

October 24, 2023 – GENERAL MEETING

Meeting called to order by Chairman Sutton at 8:45 A.M. in the Commission Chambers, Courthouse Annex, Brown County, SD. Present were Commissioners Dennert, Fjeldheim, Wiese, Gage, and Sutton. The Pledge of Allegiance was led by Commissioner Dennert.

APPROVAL OF AGENDA:

Commissioner Gage moved approve the agenda with striking the Operating Transfer for 24/7 and possibly moving Rental House Bid discussion if Ross Aldentaler, State's Attorney Deputy was not available at that time, seconded by Dennert. All members present voting aye. Motion carried.

OPPORTUNITY FOR PUBLIC COMMENT: None

FAIRGROUNDS IMPROVEMENT FUND:

Rachel Kippley, Fair, Fairgrounds and Parks Manager met with Commission asking them to add the revenue of \$16,264.80 from Centennial Village this year to the Fairground Improvement Fund. Motioned by Commissioner Wiese, seconded by Fjeldheim to move those funds to the Fairgrounds Improvement Fund. All members present voting aye. Motion carried.

RENTAL HOUSE BID PROPOSAL:

Moved by Commissioner Wiese, seconded by Dennert to declare the Rental House at Richmond Youth Camp surplus. All members present voting aye. Motion carried.

Discussion was held regarding the bid proposal, advertising, holding a couple of open houses, and setting bid opening date. Moved by Commissioner Fjeldheim, seconded by Gage to authorize advertising with bid opening date January 9, 2024 (2nd Tuesday in January 2024) and work with Rachel on setting up dates for Open Houses. All members present voting aye. Motion carried.

2023 BROWN COUNTY FAIR REPORT:

Rachel Kippley, Fair, Fairgrounds & Park Manager presented preliminary budget recap of the 2023 Brown County Fair. Rachel also shared there is a \$5,000 Grant from Farm Credit that they would like to use towards updating the Beef Barn. Commissioner Fjeldheim questioned if there were any more outstanding bills for the Fair, Rachel stated the majority have been processed but there may be a few others but the Heartland Convention is this year and being held in Aberdeen so it will be offered to the Fair Board members.

ESRI SMALL PUBLIC SAFETY ENTERPRISE AGREEMENT (SPSEA):

Moved by Commissioner Fjeldheim, seconded by Gage to approve and authorize Chairman Sutton to sign the ESRI Small Public Safety Enterprise Agreement (SPSEA) which is a three-year agreement that will grant GIS access to ESRI Term License at the cost of \$17,600.00 per year for a grand total of \$52,800.00. All members present voting aye. Motion carried.

MINUTES:

Moved by Commissioner Dennert, seconded by Wiese to approve the General Meeting minutes of October 17, 2023. All members present voting aye. Motion carried.

CLAIMS/PAYROLL:

Moved by Commissioner Gage, seconded by Wiese to approve the following claims/payroll:

Claims: Professional Fees: Avera Medical Group Emergency \$21.02; Avera St. Luke's Hospital \$1,209.59; Brown County Treasurer \$96.60; Carrels & Bain Family Dental Care, LLC \$429.75; CGI, LLC \$462.50; Dependable Sanitation \$34,758.20; Horizon Health Care, Inc \$178.44; Saber Shred Solutions, Inc \$11,160.65; Sanford Aberdeen ED \$166.64; Sanford Clinic Radiology-North Center \$424.19; Zylstra Investigations \$4,760.40. Publishing: GateHouse Media South Dakota Holdings, Inc \$288.98; Groton Daily Independent \$164.18. Rentals: Linde Gas & Equipment Inc \$49.70. Repairs & Maintenance: Artz Equipment, Inc \$165.00; Consolidated Ready Mix, Inc \$2,927.50; Dakota Doors Inc \$487.55; Dakota Pump LLC \$872.45; Do-All Insulation \$511.00; EcoLab Pest Elimination Division \$280.91; HF Jacobs & Son Const. Inc \$581.63; House of Glass \$198.32; Jason's Electric Inc \$133.43; K&S Plumbing, Inc \$3,309.48; KONE \$4,450.44; Kramp Enterprise and Investment \$3,321.00; Leidholt Electric, LLC \$183.12; Matt's Tree Service \$350.00; Olson's Pest Technicians \$250.00;

Pierson Ford Lincoln, Inc \$697.55; Steven Lust Automotive \$109.55; TripleC Pros LLC \$1,760.00; Woodman Refrigeration, Inc \$13,583.00. Supplies: Amazon Capital Services, Inc \$141.74; Artz Equipment, Inc \$914.34; Auto Value Aberdeen \$10.99; Avera LTC Pharmacy Aberdeen \$258.21; Cole Paper Inc \$4,673.26; Dakota Oil \$127.65; Dakota Supply Group \$44.47; Geffdog Designs \$325.80; GovConnection, Inc \$433.29; Hall Sand & Gravel, Inc \$21,716.63; Hillyard Sioux Falls \$16.62; J.D. Power \$252.00; Jensen Rock & Sand Inc \$121,391.04; Kramp Enterprise and Investment \$1,927.90; Lien Transportation Company \$114,776.27; Marco Technologies, LLC \$53.00; Menards \$737.78; Pauer Sound, LLC \$1,586.72; Plumbing & Heating Wholesale, Inc \$2,370.14; Reuer's Auto Service \$1,299.09; Runnings \$212.97; SD Assoc of County Commissioners \$50.00; VanDiest Supply Company \$33,238.00. Travel & Conference: Abby Wentz \$345.38; Dave Lunzman \$486.00; Levi Margolies \$94.00; Lynn Heupel \$234.20; Michael Wiese \$53.04; Russell Metz \$14.00; Scott Madsen \$203.20; Stephanie Jacobson \$66.00. Utilities: CenturyLink \$1,217.88; City of Aberdeen Treasurer \$1,852.33; Dependable Sanitation \$513.00; Northwestern Energy \$1,143.71; NVC \$1,260.71; Verizon Wireless \$83.91. Machinery & Equipment: Dakota Electronics \$3,860.00. Others: Safe Harbor \$1,243.50.

Payroll: Commission \$4,615.41; Auditor \$11,144.00; Treasurer \$16,409.06; SA \$33,919.75; Maintenance \$11,351.21; Assessor \$15,031.21; Register of Deeds \$9,932.82; VSO \$4,254.09; GIS \$2,643.52; IT \$8,974.46; HR \$4,698.75; Sheriff \$55,120.68; Jail \$65,245.23; Coroner \$613.59; Court Security \$7,128.74; JDC \$31,670.81; Welfare \$2,336.49; Museum \$12,735.45; Parks/Fairgrounds \$6,264.26; Fair Board \$4,107.23; 4-H \$786.80; Weed \$4,983.46; Planning & Zoning \$7,232.60; Highway \$53,597.31; Dispatch \$41,837.74; Emergency \$7,761.37; 24/7 Sobriety \$2,702.47; Landfill \$17,921.87; Mileage Benefits \$752.00; Meal Benefits \$70.00; FICA \$26,441.63; Medicare \$6,183.93; Discovery_HSA \$1,739.78 and Retirement_SDRS \$55,103.25. All members present voting aye. Motion carried.

HR REPORT:

Moved by Commissioner Dennert, seconded by Wiese to approve the following Human Resource Report submitted by Human Resources Director, Allison Tunheim:

- Transfer of Cody Richards from Brown County Jail Detention Officer to Brown County, JDC; effective October 30, 2023.
- Hiring of Carlos Caraballo Rodriguez as Brown County Jail Detention Officer, FT, starting wage \$20.67/hour; effective October 22, 2023.

All members present voting aye. Motion carried.

ZONING ORDINANCE – SET HEARING DATE/AUTHORIZE PUBLICATION:

Moved by Commissioner Fjeldheim, seconded by Gage to set hearing date and authorize publication for first reading of the following zoning ordinance to be held on November 14, 2023 in the Commissioner's Chambers, Courthouse Annex, Brown County, SD. Proposed Ordinance #260, applicant John & Lindsay Peterson for the purpose of rezoning the following property from Agriculture Preservation District (AG-P) to Lake Front Residential District (R-3) to bring this parcel into compliance for its current use: Lobe 1B of L1, "Biegler Richmond Lake Second Subdivision" in the SW ¼ of Section 13-T124N-R65W of the 5th P.M., Brown County, South Dakota (37902 127th Street, Ravinia Twp.) All members present voting aye. Motion carried.

PLATS:

Resolution #47-23

Commissioner Wiese brought the following resolution: "Be it resolved by the County Commission of Brown County, South Dakota that the plat showing "Groton Substation Second Addition in the Southwest Quarter of Section 18, Township 122 North, Range 60 West of the 5TH P.M., Brown County, South Dakota" having been examined is hereby approved in accordance with the provisions of SDCL 1967, Chapter 11-6, and any amendments. Seconded by Commissioner Gage. All members present voting aye. Resolution adopted.

Resolution #48-23

Commissioner Wiese brought the following resolution: "Be it resolved by the Board of County Commissioners of Brown County, South Dakota, that the following plat showing River Horse North Third Subdivision in the NE ¼ of Section 4-T123N-R63W of the 5TH P.M., Brown County, South Dakota, having been examined, is hereby approved in accordance with the provisions of SDCL 11-3 and any amendments thereof". Seconded by Commissioner Gage. All members present voting aye. Resolution adopted.

Resolution #49-23

Commissioner Wiese brought the following resolution: “Be it resolved by the Board of County Commissioners of Brown County, South Dakota, that the following plat showing Tim & Peggy Fliehs First Subdivision in Government Lot 1 in the NE ¼ of Section 4-T121N-R61W of the 5TH P.M., Brown County, South Dakota, having been examined, is hereby approved in accordance with the provisions of SDCL 11-3 and any amendments thereof”. Seconded by Commissioner Gage. All members present voting aye. Resolution adopted.

SURPLUS VEHICLE FROM EQUALIZATION:

Moved by Commissioner Wiese, seconded by Dennert to declare the 2011 Chevrolet Impala from the Dept. of Equalization surplus and added to the next auction. All members present voting aye. Motion carried.

OTHER BUSINESS: None

EXECUTIVE SESSION:

Moved by Commissioner Fjeldheim, seconded by Wiese to go into Executive Session for Personnel and Legal per SDCL 1-25-2. All members present voting aye. Motion carried. The Chairman declared the executive session closed with no action taken.

ADJOURNMENT:

Moved by Commissioner Wiese, seconded by Gage to adjourn the Brown County Commission meeting at 9:45 a.m. All members present voting aye. Motion carried.

Lynn Heupel, Brown County Auditor

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