

## MAY 30, 2023 – GENERAL MEETING

Meeting called to order by Chairman Sutton at 8:45 A.M. in the Commission Chambers, Courthouse Annex, Brown County, SD. Present were Commissioners Dennert, Fjeldheim, Wiese, Gage, and Sutton. Auditor Heupel led the Pledge of Allegiance.

### APPROVAL OF AGENDA:

Commissioner Fjeldheim moved to approve the agenda, seconded by Wiese. All members present voting aye. Motion carried.

### OPPORTUNITY FOR PUBLIC COMMENT: None

### COURT RESOURCE GRANT:

Kelsi Vinger and Karla Nelson met with the Commissioners to discuss the Court Resource Grant helps provide temporary housing for juveniles. They had a family that was going through the process but decided to withdraw from the program, so they are continuing to look for another family. Kelsi asked for Chairman Sutton to sign letter of support and grant application. Moved by Commissioner Wiese, seconded by Gage to approve and authorize Chairman Sutton to sign the letter of support and the Court Resource Grant application.

### RACIAL & ETHNIC DISPARITIES GRANT:

Kelsi Vinger and Karla Nelson met with the Commissioners to discuss the Racial & Ethnic Disparities Grant which will provide a cultural appropriate diversion program. After some discussion Commissioner Wiese asked if Kelsi could provide more information to the Commission so that they could review it more. Commissioner Wiese moved to postpone approving this grant until the next Commission meeting so they could review the documentation, which was seconded by Dennert. All members present voting aye. Motion carried.

### APPROVE VOLUNTEERS FOR WORK COMP:

Moved by Commissioner Wiese, seconded by Gage to approve the following volunteers for Work Comp: Joe Akkerman, Pearl Holt and Jennifer Alsleben for Fairgrounds/Akkerman Arena; Alexandria Brunmaier, Jax Holmes, Mileah Holmes, Kierra Johnson, Noah Kippley, Titus Kippley, Ella Meehan, Payton Mitchell, Allena Shell, Sascha Ussleman and Ava Wienk which are Junior Fair Board Members. All members present voting aye. Motion carried.

### TITLE COMPANY CONTRACTS:

Moved by Commissioner Wiese, seconded by Fjeldheim to approve and authorize Chairman Sutton to sign the contracts with the following Titles Companies in Aberdeen: Titles of Dakota and Brown County Title Company. All members present voting aye. Motion carried.

### MINUTES:

Moved by Commissioner Dennert, seconded by Wiese to approve the General Meeting minutes of May 23, 2023. All members present voting aye. Motion carried.

### CLAIMS:

Moved by Commissioner Gage, seconded by Wiese to approve the following claims: Insurance: SD Public Assurance Alliance \$212.79. Professional Fees: Avera St. Luke's Hospital \$251.26; Darcy L. Lockwood \$36.00; Fox Law Firm, PLLC \$310.00; Lincoln County Treasurer \$227.70; Lucy Lewno \$330.00; Mark Katterhagen \$18.00; Sanford Health \$9,803.00; Tyler Technologies, Inc \$520.00; US Bank Visa \$1,300.64; Valerie J. Larson \$54.00; Yankton County Sheriff's Office \$50.00; Yankton County Treasurer \$227.20. Publishing: Groton Daily Independent \$475.20. Repairs & Maintenance: Auto Glass Solutions Inc \$40.00; Crawford Trucks & Equipment \$2,011.74; Don Schlosser \$700.00; Eilers Water Conditioning and Lawn Irrigation \$93.00; Hoven Auto Repair, Inc \$913.58; Jensen Rock & Sand Inc \$42,730.00; US Bank Visa \$13,735.06; Woodman Refrigeration, Inc \$381.63. Supplies: American Solutions for Business \$676.95; Cole Paper Inc \$1,324.07; Crawford Trucks & Equipment \$3,859.00; Farm Power Mfg. \$169.33; Fox Law Firm, PLLC \$3.60; GovConnection, Inc \$411.95; Groton Daily Independent \$30.00; Jensen Rock & Sand Inc \$49,574.58; JGE, Inc \$92.66; Lucy Lewno \$13.20; Marco Technologies, LLC \$127.87; Menards \$136.86; Midstates Group \$481.30; Pantorium Cleaners Inc \$56.00; SHI International Corp \$23,812.00; US Bank Visa \$17,349.38; Young Guns LLC \$2,800.00. Travel & Conference: City of Groton \$237.60; Patricia VanMeter \$169.32; Tony Sorensen \$171.87; US Bank Visa

\$6,998.81. Utilities: CenturyLink \$284.83; Midcontinent Communications \$138.23; Montana-Dakota Utilities Co \$50.74; Northwestern Energy \$8,732.93; US Bank Visa \$5,045.21. Others: Andax Industries LLC \$1,071.04; Alan P. or Angela P. Bernard \$13,025.80; Darwin H. or Mary J. Bettmann \$1,953.87; David and Jill Lehmann Living Trust \$16,282.80; Donald D. or Maxine E. Fischer \$1,953.85; FDM Revocable Living Trust \$16,281.65; Great Plains Bank \$19,538.70; Herman Schumacher \$8,141.40; James D. Gressett \$16,281.65; John Kippley \$3,256.45; Joop Antonius Hubertus Bollen \$16,281.65; Kendall or Linda Peterson \$6,512.90; Kendall Peterson Trustee PT 09 \$39,077.40; Lynette Durham \$6,512.90; Mark & Mary Volk \$6,512.90; Marlin Nilsson \$13,025.80; Plains Commerce Bank-Abdn \$248,462.34; Pyush Ramanlal Patel \$16,281.65; Robert M. or Lora M. Larson \$3,255.85; SD Assoc of County Officials \$526.00. All members present voting aye. Motion carried.

#### HR REPORT:

Moved by Commissioner Fjeldheim, seconded by Wiese to approve the following Human Resource Report submitted by Human Resources Assistant, Jessica Johnson to approve the following:

- Acknowledge the resignation of Ty Gibson, Brown County Jail Detention Officer, FT; effective June 2, 2023. Request to fill.
- Transfer of Ryan McClain from Brown County Jail Records Technician to Sobriety Coordinator, FT; starting wage \$21.72/hour; effective June 12, 2023. Request to fill.
- Hiring Kandi Shantz as Brown County Jail Detention Officer, PT; starting wage \$20.67/hour; effective May 24, 2023.
- Hiring of Kymberly Gasser as Brown County Jail Detention Officer, FT; starting wage \$20.67/hour; effective May 30, 2023.
- Hiring of Abby Wentz as Brown County 911 Communication Officer, FT; starting wage \$20.67/hour; effective June 5, 2023.
- Hiring of Ashley Schnell as Brown County 911 Communication Officer, FT; starting wage \$20.67/hour; effective June 12, 2023.
- Hiring of Tucker Anderson as Brown County Deputy State's Attorney, FT; starting wage \$72,211.12/year; effective August 14, 2023.

All members present voting aye. Motion carried.

#### PLATS:

##### Resolution #19-23

Commissioner Gage brought the following resolution: "Be it resolved by the Board of County Commissioners of Brown County, South Dakota, that the plat showing "Faye Gunther 1<sup>st</sup> Subdivision in the SE ¼ of Section 21-T128N-R64W of the 5<sup>th</sup> P.M., Brown County, South Dakota" having been examined, is hereby approved in accordance with the provisions of SDCL 11-3 and any amendments thereof." Seconded by Commissioner Wiese. All members present voting aye. Resolution adopted.

##### Resolution #20-23

Commissioner Gage brought the following resolution: "Be it resolved by the Board of County Commissioners of Brown County, South Dakota, that the plat showing Steven Rossow Subdivision in the NW ¼ of Section 6-T121N-R61W of the 5<sup>th</sup> P.M., Brown County, South Dakota" having been examined, is hereby approved in accordance with the provisions of SDCL 11-3 and any amendments thereof." Seconded by Commissioner Wiese. All members present voting aye. Resolution adopted.

#### CLAIM ASSIGNMENTS:

Moved by Commissioner Fjeldheim, seconded by Wiese to authorize and approve the Auditor sign the Claim Assignments against individuals to Credit Collections Bureau for the purpose of collecting liens. All members present voting aye. Motion carried.

#### SPECIAL EVENT LIQUOR LICENSE PERMIT:

Moved by Commissioner Gage, seconded by Wiese to approve the following Alcoholic Beverage Temporary Permit for a Special Event to Stacy Gossman, DBA: Flying Pig (RL-5733) for a wedding at the Brown County Fairgrounds Clubhouse on September 9, 2023. All members present voting aye. Motion carried.

#### SPECIAL EVENT LIQUOR LICENSE PERMIT HEARING:

Moved by Commission Fjeldheim, seconded by Wiese to authorize advertising public hearing for the following Special Liquor License Permit: Stacy Gossman, DBA Flying Pig (RL-5733) for event at Sumption Farm, Sec 30-T127N – R63, Brown County, SD on June 20, 2023 (Special License effective July 29, 2023). All members present voting aye. Motion carried.

#### FIREWORKS DISPLAY PERMIT:

Moved by Commissioner Wiese, seconded by Dennert to approve and authorize Chairman Sutton to sign the Fireworks Display Permit for Richmond Lake Association for July 3<sup>rd</sup> & 4<sup>th</sup>, 2023 to be held at Edwards Preserve-Richmond Lake. All members present voting aye. Motion carried.

#### TOWNSHIP BONDS:

Moved by Commissioner Fjeldheim, seconded by Wiese to approve the following Township Bonds (Treasurer & Clerk): PORTAGE #1 – Mary A. Ewing, Tom Stehly; GREENFIELD #2 – Valerie Weisser, Karen Lunzman; FREDERICK #3 – Dennis Walworth, Jill Gisi; ALLISON #4 – Kash Cutler, Pamela Cutler; LANSING #5 – Dixie Clark; ONEOTA #6 – Karla Engelhart, Neil Schaunaman; BRAINARD #7 – Charles Dennert, Diane Bruns; SHELBY #8 – Michael Knecht, Colby Crawford; NORTH DETROIT #9 – Candi Beck; CLAREMONT #10 – Donald Wegleitner, Justin Wegleitner; WESTPORT #12 – Bruce Jones, Doug Fjeldheim; CARLISLE #13 – Ashlee Nelson; ORDWAY #14 – Kerry Howell, Mike McHugh; CAMBRIA #15 – Monte McNickle, Brenda Johnson; RIVERSIDE #16 – Steve Simon, Bruce Sippel; GROTON #17 – Joyce Walter, Jeff Howard; HENRY #18 – Matt Oswald, Darlene Sass; BATH #19 – David Stahl, Scott Sperry; ABERDEEN #20 – William Donaldson, Marguerite Donaldson; MERCIER #21 – Rodney Artz, Daryl Reick; NEW HOPE #22 – Alan Borchard, Kim Schneider; WARNER #23 – Sarah Swanson, Robert Seaton; GEM #24 – Loel Schott, Bob Simon; EAST HANSON #25 – Justin Harry, Lynn Miller; GARDEN PRAIRIE #26 – Craig Dunker, Todd Osterman; EAST RONDELL #27 – Carson Stange; PALMYRA #28 – Renae Martin, Greta Thorpe; OSCEOLA #29 – Deborah Witte, Chris Sumption; SAVO #30 – Calvin Raisanen, Judy Bretsch; LIBERTY #31 – Todd Lunzman, Janet Elsen; RAVINIA # 34 – Anna Wyly, Peggy Salwei; HIGHLAND #35 – Dan Misslitz, Deanna Nelson; FRANKLYN #36 – Chelsea Gappa, Shirley Stein; RICHLAND #37 – Diana Kopetsky, Cheryl Gelling; LINCOLN #39 – Tawney Beitelspacher, Terry Nash; BATES #44 – Kathy Dobberpuhl, Betty Geist; GARLAND #46 – Landon Dennert, JoLynn Podoll; PUTNEY #48 – David LaMee, Mark Thompson; WEST HANSON #49 – Alyssa Lord, Jennifer Dirks; HECLA #50 – Susan Rosendahl, Mary Tisher; PRAIRIEWOOD #53 – Heidi Carrels, Matt Prehn; WEST RONDELL #57 – Jim Fischbach, Allen Ryckman; SOUTH DETROIT #59 – Faye Hoines. All members present voting aye. Motion carried.

#### SURPLUS PROPERTY:

Moved by Commissioner Dennert, seconded by Wiese to approve and declare the following items surplus from the Weed & Pest Control Department: 1994 Chevy Half-Ton Truck; 2000 Yamaha Grizzly ATV with 24-gallon sprayer; 2 Sprayer Injection Units; 20 ft. Spray Boom. Chris Hemen, Weed & Pest Supervisor will contact Jark/Worlie Auction to sell the items. All members present voting aye. Motion carried.

OTHER BUSINESS: None

EXECUTIVE SESSION: None

#### ADJOURNMENT:

Moved by Commissioner Wiese, seconded by Dennert to adjourn the Brown County Commission meeting at 8:54 a.m. All members present voting aye. Motion carried.

Lynn Heupel, Brown County Auditor

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