in the past. Moved by Feickert, seconded by Gage. All members present voting aye. Motion Carried.

WAIVE FEES FOR FREE FALL RESIDENTIAL CLEANUP:

Mike Scott, Landfill Manager, met to discuss waiving the fees for the fall residential cleanup. Landfill will be the only drop site for the fall cleanup. Moved by Fjeldheim, seconded by Gage. All members present voting aye. Motion Carried.

MINUTES:

Moved by Gage, seconded by Gage to approve the general meeting minutes of August 2, 2022. All members present voting aye. Motion carried.

CLAIMS:

Moved by Fjeldheim, seconded by Gage to approve the following claims

Professional Fees: ABERDEEN FIRE & RESCUE \$950.00; ACE REFRIGERATION LLC \$102.00; Aleda Tollefson \$50.00; Alesha Stadel \$50.00; Ashley Seeklander \$50.00; AVERA ST. LUKE'S \$2,370.99; Brian Braaten \$2,959.19; Cathy Jorgenson \$50.00; Cindy Schnabel \$50.00; DAKOTA COUNSELING GROUP, LLC \$2,100.00; Doreen Sperry \$50.00; Florence Kraus \$50.00; GELLHAUS & GELLHAUS, PC \$80.00; Grant Petersen \$137.50; HELMS & ASSOCIATES INC \$240.00; JAMES KRAMP \$12,000.00; Joy Braun \$50.00; Karen Porter Bartell \$50.00; Kathy Novstrup \$50.00; Katie Saterbak \$75.00; KENNEDY PIER LOFTUS, LLP \$151.50; LANGUAGE LINE SERVICES INC \$90.00; Linda Thurston \$50.00; Lora Schaanaman \$50.00; Lucille M. Youngberg \$203.11; Mike Grann \$50.00; Mysty Schaanaman \$150.00; Nancy Klungseth \$50.00; Randy Schweer \$75.00; Rosalie Schumacher \$50.00; SANFORD HEALTH \$746.80; SANFORD HEALTH OCCUPATIONAL MEDICINE ABERDEEN \$42.00; Shirelle Stadel \$50.00; Susan Gerlach \$50.00; Terry Burks \$250.00; Tonya Zinter \$50.00; Tyler Meyers \$150.00; Val Dashed \$50.00; Weston Geppert \$100.00; YANKTON COUNTY TREASURER \$352.20; Zack Post \$150.00

Publishing: DAKOTA BROADCASTING, LLC \$210.00; GROTON INDEPENDENT \$242.55; HUB CITY RADIO \$1,390.00; MIDSTATES PRINTING \$6,557.50

Repairs & Maintenance: CRAWFORD TRUCKS & EQUIPMENT \$3,024.65; DAKOTA FLUID POWER INC \$78.71; DIAMOND MOWERS INC \$133.13; DIESEL MACHINERY \$14,790.00; DOUBLE D BODY SHOP INC \$228.00; ECOLAB PEST ELIMINATION \$147.16; HF JACOBS & SON CONSTRUCTION INC \$4,133.16; Locators & Supplies Inc. \$70.29; Meister Mowing LLC \$1,395.00; MIDWEST PUMP & TANK \$13,047.81; POMPS TIRE SERVICE, INC \$619.64; PRO WINDMILL INC. \$440.00; RDO EQUIPMENT CO. - AG \$609.95; ROLAND L. MOERKE \$6,608.75; SEWER DUCK INC \$550.00; STEVEN LUST AUTOMOTIVE \$213.48; TRANSOURCE TRUCK & EQUIPMENT, INC. \$19,635.88; WALTH SAFETY SERVICE INC \$370.00; WOODMAN REFRIGERATION, INC \$552.04

Supplies: AGTEGRA COOPERATIVE \$51,060.08; APH STORES, INC \$237.84; ARAMARK UNIFORM & CAREER APPAREL GROUP, INC \$132.50; BAKKEN BUILD MAINTENANCE \$500.00; BUTLER MACHINERY CO \$3,618.05; CARTNEY BEARING \$137.86; COLE PAPERS \$2,472.63; CRAWFORD TRUCKS & EQUIPMENT \$2,993.30; CRESCENT ELECTRIC SUPPLY CO \$44.73; DAKOTA FLUID POWER INC \$1,843.84; DAKOTA OIL \$571.17; DAKOTA SUPPLY GROUP \$207.27; DIAMOND MOWERS INC \$1,316.19; DIESEL MACHINERY \$935.25; GREAT WESTERN TIRE INC \$6,169.25; INTERIOR DESIGN CONCEPTS, INC \$474.80; JENSEN ROCK & SAND INC \$111,599.40; KAREN SWANK \$40.50; LARRY BECKER \$601.86; LEIDHOLDT TOOL SALES, LLC \$92.97; LIEN TRANSPORTATION COMPANY \$69,477.83; Linde Gas & Equipment Inc. \$120.85; Locators & Supplies Inc. \$462.00; MB LLC \$20.00; MENARDS \$351.74; MIDSTATES PRINTING \$1,334.33; MIDWEST PUMP & TANK \$294.80; PHARMCHEM \$629.00; Plains Mechanical Services, Inc. \$14,132.68; PLUMBING & HEATING WHOLESALE, INC. \$325.81; R.D. OFFUTT COMPANY \$2,055.10; RDO EQUIPMENT CO. - AG \$3,156.28; RUNNINGS \$74.99; SHARE CORP \$1,035.60; Tom Paepke \$187.74; TRANSOURCE TRUCK & EQUIPMENT, INC. \$14,233.80; TRI STATE WATER \$35.00; US FOODS \$8,832.09

Travel & Conference: Ann Gibbs \$50.00; Becky Erickson \$50.00; Bobbi Dempsey \$50.00; Brian Sharp \$50.00; Brianna Arrowwood \$50.00; Cara Dennert \$50.00; Cathy Jorgenson \$27.07; Courtney Wolff \$111.10; Deb Stamm \$246.64; Evalyn Smith \$50.00; Grant Petersen \$177.92; Gretchen Sharp \$50.00; Hannah Sumption \$50.00; Jeff VanderWal \$284.42; John Eilertson \$306.04; Joy Braun \$28.84; KAREN MIKKELSON \$50.00; Karen Porter Bartell \$38.92; Katie Saterbak \$227.28; KEYLI SAWATZKY \$700.00; Lisa Fedeler \$272.02; Marsha Braun \$119.56; Mike Grann \$115.61; Pat Dennert \$50.00; Randy Schweer \$175.58; Renee Axness \$50.00; Rosalie Schumacher \$56.78; Stephanie Jacobson \$183.46;

Taylor Wolff \$111.10; Tyler Goplen \$245.70; Tyler Meyers \$298.92; Weston Geppert \$139.12; Zack Post \$263.20

Utilities: CITY OF ABERDEEN \$1,494.77; ECONOMY PROPANE LLC \$103.82; MIDCONTINENT COMMUNICATIONS \$127.52; NORTHWESTERN ENERGY & COMMUNICATIONS \$3,295.73; STATE OF SOUTH DAKOTA \$128.08; TOWN OF FREDERICK \$76.00; WEB WATER DEVELOPMENT ASSOC. INC. \$96.53

Others: SD DEPT OF AGRICULTURE & NATURAL RESOURCES \$4,476.47

All members present voting aye. Motion carried.

HR REPORT:

Moved by Feickert, seconded by Fjeldheim to approve the following Human Resource Report:

- Acknowledge resignation of Shawn Schnabel, Brown County IT Office, Full time; Effective August 12, 2022. Request to fill.
- Acknowledge adjusting end date from August 2, 2022, HR report; Retirement of Kurt Smith, Brown County Fairgrounds Manager, full time; effective August 31, 2022.
- Approve hiring of Martha Stohr, Brown County Register of Deeds Deputy, full time; Starting wage of \$16.27/hour; effective August 23, 2022.
- Approve hiring of Lynn Heupel, Brown County Auditor, full time; starting salary \$63,448/year; effective September 6, 2022.

All members present voting aye. Motion carried.

LOTTERY PERMIT:

Moved by Gage, seconded by Fjeldheim to approve a lottery permit for the Aspire Foundation Inc. for an event at the Brown County Fair. Commission Sutton abstained from the vote. All other members present voting aye. Motion carried

HIGHWAY DEPARTMENT RIGHT OF WAY:

Continuation of the previous update. Moved by Feickert, seconded by Fjeldheim. All members present voting aye. Motion carried.

OUT OF STATE TRAVEL REQUEST:

Moved by Gage, seconded by Feickert to approve out of state travel request from the Planning & Zoning Office for two employees to attend a conference in North Dakota. All members present voting aye. Motion carried

OTHER BUSINESS:

Carl Perry discussed that August 22, 2022 is the upcoming regional jail planning meeting. Commissioner Feickert asked Carl Perry for update on Property Tax Study, Carl stated he has not seen the update yet.

ADJOURNMENT:

Moved by Fjeldheim, seconded by Gage to adjourn the Brown County Commission at 9:11 a.m. All members present voting aye. Motion carried.

Brown County Auditor

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