

## FEBRUARY 14, 2023 – GENERAL MEETING

Meeting called to order by Chairman Sutton at 8:45 A.M. in the Commission Chambers, Courthouse Annex, Brown County, SD. Present were Commissioners Dennert, Fjeldheim, Gage, Sutton and Wiese. Commissioner Fjeldheim led the Pledge of Allegiance.

### APPROVAL OF AGENDA:

Commissioner Fjeldheim moved to approve the agenda, seconded by Wiese. All members present voting aye. Motion carried.

### OPPORTUNITY FOR PUBLIC COMMENT:

Ben Fuller along with Trey Lester and Dana Lewis from Summit Carbon Solutions met with the Commission to give them an update on the project. He handed out a packet, which included a map of the route they have proposed that will be going over 5 states, North Dakota, South Dakota, Nebraska, Minnesota, and Iowa to help keep Ethanol viable as regulations come into play. In Brown County there are 2 sizes of pipe – 24” which is main pipeline that will be going up to Bismarck, ND where the carbon will be sequestered underground 1-2 miles as well as the 6” line that will be attaching to the Ethanol plant outside of Aberdeen. Ben mentioned that they are going above and beyond what is recommended for Safety by the Federal Government. Summit Carbon Solutions is still progressing on voluntary easements, currently 59.9% have agreed to voluntary easement and they have paid out 54 million to SD residents. Summit Carbon Solutions donated a welder to the Aberdeen School.

### MINUTES:

Moved by Commissioner Dennert, seconded by Wiese to approve the General Meeting minutes of February 7, 2023. All members present voting aye. Motion carried.

### CLAIMS/PAYROLL:

Discussion was held regarding the Aberdeen Chamber of Commerce dues for 2023. Commissioner Gage moved to approve dues for the following departments: Commission, Dacotah Prairie Museum, Fair/Fairgrounds and Landfill, seconded by Fjeldheim. All members present voting aye. Motion carried.

Moved by Commissioner Wiese, seconded by Gage to approve the following claims /payroll:

Claims: Professional Fees: Aberdeen Area Human Resource Assoc \$25.00; Avera St. Luke's \$1,089.24; Avera St. Mary's Central SD Child Assessment Center \$162.18; Birmingham & Cwach Law Offices, PLLC \$488.15; Calleen Thorn Misterek \$166.60; Certified Languages International LLC \$1,240.80; Dakota Group LLC \$2,100.00; Darcy Lockwood \$15.00; Dependable Sanitation Inc \$26,199.40; Koletzky Law Office, Prof LLC \$173.20; Language Line Services Inc \$582.59; Lewis & Clark BHS \$184.00; LexisNexis Risk Data Mgmt. Inc \$200.00; Lucy Lewno \$166.60; Sanford Health Occupational Medicine Aberdeen \$359.00; Satellite Tracking of People LLC \$1,166.75; SD Department of Health \$1,565.00; Valerie J. Larson \$15.00; West Publishing Corp \$283.30; Yankton County Sheriff's Office \$150.00; Yankton County Treasurer \$882.40. Publishing: Groton Independent \$233.45; Huether Brothers Publishing, Inc \$25.19; McQuillen Creative Group, Inc \$460.00. Rentals: Aramark Uniform & Career Apparel Group, Inc \$282.75; Dakota Electronics \$227.70. Repairs & Maintenance: Butler Machinery Company \$1,059.48; Century Business Products \$63.86; Dakota Pump & Control \$450.00; Diesel Machinery, Inc \$7,147.99; Jalene M. Palmer \$645.72; Lawson Products, Inc \$34.57; Meister Mowing LLC \$1,540.00; Pomp's Tire Service, Inc \$208.94; Precision Kiosk Technologies \$2,700.00; Renodry USA LLC \$17,634.73; Schwan Welding \$2,004.00; Steven Lust Automotive \$87.95; Thee Glass Doktor, LLC \$484.00; Transource Truck & Equipment, Inc \$6,372.91; Walth Safety Service Inc \$11.95; Woodman Refrigeration, Inc. \$732.56. Supplies: A&B Business Inc \$58.80; Aberdeen Awards \$35.00; Body Cams by Retired Cops \$1,197.00; Cartney Bearing \$166.40; Century Business Products \$837.38; Charm-Tex, Inc \$288.12; Cole Papers \$628.70; Dakota Electronics \$110.60; Dakota Oil \$8,610.15; Diesel Machinery, Inc \$16,760.58; Farm Power Mfg. \$34.65; House of Glass \$83.88; Karen Swank \$69.00; Kessler's \$157.01; Lawson Products, Inc \$409.59; Linde Gas & Equipment Inc \$129.79; Menards \$899.71; Performance Oil & Lubricants \$35.16; PharmChem \$223.65; Runnings \$576.51; Schwan Welding \$1,190.22; SD Dept of Revenue & Regulation \$8.20; SHI International Corp \$803.00; State of South Dakota \$196.00; Thee Glass Doktor, LLC \$699.19; Transource Truck & Equipment, Inc \$11,559.33; Tri State Water \$45.25. Travel & Conference: Rachel Kippley \$180.26; SD Assoc of County Officials \$220.00. Utilities: CenturyLink \$1,318.28; City of Aberdeen \$2,084.69; Economy Propane LLC \$3,012.75; James Valley Telecommunications \$219.10; Northern Electric Coop, Inc \$2,387.52; Northern Valley Communication \$250.00; Northwestern Energy & Communications \$5,389.04; Verizon Wireless

Services LLC \$200.05. Machinery & Equipment: SHI International Corp \$7,899.47. Others: SD Assoc of County Officials \$706.00; SD Dept of Agriculture & Natural Resources \$3,605.09; WEX Health Inc \$4,000.00. Payroll: Commission \$4,615.41; Auditor \$11,181.77; Treasurer \$16,601.86; SA \$30,116.46; Maintenance \$11,376.02; Assessor \$16,796.81; ROD \$9,932.80; VSO \$4,254.09; GIS \$2,643.52; IT \$6,145.17; HR \$5,001.68; Sheriff \$42,039.90; Jail \$62,024.94; Court Security \$7,003.80; JDC/HD \$31,719.93; Welfare \$2,336.49; DPM \$11,868.78; Parks/FG \$4,049.21; Fair \$4,107.20; 4-H \$786.80; W&P \$1,058.37; P&Z \$7,232.60; Hwy \$45,511.55; Dispatch \$31,208.47; EM \$4,933.61; 24/7 \$1,464.00; Landfill \$13,075.97; Mileage Benefits \$558.02; SDRS Pay-out \$1,240.46; FICA \$23,148.23; Medicare \$5,413.78; Discovery\_HSA \$1,297.59. All members present voting aye. Motion carried.

#### HR REPORT:

Moved by Commissioner Fjeldheim, seconded by Wiese to approve the following Human Resource Report submitted by Human Resources Director, Erica Coughlin:

- Acknowledge modified end date: Employment ending for Danielle Watson as Brown County JDC Detention Officer, full-time; effective February 1, 2023. Request to fill.
- Acknowledge the transfer of Doreen Howell from Brown County Jail's 24/7 to Brown County Sheriff's Office Records Technician, full-time; starting wage \$18.73/hour; effective February 21, 2023. Request to fill.
- Acknowledge transfer of Austin Ball from Brown County Jail to Brown County Sheriff's Office Deputy, full-time, starting wage \$25.18/hour effective February 21, 2023. Request to fill.
- Approve hiring of Darrin Olson as Brown County Highway, Truck Driver, full-time; starting wage \$20.67/hour; effective February 13, 2023.

All members present voting aye. Motion carried.

#### LEASE AGREEMENTS:

Moved by Commissioner Gage, seconded by Dennert to approve and authorize the Chair sign the following lease agreement: Aberdeen Chamber of Commerce for lease of Hog and Sheep Barn and Panels on April 25, 2023; All members present voting aye. Motion carried.

#### CLAIM ASSIGNMENTS:

Moved by Commissioner Fjeldheim, seconded by Gage to authorize and approve the Auditor sign the Claim Assignment against an individual to Credit Collections Bureau for the purpose of collecting liens. All members present voting aye. Motion carried.

#### FAIR CONTRACTS:

Moved by Commissioner Wiese, seconded by Fjeldheim to approve and authorize the Chairman to sign the following contract for the 2023 Brown County Fair: Todd Oliver @ \$8,000.00; The Everly Set @ \$8,000.00; Winterset Concert Events, LLC @ \$6,000.00; and NB Golf Cars @ \$25,716.00. All members present voting aye. Motion carried.

#### SD DOT BRIDGE INSPECTION CONTRACT:

Moved by Commissioner Wiese, seconded by Gage to approve and authorize Chairman Sutton to sign the Bridge Inspection Program Resolution for use with SDDOT Retainer Contracts. All members present voting aye. Motion carried.

#### ABATEMENTS/REFUNDS:

Moved by Commissioner Wiese, seconded by Fjeldheim to approve the following abatements for tax year 2023: Delbert Lowe, Parcel #5028 \$327.50; Richard Hunstad, Parcel #25943 \$586.18; Dietrich Holdings, LLC \$1,052.07; Dan & Barbara Kimball, Parcel #22257 \$86.74. For tax year 2022: Delbert Lowe, Parcel #5028 \$335.40. For Tax Year 2021: Delbert Lowe, Parcel #5028 refund for \$347.95. For Tax Year 2020: Delbert Lowe, Parcel #5028 refund for \$324.15. For Tax Year 2019: Delbert Lowe, Parcel #5028 refund for \$161.81. All members present voting aye. Motion carried.

#### RURAL ACCESS INFRASTRUCTURE – BUDGET SUPPLEMENT:

Moved by Commissioner Wiese, seconded by Gage to approve the Budget Supplement from Fund 295 – Rural Access Infrastructure Fund to Fund 201 – Highway Department for the following Culvert Projects: Groton

Township #1 - \$12,007.32, Groton Township #2 - \$11,990.54; Liberty Township #1 - \$13,369.77; Liberty Township #2 - \$13,467.79; Greenfield Township - \$12,396.69 for a total of \$63,232.11. All members present voting aye. Motion carried.

#### LANDFILL MONITORING & CONSULTING SERVICES:

Moved by Commissioner Fjeldheim, seconded by Wiese to approve and authorize the Chairman to sign the contract with Houston Engineering for monitoring and consulting services for 2023. All members present voting aye. Motion carried.

#### TRAVEL REQUESTS:

Moved by Commissioner Dennert, seconded by Gage to approve the Travel Request for Lynn Heupel, Auditor and Mariann Malsom, Register of Deeds to attend New Officials Workshop in Pierre on April 18 – 20, 2023. All members present voting aye. Motion carried.

#### OTHER BUSINESS:

Commissioner Sutton was asked by Highway Superintendent, Dirk Rogers to announce load limits will be going on in the next couple of weeks. Edmunds County is implementing load limits on February 23<sup>rd</sup> and McPherson County is implementing load limits on February 24<sup>th</sup>.

Commissioner Sutton also shared that Commission received some information regarding the contract with Centennial Village. Sutton met with Centennial Village committee, and they were okay with all of the recommendations so they will be drafting a new contract (last one was in 2019).

#### EXECUTIVE SESSION:

Moved by Commissioner Wiese, seconded by Gage to go into executive session to discuss Personnel and Legal per SDCL 1-25-2. All members present voting aye. Motion carried. The chair declared the executive session closed with no action taken.

#### ADJOURNMENT:

Moved by Commissioner Wiese, seconded by Dennert to adjourn the Brown County Commission meeting at 10:04 a.m. All members present voting aye. Motion carried.

Lynn Heupel, Brown County Auditor

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