

December 27, 2023 – GENERAL MEETING

Meeting called to order by Chairman Sutton at 8:45 A.M. in the Commission Chambers, Courthouse Annex, Brown County, SD. Present were Commissioners Dennert, Fjeldheim, Gage, Sutton and Wiese. The Pledge of Allegiance was led by Commissioner Sutton.

APPROVAL OF AGENDA:

Commissioner Wiese moved to approve the agenda, seconded by Gage. All members present voting aye. Motion carried.

OPPORTUNITY FOR PUBLIC COMMENT: None

RETAIL (ON-OFF SALE) MALT BEVERAGE & SD FARM WINE LICENSE:

Moved by Commissioner Fjeldheim, seconded by Wiese to approve and authorize the Chairman Sutton to sign the application for Retail (On-Off Sale) Malt Beverage & SD Farm Wine License for Stacy Gossman DBA: Ollie's at 2520 8th Ave. NE, Ste. B, Aberdeen, SD – Lot 1, Ronnie's Way Addition to Aberdeen in NW ¼ of Section 17-T123-R63 of the 5TH P.M., Brown County, SD. All members present voting aye. Motion carried.

RETAIL (ON-OFF SALE) MALT BEVERAGE & SD FARM WINE LICENSE:

Moved by Commissioner Wiese, seconded by Gage to approve and authorize the Chairman Sutton to sign the application for Retail (On-Off Sale) Malt Beverage & SD Farm Wine License for Stacy Gossman DBA: Annie's at 2520 8th Ave. NE, Ste. C, Aberdeen, SD – Lot 1, Ronnie's Way Addition to Aberdeen in NW ¼ of Section 17-T123-R63 of the 5TH P.M., Brown County, SD. All members present voting aye. Motion carried.

RETAIL (ON-OFF SALE) MALT BEVERAGE & SD FARM WINE LICENSE:

Moved by Commissioner Fjeldheim, seconded by Wiese to approve and authorize the Chairman Sutton to sign the application for Retail (On-Off Sale) Malt Beverage & SD Farm Wine License for Stacy Gossman DBA: Bergyz at 2520 8th Ave. NE, Ste. E, Aberdeen, SD – Lot 1, Ronnie's Way Addition to Aberdeen in NW ¼ of Section 17-T123-R63 of the 5TH P.M., Brown County, SD. All members present voting aye. Motion carried.

RETAIL (ON-OFF SALE) MALT BEVERAGE & SD FARM WINE LICENSE:

Moved by Commissioner Wiese, seconded by Gage to approve and authorize the Chairman Sutton to sign the application for Retail (On-Off Sale) Malt Beverage & SD Farm Wine License for Stacy Gossman DBA: BigZ at 2520 8th Ave. NE, Ste. D, Aberdeen, SD – Lot 1, Ronnie's Way Addition to Aberdeen in NW ¼ of Section 17-T123-R63 of the 5TH P.M., Brown County, SD. All members present voting aye. Motion carried.

RETAIL (ON-OFF SALE) MALT BEVERAGE & SD FARM WINE LICENSE:

Moved by Commissioner Gage, seconded by Wiese to approve and authorize the Chairman Sutton to sign the application for Retail (On-Off Sale) Malt Beverage & SD Farm Wine License for Stacy Gossman DBA: Caponez at 2520 8th Ave. NE, Ste. F, Aberdeen, SD – Lot 1, Ronnie's Way Addition to Aberdeen in NW ¼ of Section 17-T123-R63 of the 5TH P.M., Brown County, SD. All members present voting aye. Motion carried.

RETAIL (ON-OFF SALE) MALT BEVERAGE & SD FARM WINE LICENSE:

Moved by Commissioner Fjeldheim, seconded by Wiese to approve and authorize the Chairman Sutton to sign the application for Retail (On-Off Sale) Malt Beverage & SD Farm Wine License for Stacy Gossman DBA: Tinkaz at 2520 8th Ave. NE, Ste. H, Aberdeen, SD – Lot 1, Ronnie's Way Addition to Aberdeen in NW ¼ of Section 17-T123-R63 of the 5TH P.M., Brown County, SD. All members present voting aye. Motion carried.

AWARD BID FOR TUCKPOINTING PROJECT:

Judy Dosch, Building Superintendent met with the Commission to discuss her recommendation on the Tuckpointing Bid. Judy recommended accepting the bid from Building Restoration Corporation for \$738,233.00, which includes the base bid of \$692,283.00 plus alternate #2 for \$45,950.00. Moved by Commissioner Gage, seconded by Dennert to approve the bid from Building Restoration Corporation for a total of \$738,233.00. All members present voting aye. Motion carried.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) – DRAWDOWN REQUEST #2:

Moved by Commissioner Wiese, seconded by Fjeldheim to authorize Chairman Sutton to sign the Drawdown Request #2 for a total of \$558,493.93. All members present voting aye. Motion carried.

PUBLIC PROGRESS HEARING:

Moved by Commissioner Gage, seconded by Wiese to approve and authorize publication for the Public Progress Hearing on the Brown County YMCA Youth Development Center Building Addition Project to be held on January 23, 2024. All members present voting aye. Motion carried.

MINUTES:

Moved by Commissioner Wiese, seconded by Gage to approve the General Meeting minutes of December 19, 2023. All members present voting aye. Motion carried.

CLAIMS:

Moved by Commissioner Wiese, seconded by Fjeldheim to approve the following claims/payroll: Claims: Professional Fees: Aberdeen Advanced Care Ambulance \$254.30; Avera St. Luke's Hospital \$389.45; Blackburn & Stevens, Prof. LLC \$364.46; Brick's TV and Appliance \$1,037.50; CenturyLink-Lumen \$179.32; Christy Griffin-Serr Law Office \$2,086.50; Horizon Health Care, Inc \$222.37; Kristi Brandt \$132.05; Lucy Lewno \$170.00; Mark Katterhagen \$18.00; Northeastern Mental Health Center \$27,702.00; Sanford Health Occupational Medicine \$47.00; Sara J. Zahn \$144.40; State Bar of South Dakota \$3,240.00; US Bank Visa \$2,700.32; Valerie Larson \$18.00; Yankton County Sheriff's Office \$100.00. Publishing: GateHouse Media California Holdings, Inc \$259.47; Groton Daily Independent \$47.46; The Argus Leader \$20.63. Repairs & Maintenance: B&B Contracting, Inc \$5,993.81; Butler Machinery Company \$776.00; J&K Painting \$973.58; K&S Plumbing, Inc \$3,046.83; Nelson Sales & Service, LLC \$137.89; Northern Electric \$15,000.00; US Bank Visa \$1,299.51. Supplies: Amazon Capital Services, Inc \$108.75; Brown County Treasurer \$5.01; Cole Paper Inc \$3,436.79; Fire Safety First LLC \$19.60; Kessler's \$36.04; Lucy Lewno \$6.63; Marco Technologies, LLC \$41.71; McLeod's Printing & Office Supply \$1,595.00; Menards \$100.77; PharmChem, Inc \$1,282.34; Panther Premier Print Solutions \$202.84; Runnings \$135.30; Sandy Woytassek \$18.75; US Bank Visa \$9,946.08. Travel & Conference: Carrie Weisenberger \$37.32; Dale Kurth \$117.21; David North \$114.45; Doug Fjeldheim \$190.74; Drew Dennert \$275.40; Duane Jark \$18.87; Duane Sutton \$104.04; James Meyers \$22.95; National Assessment Center Association \$600.00; Patrick Keatts \$25.10; Paul Johnson \$100.68; Stan Beckler \$19.59; US Bank Visa \$1,964.87. Utilities: Dependable Sanitation, Inc \$348.00; US Bank Visa \$3,174.84; Verizon Wireless \$201.96. Payroll: SA \$5,218.40; Assessor \$2,515.60; IT \$5,012.00; HR \$712.40; Sheriff \$4,383.20; Jail \$5,266.40; JDC \$3,788.30; Museum \$6,145.60; Parks/Fairgrounds \$1,084.00; Fair Board \$1,713.60; 4-H \$629.60; Highway \$9,722.20; Dispatch \$1,779.20; Emergency \$1,779.20; 24/7 Sobriety \$1,356.00; Landfill \$4,469.60; FICA \$3,445.69 and Medicare \$805.87. All members present voting aye. Motion carried.

HR REPORT:

Moved by Commissioner Fjeldheim, seconded by Wiese to approve the following Human Resource Report submitted by Human Resources Director, Allison Tunheim:

- Reclassification of Jail Records Technician from a Grade 10 to a Grade 11; effective December 24, 2023.
- Reclassification of Records Technician from a Grade 10 to a Grade 11; effective December 24, 2023.
- Promotion of Wes Graff from Brown County Sheriff Office Investigator to Brown County Sheriff Office Senior Investigator, starting wage \$32.40/hr.; effective December 24, 2023.
- Payment of retirement award for Kendall Titze in the amount of \$150.00 before taxes, requirement was met.
- Request to fill Brown County Highway Heavy Equipment Operator, FT.
- Wage increases as submitted effective December 24, 2023 for a pay date of January 12, 2024. **Per Pay Period - Commissioners**: Duane Sutton @ 988.81; Drew Dennert @ 941.27; Doug Fjeldheim @ 941.27; Mike Gage @ 941.27; Mike Wiese @ 941.27. All eligible employees **per hour**: Lynn Heupel @ 39.62; David Engraf @ 24.09; Janel Hettich @ 29.35; Stephanie Jacobson @ 22.93; Joshua Walberg @ 30.08; Patricia VanMeter @ 39.62; Dorene Borchard @ 30.83; Tracy Engquist @ 21.82; Jolene Forsting @ 29.35; Lori Goldade @ 19.11; Elizabeth Hovendick @ 21.29; Erin Kumpf @ 20.77; Jo Sheffield @ 21.82; Brandy Trusty @ 20.77; Karly Winter @ 56.95; Ross Aldentaler @ 43.57; Mark Anderson @ 36.65; Tuckor Anderson @ 36.65; Christine Haggerty @ 21.29; Penny Hart @ 29.35; Adelaide Mouna @ 25.31; Karla Nelson @ 38.51; Jessica Rychlik @ 21.29; Jennifer Stoddard @ 42.51; Sara Swisher @ 26.59; Judy Dosch @ 35.76; Jon Daschel @ 16.00; Monty Forsting @ 18.82; Macy Mikkelsen @ 16.00;

Joel Randall @ 17.91; Jason Reed @ 16.00; Mickey Schulz @ 21.82; Sally Swanson @ 16.00; Randy Zens @ 30.08; Gene Loeschke @ 35.76; Kathy Fischer @ 27.93; Jillian Klein @ 18.82; Joe Kraft @ 25.94; Barry Kusler @ 27.25; Russell Metz @ 30.83; Stephanie Morgan @ 21.29; Sarah Swenson @ 29.35; Mariann Malson @ 39.62; Anne Dohman @ 21.29; Andrew Janusz @ 21.82; Martha Stohr @ 20.77; Cindy Woodford @ 26.59; Aaron Walberg @ 30.83; Jesse Milbrandt @ 25.31; Scott Madson @ 34.89; Pat Wolberg @ 46.92; Allison Tunheim @ 38.51; Jessica Johnson @ 23.50; Dave Lunzman @ 49.52; Jon Lemke @ 41.47; Keith Baker @ 30.08; Austin Ball @ 26.59; Kristin Barstad @ 25.31; Brandon Black @ 29.35; Daniel Bray @ 28.63; Bryan Gordon @ 26.59; Wes Graff @ 32.40; Michael Hill @ 32.40; Sam Hoppock @ 26.59; Doreen Howell @ 20.26; Linn Kamin @ 29.35; Joseph Kretchman @ 26.59; Joshua Lee @ 26.59; Ermelinda Marcuson @ 28.63; Brandon Mills @ 27.93; Erin Spencer @ 27.25; Sandra Woytassek @ 26.59; Gavin Wright @ 30.83; Lynn Zacher @ 20.77; Jaycob Aldea De Jesus @ 21.82; Neil Bittner @ 24.69; Carlos Caraballo Rodriguez @ 21.82; Alondra Caraballo-Sambolin @ 21.82; Ross Collins @ 21.82; Kyle Couchey @ 24.69; William Esser @ 21.82; Erislandy Ferrer @ 21.82; Shanae Florence @ 21.82; Chase Galbraith @ 21.82; Lesli Geranen @ 26.59; Taylor Harman @ 21.82; JoAnn Hatzenbeller @ 17.91; Monica Hein @ 33.21; Danica Hillestad @ 22.93; Paige Hull @ 21.82; David Hunter @ 24.69; Emily Jacobs @ 21.29; Tina Jacobs @ 21.29; Michael Janes @ 20.26; Makayla Jenniges @ 26.59; Scott Kolb @ 24.69; Everett Krueger @ 21.82; Heather Kulwicki @ 21.82; James Marnette @ 21.82; Molly McClellan @ 21.82; Jeree Meyers @ 24.69; Cynthia Mitchell @ 28.63; Sam Mouna @ 35.76; Cheyenne Neck @ 21.82; Tyler Richards @ 21.82; Luis Rivera Colon @ 21.82; Jonathan Roberson @ 21.82; Merari Salazar-Aguilar @ 21.82; Angela Senger @ 24.69; Kandi Shantz @ 21.29; Patricia Slutts @ 21.82; Nathan Smith @ 30.83; Jason Stichka @ 21.82; Jerremias Vega IV @ 21.82; Brittany Watts @ 20.26; Terrence Evans @ 31.61; Russell Ochsner @ 25.94; Anthony Sorenson @ 28.63; Jacob Carrillo @ 22.37; Kymberly Gasser @ 21.82; Julie Hermansen @ 21.29; Denica Jones @ 21.82; Troy Knebel @ 26.59; Jennifer Kolb @ 22.37; Johann Kolb @ 22.37; Makendra Ochsner @ 21.82; Cody Richards @ 21.82; Rhaecine Sam @ 21.82; Savanna Simon @ 21.82; Jerremias Vega @ 22.93; Caid Verzani @ 21.82; Stacie Wasem @ 27.93; Ellie Weinmeister @ 22.37; Rachel Wilson @ 27.93; Roxanne Hilgenberg @ 30.83; Patricia Kendall @ 30.83; Kristin Boeshans @ 22.93; Brandon Duxbury @ 22.93; Jennifer Hopkins-Entzel @ 17.82; Levi Margolies @ 17.82; Marianne Marttila-Klipfel @ 23.50; Alaina Perry @ 17.82; Sherri Rawstern @ 24.09; Joe Kaven @ 22.93; Daniel Schlosser @ 24.09; Rachel Kippley @ 35.76; McKenzie Bierman @ 25.94; Stacey Usselman @ 20.77; Christopher Hemen @ 27.93; Cliften Bader @ 43.57; Ronald Keller @ 25.94; Dorion Anderson @ 25.94; Dirk Rogers @ 43.57; Jerome Akin @ 21.82; Jerry Bjerke @ 21.82; Cindy Eppard @ 21.82; John Florey @ 30.83; Troy Grote @ 22.93; Charles Gruenstein @ 22.93; Matthew Heupel @ 29.35; Casey Jensen @ 25.31; Nicholas Juenger @ 25.31; Joseph Keough @ 22.37; Kyle Kost @ 22.93; Gerald Lehrkamp @ 25.31; Joshua Matthews @ 29.35; Brad Nehlich @ 24.09; Darrin Olson @ 21.82; Dwain Otte @ 22.37; John Peterson @ 21.82; Kurt Pigors @ 25.31; Michael Rohrbach @ 24.09; Jeffrey Seiler @ 21.82; Joshua Ulmer @ 23.50; Brian Wagemann @ 21.82; Paul Wipf @ 25.94; Dean Zumbaum @ 25.31; Kenton Jones @ 39.47; Sarah Jesz @ 33.21; Dawn Allam @ 29.35; Jill Crosby @ 24.69; Jordenne Ducheny @ 23.50; Logan Flack @ 24.09; Aaron Gasser @ 29.35; Sierra Kamin @ 24.09; Nichole Krenz @ 24.09; MaKayla Madsen @ 24.09; Haydn Podoll @ 24.69; Candance Rohrbach @ 26.59; Joshua Sitarz @ 22.93; Tonya Walth @ 28.63; Abby Wentz @ 22.93; Scott Meints @ 35.76; Patti Woods @ 29.35; Ryan McClain @ 22.37; Maggie Bell @ 17.26; Henry Fulda @ 18.33; Michael Scott @ 35.76; Jarell Arndt @ 24.69; Robert Baumgartner @ 25.31; Jason Kallenberger @ 25.31; Rhonda Kvernevig @ 19.11; Terry Lout @ 25.31; Marty McDermand @ 24.09; Mark Milbrandt @ 19.11; Hunter Miller @ 19.11; Steven Ramsdell @ 19.11; Tobias Stugelmayer @ 19.11.

- Side Note: Kelsi Vinger with the Brown County State's Attorney office, JDAI, wage as of December 24, 2023, \$56,686.39/year plus \$7,438.11/year for the grant, for a total of \$64,124.50/year; effective December 24, 2023. The grant is scheduled to end on June 30, 2024; at that time \$7,438.11 will be subtracted from the annual wage.

All members present voting aye. Motion carried.

AUTO BUDGET SUPPLEMENTS:

Moved by Commissioner Dennert, seconded by Wiese to increase spending authority and estimated revenue in the following funds for unanticipated reimbursement for expenditures: Fund #101.4.331.97 @ \$13,026.75, #101.5.151.411 @ \$13,026.75 (SVAWA); Fund #101.4.37300 @ \$2,100.06, #101.5.512.42518 @ \$2,100.06; Fund #101.4.34555 @ \$114,000.00, #101.5.524.42500 @ \$114,000.00; Fund #201.4.33402 @ 544,869.85,

#201.5.311.42501 @ \$544,869.85; Fund #238.4.33100 @ \$2,202.85, #238.5.158.421 @ \$38.86; #238.5.158.42600 @ 14.99, #238.5.158.42700 @ \$2,149.00 (JDAI); Fund #238.4.33100 @ 7,693.74, #238.5.155.41100 @ \$5,960.61, #238.5.155.41210 @ \$369.60; #238.5.155.41220 @ \$86.46; #238.5.155.42700 @ \$ 1,277.07 (Court Resource Home); Fund #248.4.33400 @ \$10,000, #248.5.212.41100 @ \$10,000.00 (24/7). All members present voting aye. Motion carried.

CONTINGENCY TRANSFERS:

Moved by Commissioner Gage, seconded by Wiese to increase spending authority (no cash): Fund #101.5.XXX.422.99: 142 Treasurer @ \$35,000.00; 153 Court Appointed Attorney @ \$23,000.00; 166 Predatory Animal @ .01; 172 Human Resources @ \$28,000.00; 421 County Nurse @ \$293.00; 441 – Mentally Ill @ \$8,500.00; 445 MI Board @ \$20,108.25; 512 Museum @ \$60,000.00; 522 Parks @ \$3,500.00; 523 Fairgrounds @ \$15,000.00; 711 P & Z @ \$27,000.00; 248 24/7 @ \$5,000.00. All members present voting aye. Motion carried.

ZONING ORDINANCES - SET HEARING DATE/AUTHORIZE ADVERTISING:

Moved by Commissioner Dennert, seconded by Gage to set hearing date and authorize advertising for first reading of the following zoning ordinances to be held January 16, 2024 in the Commissioner's Chambers, Courthouse Annex, Brown County, SD: Proposed Ordinance 265, applicant William Wulff for the purpose or rezoning the property from Agriculture Preservation District (AG-P) to Mini-Agriculture District (M-AG) to bring this parcel into compliance for its current use: Lot 1, "Wulff First Subdivision" in the SE 1/4 of Section 7-T123N-R62W of the 5th P.M., Brown County, South Dakota (13159 395th Avenue, Bath Twp.). All members present voting aye. Motion carried.

PLATS:

Resolution #59-23

Commissioner Fjeldheim brought the following resolution "Be it resolved by the County Commission of Brown County, South Dakota, that the plat showing: "TRUEBENBACH ADDITION IN THE SE ¼ OF SECTION 2, TOWNSHIP 127 NORTH, RANGE 62 WEST OF THE 5TH P.M. BROWN COUNTY, SOUTH DAKOTA" having been examined is hereby approved in accordance with provisions of SDCL of 1967, Chapter 11-3, and any amendments thereof." Seconded by Wiese. All members present voting aye. Resolution adopted.

Resolution #60-23

Commissioner Fjeldheim brought the following resolution "Be it resolved by the Board of County Commissioners of Brown County, South Dakota, that the plat showing: "EDWARD HOFER FIRST ADDITION IN THE S ½ OF SECTION 6-T123N-R62W OF THE 5TH P.M., BROWN COUNTY, SOUTH DAKOTA" having been examined is hereby approved in accordance with provisions of SDCL 11-3, and any amendments thereof." Seconded by Wiese. All members present voting aye. Resolution adopted.

Resolution #61-23

Commissioner Fjeldheim brought the following resolution "Be it resolved by the County Commission of Brown County, South Dakota, that the plat showing: "J AND J BROTZEL ADDITION IN GOVERNMENT LOT 1 IN THE NW ¼ OF SECTION 7, TOWNSHIP 126 NORTH, RANGE 65 WEST OF THE 5TH P.M. BROWN COUNTY, SOUTH DAKOTA" having been examined is hereby approved in accordance with provisions of SDCL of 1967, Chapter 11-3, and any amendments thereof." Seconded by Wiese. All members present voting aye. Resolution adopted.

Resolution #62-23

Commissioner Fjeldheim brought the following resolution "Be it resolved by the County Commission of Brown County, South Dakota, that the plat showing: "D. FEICKERT ADDITION IN THE NW ¼ OF SECTION 21 TOWNSHIP 124 NORTH, RANGE 64 WEST OF THE 5TH P.M. BROWN COUNTY, SOUTH DAKOTA" having been examined is hereby approved in accordance with provisions of SDCL of 1967, Chapter 11-3, and any amendments thereof." Seconded by Wiese. All members present voting aye. Resolution adopted.

CLAIM ASSIGNMENTS:

Moved by Commissioner Gage, seconded by Wiese to authorize and approve the Auditor sign the Claim Assignments against an individual to Credit Collections Bureau for the purpose of collecting liens. All members present voting aye. Motion carried.

TOWNSHIP BOND:

Moved by Commissioner Wiese, seconded by Gage to approve the Township Bond (Treasurer & Clerk) for Aberdeen #20 – Heather Basham, James Kunkle. All members present voting aye. Motion carried.

DISCUSS CERTIFICATES OF DEPOSITS:

Discussion was held regarding two Certificates of Deposits that mature on December 30, 2023. Patty VanMeter is going to check to see what the new interest rate would be if they are renewed. Commissioner Fjeldheim, mentioned to look into alternative sources to get a higher interest rate. This discussion was postponed until January 9, 2024.

OTHER BUSINESS: None

EXECUTIVE SESSION: None

ADJOURNMENT:

Moved by Commissioner Wiese, seconded by Dennert to adjourn the Brown County Commission meeting at 9:02 a.m. All members present voting aye. Motion carried.

Lynn Heupel, Brown County Auditor

Published January 3, 2024, at the total approximate cost of \$ _____ and may be viewed free of charge at www.sdpublicnotices.com.