

MAY 2, 2023 – GENERAL MEETING

Meeting called to order by Chairman Sutton at 8:45 A.M. in the Commission Chambers, Courthouse Annex, Brown County, SD. Present were Commissioners Dennert, Fjeldheim, Wiese, Gage, and Sutton. Commissioner Dennert led the Pledge of Allegiance.

APPROVAL OF AGENDA:

Commissioner Gage moved to approve the agenda, seconded by Wiese. All members present voting aye. Motion carried.

OPPORTUNITY FOR PUBLIC COMMENT:

Dave Meyer with Summit Carbon Solutions stated that even though we passed Ordinance #243 last week, they are still committed to providing proper training to First Responders in our area as they move forward with the progress of the pipeline.

BID – BIG SCREENS FOR BCF:

Time and place, as advertised to open, read and consider sealed bids to provide Large Video Screens, all equipment, and technicians for Brown County Fair Grandstand Entertainment in years 2023, 2024, 2025 and 2026. Bids were received from Sideline Productions for two 11' x 19.5' LED Displays in the amount of \$15,900.00 per year, for four years; TMS for two 16' x 9' LED Screens in the amount of \$35,450.00 per year for four years; Fire Up Video two 8.5' x 15' mobile jumbotrons in the amount of \$28,999.00 per year for four years. Rachel Kippley requested to defer awarding the bid for 2 weeks to review all the details and discuss it with the Fair Board. Moved by Commissioner Fjeldheim, seconded by Wiese to defer bids for 2 weeks. All members present voting aye. Motion carried.

JDC AGREEMENT WITH ABERDEEN SCHOOL DISTRICT:

Chairman Sutton shared that Sheriff Lunzman had reviewed the agreement and shared that it is acceptable from his perspective. Moved by Commissioner Wiese, seconded by Gage to approve and authorize Chairman Sutton to sign the JDC Agreement with Aberdeen School District. All members present voting aye. Motion carried.

RFP FOR SURPLUS PROPERTY:

Ross Aldentaler, State's Attorney Deputy stated the biggest thing were dates and how long they want to leave it open for potential bidders and his recommendation was give the County 30 days to accept bid and then close within 60 days. After further discussion it was set to be published on May 10th & 17th with bid opening set for June 13th. Commissioner Wiese Thanked Ross and Chairman Sutton for working on the Specs. Moved by Commissioner Fjeldheim to approve the RFP for Surplus Property with bid opening of June 13th, seconded by Dennert. All members present voting aye. Motion carried.

MINUTES:

Moved by Commissioner Wiese, seconded by Gage to approve the General Meeting minutes of April 25, 2023. All members present voting aye. Motion carried.

Moved by Commissioner Dennert, seconded by Gage to approve the Consolidated Board of Equalization minutes of April 25, 2023. All members present voting aye. Motion carried.

Moved by Commissioner Gage, seconded by Wiese to approve the amended minutes of April 11, 2023. All members present voting aye. Motion carried.

CLAIMS:

Moved by Commissioner Fjeldheim, seconded by Wiese to approve the following claims: Professional Fees: Avera St. Luke's Hospital \$753.78; Dakota Group LLC \$2,500.00; Gary J. Cooney, Clerk of Circuit Court and Comptroller \$11.00; Kuck Law Office \$200.00; Lewis & Clark BHS \$736.00; Lumen \$192.36; Sanford Health Occupational Medicine \$108.00; SD Dept of Health \$2,230.00; SDAAO-SD Assoc of Assessing Officers \$750.00; State Bar of South Dakota \$425.00; Tyler Technologies, Inc \$260.00; US Bank Visa \$795.63; Yankton County Sheriff's Office \$50.00. Publishing: Aberdeen Parks, Recreation and Forestry \$450.00; GateHouse Media South Dakota Holdings, Inc. \$386.48; Groton Daily Independent \$153.70; Orlando Sentinel \$151.92; The Argus Leader \$45.93. Repairs & Maintenance: Aberdeen Asphalt, Inc \$632.50; Brown County Speedway \$400.00; Custom Installation Solutions \$135.00; Election Systems & Software \$7,035.00; Gardner Locksmithing \$80.00; Gary's Auto Bod & Accessories \$2,394.31; JGE, Inc \$457.93; K & S Plumbing, Inc \$1,812.48; Laursen Asphalt

Repair Equipment, LLC \$15.75; Lawson Products, Inc \$49.72; Leidholt Electric, LLC \$322.65; Little Falls Machine, Inc \$136.55; Matt's Tree Service \$1,800.00; Mega Construction Inc \$3,238.78; Nardini Fire Equipment \$410.00; US Bank Visa \$852.49. Supplies: Avera LTC Pharmacy Aberdeen \$2,999.75; Century Business Products \$145.91; Dakota Supply Group \$1,547.43; GovConnection, Inc \$131.45; Great Western Tire \$5,730.02; Laursen Asphalt Repair Equipment, LLC \$71.25; Lawson Products, Inc \$774.61; Leidholdt Tool Sales, LLC \$130.95; Leidholt Electric, LLC \$120.00; Little Falls Machine, Inc \$655.79; Matheson Tri-Gas, Inc \$926.88; Menards \$70.68; Midstates Group \$131.00; Nelson Sales & Service, LLC \$396.73; Pantorium Cleaners Inc \$28.00; Performance Oil \$351.33; Plumbing & Heating Wholesale, Inc \$965.53; Pomp's Tire Service, Inc \$244.71; Runnings \$20.29; SD Federal Property Agency \$1,720.00; Stan Houston Equipment Company, Inc \$35.50; TrueNorth Steel \$7,102.84; US Bank Visa \$14,994.79. Travel & Conference: Aaron Walberg \$614.72; Danica Hillestad \$48.00; Doreen Howell \$104.04; Jesse Milbrandt \$14.00; John Clark \$48.00; Karla Nelson \$267.58; Lesli Geranen \$48.00; Linn Kamin \$68.00; Mariann Malsom \$203.20; Patti Woods \$258.50; Rachel Wilson \$48.00; Ramkota Hotel & Conference Center \$464.00; US Bank Visa \$3,845.41. Utilities: AT&T Mobility \$140.68; CenturyLink \$284.83; Montana-Dakota Utilities Co \$124.37; Northwestern Energy \$9,908.80; Verizon Wireless \$41.80; US Bank Visa \$3,713.77. All members present voting aye. Motion carried.

HR REPORT:

Moved by Commissioner Gage, seconded by Wiese to approve the following Human Resource Report submitted by Human Resources Director, Erica Coughlin to approve the following:

- Acknowledge the resignation of Erica Coughlin, Brown County Human Resources Director, FT; effective May 18, 2023. Request to fill.
- Acknowledge the resignation of Kari Harmon, Brown County Jail Detention Officer FT; effective April 25, 2023. Request to fill.
- Hiring Jeree Meyers as Brown County Jail Transport Driver/Court Security, as needed; effective April 30, 2023.
- Hiring of Mary Jane Lunzman as Brown County Jail/JDC, blood draw, PRN; effective April 30, 2023.
- Hiring of Matthew Coughlin as Brown County Landfill Grounds Worker; wage \$18.55/hour; effective April 29, 2023.
- Hiring of Karly Winter as Brown County States Attorney; wage \$4,423.08/pay period; effective July 10, 2023.

All members present voting aye. Motion carried.

TRAVEL REQUESTS:

Moved by Commissioner Fjeldheim, seconded by Wiese to approve the following Travel Requests: Russell Metz, DOE to attend 2023 Annual Assessor School in Rapid City, SD on Sept. 18-22, 2023; Scott Bader and Ron Keller, Planning & Zoning to attend GIS Mapping Workshop in Rapid City, SD on May 8-12, 2023; Tony Sorensen & Wes Graff, SO to attend Taser Instructor Course in Madison, SD on May 19, 2023; Polly Rush, DOE to attend 2023 Annual Assessor School in Pierre, SD on Oct. 2-6, 2023; Wes Graff, SO to attend Statewide Narcotics Officers Conference in Deadwood, SD on May 10-12, 2023; Ernest Thompson, Ross Aldentaler, Karla Nelson, SA to attend State's Attorney Conference in Deadwood, SD on May 2-5, 2023 and Laurie Richardson & Adele Mouna SA to attend Victim Assistance Conference in Deadwood, SD on May 3-5, 2023. All members present voting aye. Motion carried.

LEASE AGREEMENT:

Moved by Commissioner Wiese, seconded by Dennert to approve and authorize the Chairman sign the following lease agreement: Aberdeen Downtown Association for 1-Stage, Picnic Tables and Panels Downtown Concert Series on the following dates: June 22, 2023; July 27, 2023, and August 25, 2023. All members present voting aye. Motion carried.

CLAIM ASSIGNMENTS:

Moved by Commissioner Wiese, seconded by Fjeldheim to authorize and approve the Auditor sign the Claim Assignment against an individual to Credit Collections Bureau for the purpose of collecting liens. All members present voting aye. Motion carried.

MALT BEVERAGE & SD FARM WINE LICENSE RENEWALS:

Moved by Commissioner Wiese, seconded by Gage to approve the following applications for RETAIL (ON-OFF SALE) MALT BEVERAGE & SD FARM WINE Licenses to operate outside of the Municipality: Aberdeen Hockey Association (Brown County Fairgrounds SW ¼, Sec 1-T123N-R64W – Odde Hockey Building); P'ZA Inc. DBA Anchors Away Lodge & Resort (Palmer's Richmond Resort SD Lt 1, SD OL 1 Richmond OL 1 & 2); Bath Quick Stop

(Lot B Weismantels 1st Subdivision of Lot 1 EX N 12' Jenkins Subdivision E ½ of SE ¼ Section 18-123-62; Motor Sports LLC DBA Brown County Speedway (Brown County Fairgrounds SW ¼ Sec 1-T123N-R64W – Grandstand); Brown County Centennial Village (Brown County Fairgrounds SW ¼ Sec 1-T123N-R64W – Centennial Village); Elm Lake Resort LLC (Lot 1 Elm Lake Resort SE ¼ 8-128-65); ARR LLC DBA Flatland Flyways Lodge (Lodge OL Art Russo OLS in GOV Lt 3 & 4 NW 1-127-62); Moccasin Creek Country Club Inc (Prairiewood Village OL 7, E2, 33-124-63); Jackie Chantal LLC DBA Richmond Oasis (Lot 4 Schaeffer Richmond Lake 2nd Add NW & NE 25-124-65 5 AC); Richmond Pavilion LLC (Richmond Resort Outlot 2, NE ¼ of Section 25-T124N-R65W); Marge Frohling DBA The Connection (Lots 10-11-12-13 & 14, Block 2 Sec 31-T127-R61). All members present voting aye. Motion carried.

EXECUTIVE SESSION:

Moved by Commissioner Wiese, seconded by Dennert to go into executive session to discuss Personnel, Legal and Pending Litigation per SDCL 1-25-2. All members present voting aye. Motion carried. The chair declared the executive session closed with no action taken.

OTHER BUSINESS:

Discussion was held on consideration for proposed salary increase for Budget Requests and was decided to go with 3% as a place holder.

ADJOURNMENT:

Moved by Commissioner Dennert, seconded by Wiese to adjourn the Brown County Commission meeting at 9:58 a.m. All members present voting aye. Motion carried.

Lynn Heupel, Brown County Auditor

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