

MAY 16, 2023 – GENERAL MEETING

Meeting called to order by Chairman Sutton at 8:45 A.M. in the Commission Chambers, Courthouse Annex, Brown County, SD. Present were Commissioners Dennert, Fjeldheim, Wiese, Gage, and Sutton. Commissioner Wiese led the Pledge of Allegiance.

APPROVAL OF AGENDA:

Commissioner Gage moved to approve the agenda, seconded by Wiese. All members present voting aye. Motion carried.

OPPORTUNITY FOR PUBLIC COMMENT: None

INAUGURAL JUNIOR FAIR BOARD MEMBERS:

Rachel Kippley, Fair Manager introduced Amanda Gebro as the Brown County Fair & Parks Intern. Rachel then explained to the Commission that the idea of a Junior Fair Board came from an IAFE Convention. It is a way to get new ideas and have the younger generation connect with the Fair. Harms Oil is sponsoring the first year, with a \$1500 donation for t-shirts/sweatshirts, food, etc. All the members have also signed a waiver. Moved by Commissioner Dennert, seconded by Wiese to appoint the following 2023 Brown County Junior Fair Board Members: Alexandria Brunmaier, Jax Holmes, Mileah Holmes, Kierra Johnson, Noah Kippley, Titus Kippley, Ella Meehan, Payton Mitchell, Allena Shell, Sascha Usselman and Ava Wienk. All members present voting aye. Motion carried.

SNOW BLOWER PURCHASE:

Dirk Rogers, Highway Superintendent met with Commission to discuss purchasing a Snow Blower. Currently, they have 3 on hand but the newest one (2001) needs \$13,000 in repairs. Dirk would like to use the funds from the Reserve Snow Fund to purchase a new RPM Tech Snowblower Model RPM220, Cat C-7 Tier IV Engine for the cost of \$187,860.00. Moved by Commissioner Wiese, seconded by Fjeldheim to approve the purchase of the RPM Tech Snowblower using the Reserve Snow Funds. All members present voting aye. Motion carried.

HIGHWAY UPDATE: Dirk Rogers, Highway Superintendent gave a quick update that the Jim River is up 1” and Crow Creek is up 9”.

MINUTES:

Moved by Commissioner Wiese, seconded by Fjeldheim to approve the General Meeting minutes of May 9, 2023. All members present voting aye. Motion carried.

CLAIMS:

Moved by Commissioner Gage, seconded by Dennert to approve the following claims: Claims: Professional Fees: Adamsoft LLC \$750.00; Andrew John Knecht \$353.50; Carrels & Bain Family Dental Care, LLC \$163.84; Certified Languages International LLC \$752.40; Christy Griffin-Serr Law Office \$7,211.64; Cogley Law Office, Prof LLC \$7,211.64; Darcy L. Lockwood \$24.00; Dependable Sanitation, Inc \$29,998.80; Dohrer Law Office, PC \$7,211.64; Houston Engineering, Inc \$863.61; Jerald M. McNeary \$7,211.64; Jeremy Lund-Siegel Barnett & Schutz, LLP \$7,211.64; Kristi Brandt \$2,075.50; Kuck Law Office \$7,211.64; Lewis & Clark BHS \$1,104.00; Lucy Lewno \$190.00; Ross K. Den Herder \$196.95; Sanford Health Occupational Medicine \$465.00; SD Dept of Revenue & Regulation \$3,400.56; Taliaferro Law Firm, PC \$7,211.64; Tyler Technologies, Inc \$650.00; Valerie J. Larson \$24.00; Yankton County Sheriff's Office \$50.00. Publishing: Brown County Fair Foundation \$125.00; Civil Air Patrol Magazine \$305.00; GateHouse Media South Dakota Holdings, Inc \$927.80; McQuillen Creative Group, Inc \$500.00. Rentals: Aramark \$225.20; Linde Gas & Equipment Inc \$49.70. Repairs & Maintenance: Century Business Products \$116.16; EcoLab Pest Elimination Division \$112.83; House of Glass \$5,584.76; Hoven Auto Repair, Inc \$1,122.58; K & S Plumbing, Inc \$896.68; Meister Mowing LLC \$2,560.00; Midwest Pump & Tank \$2.72; Pomp's Tire Service, Inc \$1,520.06; Steven Lust Automotive \$90.42. Supplies: American Alliance of Museums \$300.00; Aramark \$135.05; Century Business Products \$923.02; Charm-Tex, Inc \$349.80; Cole Paper Inc \$293.30; Dakota Electronics \$85.00; Dakota Oil \$141.00; Diamond Mowers LLC \$2,050.60; Hitch'n Post \$200.00; JGE, Inc \$651.16; Karen Swank \$36.00; Kessler's \$63.99; Kiesler Police Supply \$2,090.54; Laser Printer Checks \$119.46; Lucy Lewno \$6.60; Menards \$204.29; Meyers Tractor Salvage, LLC \$200.00; Midwest Pump & Tank \$133.27; Minn-Kota Communications, Inc \$4,205.40; NVC \$27.88; Performance Oil \$460.02; Pitney Bowes Global Financial Services LLC \$15,000.00; Pro Ag Supply, Inc \$19.58; Runnings \$1,540.41; SD State Historical Society \$55.00; Titan Machinery \$722.31; TrueNorth Steel \$20,709.15. Travel & Conference: Dave Lunzman \$482.00; Erica Coughlin \$268.21; Karla Nelson \$207.28; Kelsi Vinger \$40.00; Lutheran Social Services of SD \$278.29; SDASRO \$75.00; SD Assoc of County Officials \$100.00; Steinley Real

Estate Appraisals \$325.00; The Lodge at Deadwood \$80.00. Utilities: CenturyLink \$1,205.85; City of Aberdeen \$1,963.30; City of Hecla \$191.08; James Valley Telecommunications \$209.10; Midcontinent Communications \$138.23; Northern Electric \$86.00; Northwestern Energy \$3,085.24; NVC \$250.00; Verizon Wireless \$283.67; WEB Water Development Association, Inc \$101.08. Others: IntelliPay \$1,150.00; SD Dept of Revenue & Regulation \$711,254.69; WEX Health Inc \$7,000.00. All members present voting aye. Motion carried.

HR REPORT:

Moved by Commissioner Fjeldheim, seconded by Gage to approve the following Human Resource Report submitted by Human Resources Director, Erica Coughlin to approve the following:

- Acknowledge the resignation of Kasey Kurtz, Brown County Deputy Sheriff, FT; effective May 13, 2023. Request to fill.
- Acknowledge the resignation of John Clark, Brown County Jail Sergeant, FT; effective May 24, 2023. Request to fill.
- Acknowledge transfer of Henry Fulda from Brown County Sobriety Coordinator, FT to Sobriety Technician, PT, transfer date TBD. Request to fill FT position.
- Rescind the hiring of Rhonda Retzlaff as Brown County Fairgrounds seasonal worker.
- Approve adjusted effective date: Hiring of Amanda Gebro as Brown County Fair & Parks Intern, FT; starting wage \$12.50/hour; effective May 15, 2023.
- Approve hiring of Anna Johnson as Brown County 4-H Summer Intern, FT; starting wage \$12.50/hour; effective May 30, 2023.
- Approve hiring Joshua Sitarz as Brown County 911 Communications Officer, FT; starting wage \$20.67/hour; tentative effective date May 25, 2023.
- Approve hiring Nancy Radke as Brown County Fairgrounds seasonal worker; starting wage \$12.50/hour; effective May 15, 2023.

All members present voting aye. Motion carried.

LEASE AGREEMENT:

Moved by Commissioner Dennert, seconded by Fjeldheim to approve and authorize the Chairman sign the following lease agreements: Jeff Wolff for lease of Hog & Sheep Barn for Showmanship Camp on June 11-12, 2023; Dakota Farmers Union for lease of Clubhouse for SDFU Camp on July 6-7, 2023; Melvin & Vania Malsom for lease of Richmond Lake Youth Camp Lodge on September 9, 2023. All members present voting aye. Motion carried.

CLAIM ASSIGNMENTS:

Moved by Commissioner Fjeldheim, seconded by Wiese to authorize and approve the Auditor sign the Claim Assignments against individuals to Credit Collections Bureau for the purpose of collecting liens. All members present voting aye. Motion carried.

MALT BEVERAGE & SD FARM WINE LICENSE RENEWAL:

Moved by Commissioner Wiese, seconded by Gage to approve the following application for RETAIL (ON-OFF SALE) MALT BEVERAGE & SD FARM WINE Licenses to operate outside of the Municipality: Parkview Nursery (Lot 1, Parkview Nursery Addition to Aberdeen in the NW ¼ of Section 25, T123-R64W of the 5TH P.M., according to the plat thereof record Brown County, South Dakota). All members present voting aye. Motion carried.

OTHER BUSINESS: None

EXECUTIVE SESSION:

Moved by Commissioner Fjeldheim, seconded by Wiese to go into executive session to discuss Personnel and Contracts per SDCL 1-25-2. All members present voting aye. Motion carried. The chair declared the executive session closed with no action taken.

ADJOURNMENT:

Moved by Commissioner Fjeldheim, seconded by Wiese to adjourn the Brown County Commission meeting at 10:05 a.m. All members present voting aye. Motion carried.

Lynn Heupel, Brown County Auditor

Published May 24, 2023, at the total approximate cost of \$_____ and may be viewed free of charge at www.sdpublicnotices.com.