

MARCH 21, 2023 – GENERAL MEETING

Meeting called to order by Chairman Sutton at 8:45 A.M. in the Commission Chambers, Courthouse Annex, Brown County, SD. Present were Commissioners Dennert, Fjeldheim, Wiese, Gage, and Sutton. Commissioner Wiese led the Pledge of Allegiance.

APPROVAL OF AGENDA:

Commissioner Gage moved to approve the agenda, seconded by Wiese. All members present voting aye. Motion carried.

OPPORTUNITY FOR PUBLIC COMMENT: None

SPECIAL MALT BEVERAGE

Moved by Commissioner Wiese, seconded by Fjeldheim to approve and authorize Chairman Sutton to sign the application for Special Event Malt Beverage for Boys & Girls Club of Aberdeen Area on March 31, 2023 to April 1, 2023 for Bull Riding Classic at Holum Expo Building. All members present voting aye. Motion carried.

ORDINANCE #241 – FIRST READING:

Moved by Commissioner Fjeldheim, seconded by Dennert to approve the First Reading of Proposed Ordinance #241. Applicants Adam & Ashley Borg requesting to rezone from Agriculture Preservation District (AG-P) to Mini-Agriculture District (M-AG) to bring parcels into compliance: “Quiggle’s Outlot 1” in the NW ¼ of Section 12-T123N-R61W of the 5th P.M., Brown County, South Dakota (13149 406th Ave., Groton Twp.). All members present voting aye. Motion carried.

ORDINANCE #242 – FIRST READING:

Moved by Commissioner Gage seconded by Dennert to approve the First Reading of Proposed Ordinance #242. Applicants Colleen Callum for owners Delbert and Caroline Lowe requesting to rezone from Agriculture Preservation District (AG-P) to Mini-Agriculture District (M-AG) to bring these parcels into compliance for its future use: Proposed Lot 1, “Delbert and Caroline Lowe First Addition” in the SE ¼ of Section 15-T123N-R64W of the 5th P.M., Brown County, South Dakota (38556 133rd St.). All members present voting aye. Motion carried.

MEMORANDUM OF UNDERSTANDING (MOU) WITH ABERDEEN CITY ON TAX DEED PROPERTIES:

Moved by Commission Fjeldheim, seconded by Wiese to approve and authorize Chairman Sutton to sign the MOU between Brown County and Aberdeen City to share Nuisance Abatement Costs for Tax Deed Properties. All members present voting aye. Motion carried.

MINUTES:

Moved by Commissioner Dennert, seconded by Wiese to approve the General Meeting minutes of March 14, 2023. All members present voting aye. Motion carried.

CLAIMS/PAYROLL:

Moved by Commissioner Fjeldheim, seconded by Wiese to approve the following claims: Professional Fees: Avera St. Luke's \$376.89; Avera LTC Pharmacy Aberdeen \$2,313.98; CGI, LLC \$361.25; Christy Griffin-Serr Law Office \$7,211.64; Cogley Law Office, Prof LLC \$7,211.64; Credit Collections Bureau/Credico Inc \$1,181.58; Darcy L. Lockwood \$60.00; Dohrer Law Office \$7,211.64; Emergency Service Marketing Corp, Inc \$5,176.75; Faulk County Sheriff's Office \$3,330.00; Fox Law Firm, PLLC \$162.85; Jerald M. McNeary \$7,211.64; Jeremy Lund-Siegel Barnett & Schutz, LLP \$7,211.64; John Noyes-Bantz, Gosch & Cremer \$7,211.64; Kuck Law Office \$7,213.04; Lucy Lewno \$480.00; Mark Katterhagen \$45.00; Minnehaha County, SD \$9,765.35; Sanford Health Occupational Medicine \$756.00; SDSU Extension \$92.40; Taliaferro Law Firm \$7,211.64; Tyler Technologies Inc \$520.00; Valerie J. Larson \$15.00. Publishing: Gatehouse Media South Dakota Holdings, Inc \$1,071.89; Groton Daly Independent \$424.37. Repairs & Maintenance: Aberdeen Chrysler Center \$860.00; Anderson Electric \$2.14; Century Business Products \$38.03; Dakota Doors Inc \$180.61; Dakota Pump & Control \$3,821.44; Ecolab Pest Elimination \$117.60; Graham Tire Inc \$17.77; Hoven Auto Repair Inc \$635.05; K & S Plumbing, Inc \$1,356.64; Lien Transportation Company \$1,675.00; Little Falls Machine Inc \$253.99; Motorola Solutions, Inc \$38,426.72; Northstar Safety, Inc \$18.50; Thee Glass Doktor, LLC \$300.00. Supplies: Aberdeen Chrysler Center \$787.88; Aberdeen Fire & Rescue \$986.00; Advance Auto Parts \$493.12;

Anderson Electric \$105.00; Aramark \$135.05; Avera Pharmacies \$10.00; Century Business Products \$170.21; Cole Paper Inc \$496.50; Dakota Supply Group \$1,135.70; Faulkton Pharmacy, Inc \$18.15; Great Western Tire Inc \$4,107.06; Little Falls Machine Inc \$911.32; Lucy Lewno \$16.80; Mac's Inc-Capital One Trade Credit \$644.71; Matheson Tri-Gas, Inc \$2,984.30; Menards \$369.20; Midstates Group \$1,149.71; Northstar Safety, Inc \$60.00; NVC \$28.22; Performance Oil \$471.73; Quality Welding \$731.78; SD Dept of Health \$150.00; Share Corp \$751.80; Titan Machinery Inc-Aberdeen Case IH \$10.30. Travel & Conference: Bill Donaldson \$6.12; Duane Jark \$18.87; John Florey \$92.00; Nick Juenger \$92.00; SD Assoc of County Commissioners \$220.00. Utilities: AT&T Mobility \$43.23; City of Aberdeen \$619.36; City of Hecla \$246.44; Dependable Sanitation \$513.00; Northwestern Energy \$4,694.17; NVC \$3,818.09; Verizon Wireless \$4,131.23. All members present voting aye. Motion carried.

HR REPORT:

Moved by Commissioner Gage, seconded by Wiese to approve the following Human Resource Report submitted by Human Resources Director, Erica Coughlin:

- Acknowledge resignation of Alexander Engel, Brown County JDC Detention Officer, FT, effective March 14, 2023. Request to fill.
- Modified start date: hiring Mark Milbrandt as Brown County Landfill Grounds Worker, PT; starting wage \$18.55/hour; effective March 15, 2023.
- Approve hiring Sierra Kamin as Brown County Jail Detention Officer, PT, starting wage \$16.76/hour; effective March 16, 2023.
- Approve hiring Brian Koens, as Brown County Jail Transport Driver, as needed; effective March 15, 2023.
- Approve promotion of Brett Wilson from Brown County Jail Detention Officer to Jail Shift Sergeant; starting wage \$25.18/hour; effective March 19, 2023.
- Approve promotion of Troy Knebel from Brown County JDC Detention Officer to JDC Shift Sergeant, starting wage \$25.18/hour; effective March 19, 2023.
- Approve the following Holidays off to follow the State: Good Friday, April 7, 2023 and Easter Monday, April 10, 2023.

All members present voting aye. Motion carried.

LEASE AGREEMENTS:

Moved by Commissioner Wiese, seconded by Dennert to approve and authorize the Chairman sign the following lease agreements: Mosbrucker Rodeo for lease of Holum Expo Building and Expo Addition on March 31 – April 1, 2023 for Bullorama and American Foundation for Suicide Prevention for lease of Holum Expo Building on September 8, 2023 for Out of Darkness Fundraiser. All members present voting aye. Motion carried.

TRAVEL REQUESTS:

Moved by Commissioner Gage, seconded by Fjeldheim to approve the following Travel Requests: John Florey & Nick Juenger go to Fargo, ND for ATTSA Conference on March 13-15, 2023 and Dirk Rogers go to Deadwood, SD for Superintendents Short Course on March 21-23, 2023. All members present voting aye. Motion carried.

OTHER BUSINESS: None

EXECUTIVE SESSION:

Moved by Commissioner Wiese, seconded by Dennert to go into executive session to discuss Contracts per SDCL 1-25-2. All members present voting aye. Motion carried. The chair declared the executive session closed with no action taken.

ADJOURNMENT:

Moved by Commissioner Wiese, seconded by Dennert to adjourn the Brown County Commission meeting at 9:43 a.m. All members present voting aye. Motion carried.

Lynn Heupel, Brown County Auditor

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