

SEPTEMBER 5, 2023 – GENERAL MEETING

Meeting called to order by Chairman Sutton at 8:45 A.M. in the Commission Chambers, Courthouse Annex, Brown County, SD. Present were Commissioners Dennert, Fjeldheim, Gage, Sutton, and Wiese. The Pledge of Allegiance was led by Commissioner Dennert.

APPROVAL OF AGENDA:

Commissioner Wiese moved to approve the agenda, seconded by Gage. All members present voting aye. Motion carried.

OPPORTUNITY FOR PUBLIC COMMENT: None

2024 PROVISIONAL BUDGET HEARING:

Time and place, as advertised for public hearing on the 2024 Provisional Budget was held. No one from the public or various departments appeared. Updated budgets for the Maintenance department and State's Attorney office were presented. Formal action will be taken on September 26, 2023.

APPROVE PLANNING & ZONING ALTERNATE:

Moved by Commissioner Gage, seconded by Fjeldheim to approve appointing Paul Johnson as the new Alternate to the Planning & Zoning Board. All members present voting aye. Motion carried.

TICKETING AGENT FOR BROWN COUNTY FAIR:

Rachel Kippely, Fair Manager met with the Brown County Commission to discuss getting quotes for a new Ticketing Agent to use for the Brown County Fair. There have been some issues with Tech Support and the scanners so the Brown County Fair Board would like to get quotes and see what other vendors offer.

MINUTES:

Moved by Commissioner Dennert, seconded by Wiese to approve the General Meeting minutes of August 29, 2023. All members present voting aye. Motion carried.

CLAIMS:

Moved by Commissioner Wiese, seconded by Dennert to approve the following Claims: Professional Fees: Birmingham & Cwach Law Offices, PLLC \$577.80; Civil Solutions LLC \$1,484.50; Dakota Portable Toilets, Inc \$140.00; Fox Law Firm, PLLC \$140.00; Lucy Lewno \$180.00; Mark Katterhagen \$30.00; NB Golf, LLC \$294.05; Saber Shred Solutions, Inc \$11,025.20; Schneider Geospatial, LLC \$2,703.00; SD Dept of Transportation \$93.89; TAS, Inc \$27,110.00; Tonia Jungwirth \$2,500.00; US Bank \$1,241.89; Valerie J. Larson \$30.00. Repairs & Maintenance: Ace Refrigeration, LLC \$375.36; Climate Control \$10,561.00; CommTech Inc \$1,248.53; Crawford Trucks & Equipment \$978.12; Dakota Supply Group \$89.89; HF Jacobs & Son Const. Inc \$6,010.34; Hollaway Bridge and Culvert, Inc \$25,000.00; Hoven Auto Repair, Inc \$51.00; K & S Plumbing, Inc \$853.01; Ken's Alignment \$1,912.03; Kramp Enterprise and Investment \$38,694.09; Lawson Products, Inc \$74.34; Muth Electric Inc \$7,636.84; Schwan Welding \$55.00; Sewer Duck, Inc \$85.00; Sherwin Williams \$554.48; Steven Lust Automotive \$82.15; US Bank \$3,705.73. Supplies: Amazon Capital Services, Inc \$77.08; Auto Value Aberdeen \$997.26; Birmingham & Cwach Law Offices, PLLC \$13.30; Charm-Tex, Inc \$81.80; Cole Paper Inc \$987.78; Crawford Trucks & Equipment \$2,406.26; Domino's Pizza \$101.85; Fastenal Company \$74.01; Faulkton Drug \$29.80; Fire Safety First LLC \$284.20; Fox Law Firm, PLLC \$4.26; Geffdog Designs \$350.16; James Marnette \$149.97; Jebro Inc \$20,305.86; LabSource, Inc \$882.32; Lawson Products, Inc \$880.70; Lien Transportation Company \$18,876.48; Lucy Lewno \$3.50; Marco Technologies, LLC \$1,456.00; Matheson Tri-Gas, Inc \$1,382.04; Menards \$317.13; Pantorium Cleaners Inc \$84.00; Pomp's Tire Service, Inc \$50.60; Runnings \$232.92; US Bank \$14,854.02; Van Diest Supply Company \$4,459.10; WEB Water Bottling Company \$19.50. Travel & Conference: US Bank \$1,316.77. Utilities: AT&T Mobility \$281.22; Midcontinent Communications \$302.03; Northwestern Energy \$22,370.12; US Bank \$4,624.11. Jury: Jurors \$149.98. All members present voting aye. Motion carried.

HR REPORT:

Moved by Commissioner Fjeldheim, seconded by Wiese to acknowledge & approve the following Human Resource Report submitted by Human Resources Director, Allison Tunheim: Acknowledge the transfer of Ellie

Weinmeister from Brown County Jail Detention Officer to Brown County Home Detention Officer, FT; effective September 3, 2023. All members present voting aye. Motion carried.

TRAVEL REQUESTS:

Moved by Commissioner Gage, seconded by Wiese to approve the following Travel Requests: Russell Metz, DOE to attend SDAAO Education Meeting in Pierre, SD on October 12, 2023; Aaron Walberg & Jesse Milbrandt, VSO Office to attend SDDVA Benefit School in Sioux Falls, SD from September 5-7, 2023; Scott Madsen, GIS to attend SD Geospatial Conference in Oacoma, SD from October 18-19, 2023. All members present voting aye. Motion carried.

LEASE AGREEMENT:

Moved by Commissioner Dennert, seconded by Wiese to approve and authorize the Chairman to sign the following Lease Agreement: Aberdeen Area Humane Society for lease of Holum Expo Building on September 30 – October 1, 2023, for Second Paw Fall Sale. All members present voting aye. Motion carried.

CLAIM ASSIGNMENTS:

Moved by Commissioner Fjeldheim, seconded by Wiese to authorize and approve the Auditor sign the Claim Assignments against individuals to Credit Collections Bureau for the purpose of collecting liens. All members present voting aye. Motion carried.

SET HEARING DATE FOR HIGHWAY 5-YEAR PLAN:

Moved by Commissioner Wiese, seconded by Dennert to set Tuesday, September 26, 2023, as the date for the Highway 5-year plan. All members present voting aye. Motion carried.

LANDFILL SCALE BIDS:

Moved by Commissioner Fjeldheim, seconded by Wiese to authorize and approve advertising for the Landfill Scale Bids public hearing to open, read and consider bids for Truck Scale Replacement, A-9079 at 8:45 a.m. on September 19, 2023, in the Commissioner's Chambers, Courthouse Annex, Brown County, SD. Specifications are available at Helms and Associates and/or Brown County Auditor's Office. All members present voting aye. Motion carried.

OTHER BUSINESS:

Chairman Sutton shared there will be no Commission Meeting on Tuesday, September 12th since they will be attending the Fall Convention.

EXECUTIVE SESSION:

Moved by Commissioner Wiese, seconded by Gage to go into Executive Session for Personnel. Contracts & Legal per SDCL 1-25-2. All members present voting aye. Motion carried. The Chairman declared the executive session closed with no action taken.

ADJOURNMENT:

Moved by Commissioner Dennert, seconded by Wiese to adjourn the Brown County Commission meeting at 10:48 a.m. All members present voting aye. Motion carried.

Lynn Heupel, Brown County Auditor

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