

MARCH 26, 2024 – GENERAL MEETING

Meeting called to order by Chairman Sutton at 8:45 A.M. in the Commission Chambers, Courthouse Annex, Brown County, SD. Present were Commissioners Dennert, Fjeldheim, Gage, Sutton, and Wiese. Commissioner Dennert led the Pledge of Allegiance.

APPROVAL OF AGENDA:

Commissioner Wiese moved to approve the agenda, seconded by Gage. All members present voting aye. Motion carried.

OPPORTUNITY FOR PUBLIC COMMENT: None

SPECIAL EVENT MALT BEVERAGE LICENSE HEARING:

Time and place, as advertised to consider applications for a Temporary Special Event Malt Beverage License. Moved by Commissioner Fjeldheim, seconded by Wiese to approve and authorize Chairman Sutton to sign the following application: Boys & Girls Club of Aberdeen Area – Special Event to be held at Holum Expo Building, SW ¼ of Sec 1-T123N-R64, Brown County, SD. Special Malt Beverage License effective April 12-13, 2024. All members present voting aye. Motion carried.

BID NOTICE OF AWARD – WEED & PEST CHEMICALS:

Time and place as advertised to open, read and consider sealed bids for furnishing of chemicals for the Brown County Weed & Pest Board for 2024. Bids were received from ADAPCO and Van Diest Supply Company. Commissioner Wiese moved to defer the recommendation to give Chris Hemen, Weed & Pest Supervisor time to review the bids and investigate some of the chemicals they are offering. Seconded by Gage. All members present voting aye. Motion carried.

SPRAY LOGGER PURCHASE:

Chris Hemen, Weed & Pest Supervisor asked the Commission to approve purchasing 3 Spray Loggers from SpraySync for \$12,325.00 to replace the current loggers because they are becoming outdated; Chris budgeted \$13,552.00 in his 2024 Budget. Chris thinks he may be able to save some money on the installation and training costs. Moved by Commissioner Wiese, seconded by Dennert to approve the purchase of the 3 Spray Loggers from SpraySync for \$12,325.00. All members present voting aye. Motion carried.

COMMUNITY HEALTH CONTRACT FOR 2024:

Wade Huntington, Assistant Director of Operations with SD Department of Health met with the Commission this morning to discuss the Community Health Contract for 2024. Wade shared that this is to provide Public Health Services for residents in Brown County. They reorganized last fall so the staff is more focused on certain tasks, such as there is staff that only does WIC and not immunizations, where the Public Health Nurse handles the immunizations and other things such as pregnancy care program. Some differences in the Brown County contract versus others is that Brown County is paying to help offset the costs for nursing staff, rent and utilities of the building, where other counties provide space in the courthouse and clerical support. Commissioner Fjeldheim asked who else contributes and Wade stated that it is Brown County and the State. They do partner with Head Start to connect families with resources; figuring 90% of the patients or majority are Brown County residents but anyone can use their services. Commissioner Sutton asked if there were any coops; Wade shared there is not, but some counties have no contract agreements. Commissioner Sutton thanked Wade for taking the time to meet with them and Wade responded they appreciate the ability to work together and the Commission can look over the FAQ provided and reach out if there anymore questions. Moved by Commissioner Fjeldheim, seconded by Wiese to approve and authorize Chairman Sutton to sign the Community Health Contract for 2024. All members present voting aye. Motion carried.

BID NOTICE OF AWARD – WEED & PEST CHEMICALS:

Chris Hemen, Weed & Pest Supervisor returned to the Commission with a recommendation to approve the bid from Van Diest Supply for the following:

Product Description	Estimated Usage	Unit Size	Price per Unit – Van Diest Supply
INSECTICIDE (Mosquito Control)			
BioMist 3+15	220 Gallons	55 Gallons	\$82.15

Altosid XR Briquets	1 Case	220 Briquets/case	\$842.60
Altosid 30 day control Briquets	1 Case	400 Briquets/case	\$536.00
Tempo SC	42 Bottles	240 mL Bottle	\$43.89
HERBICIDES			
Mojave	350 lbs.	10 x 5 lb. bag	\$8.68
5# glyphosate (Aqua-nert)	25 Gallons	2 x 2.5 Gallons	\$22.49
Picloram 2# (Corteva)	150 Gallons	2 x 2.5 Gallons	\$50.89
Milestone	10 Gallons	2 x 2.5 Gallons	\$290.00
Overdrive	300 lbs.	4 x 7.5 lbs.	\$39.38
Vessel	25 Gallons	2 x 2.5 Gallons	\$23.90
Plateau or 2 lb. imazapic Al	5 Gallons	2 x 2.5 Gallons	\$110.00
HighNoon	5 Cases	2 x 2.5 Gallons	\$94.00
Piper EZ	5 Cases	2 x 2.5 Gallons	\$328.00
Water Conditioner+Drift Control	200 Gallons	2 x 2.5 Gallons	\$19.62
Guardian	10 Gallons	2 x 2.5 Gallons	\$20.52

Rejecting the bid from ADAPCO for the following:

Product Description	Estimated Usage	Unit Size	Price per Unit – ADAPCO
INSECTICIDE (Mosquito Control)			
BioMist 3+15 – their option is PermaSease 3-15	220 Gallons	55 Gallons	\$64.99
Altosid XR Briquets – their option is Metalarv XRP	1 Case	220 Briquets/case (200 Briquets)	\$500.00
Altosid 30 day control Briquets	1 Case	400 Briquets/case	N/A
Tempo SC	42 Bottles	240 mL Bottle	N/A

Moved by Commissioner Wiese, seconded by Dennert to accept the bids from Van Diest Supply as stated above. All member present voting aye. Motion carried.

BURN BAN:

Chairman Sutton shared that he visited with Scott Meints, Emergency Management Director and he felt the burn ban could be lifted due to the amount of snow/moisture we received the last few days. Moved by Commissioner Wiese, seconded by Fjeldheim to lift the burn ban effective today (3-26-24). All members present voting aye. Motion carried.

COURT SECURITY GRANT:

Judy Dosch, Building Superintendent asked to go into Executive Session to discuss contracts.

EXECUTIVE SESSION:

Moved by Commissioner Wiese, seconded by Gage to go into executive session to discuss Contracts and Legal per SDCL 1-25-2. All members present voting aye. Motion carried. The chair declared the executive session closed with no action taken.

COURT SECURITY GRANT:

Moved by Commissioner Wiese, seconded by Dennert to authorize submitting the cost estimates for the Court Security Grant and approve to pay the 25% match. All members present voting aye. Motion carried.

MINUTES:

Moved by Commissioner Fjeldheim, seconded by Wiese to approve the March 19, 2024 General Meeting Minutes. All members present voting aye. Motion carried.

CLAIMS/PAYROLL:

Moved by Commissioner Gage, seconded by Fjeldheim to approve the following claims/payroll:

CLAIMS: Professional Fees: Aberdeen ED \$248.83; Aberdeen Family YMCA \$127,709.01; Dependable Sanitation, Inc \$26,506.80; Schriver's Memorial Mortuary, Inc \$1,800.00; SD Dept of Health \$2,715.00; US Bank Visa \$272.74; Winona County Sheriff's Office \$80.00; Yankton County Treasurer \$830.90; Youngberg Law, Prof, LLC \$1,016.50. Publishing: Civil Air Patrol Magazine \$305.00; Gannett California LocaliQ \$46.10; Gannett South Dakota LocaliQ \$24.79; Groton Daily Independent \$265.69; McQuillen Creative Group, Inc \$494.00; Miss South Dakota Scholarship Program \$150.00; US Bank Visa \$300.00. Rentals: Advantage Self Storage \$276.00; Eugene A Mitchell \$50.00; Hart Angus Farms \$1,500.00; Linde Gas & Equipment Inc \$51.19. Repairs & Maintenance: CommTech Inc \$1,874.60; Custom Installation Solutions \$375.00; Hase Plumbing, Heating & Air Conditioning, Inc \$366.34; Hoven Auto Repair, Inc \$12.00; K&S Plumbing, Inc \$416.50; Olson's Pest Technicians \$440.00; Pomp's Tire Service, Inc \$247.05; Steven Lust Automotive \$326.58; US Bank Visa \$613.48. Supplies: Aberdeen Downtown Association \$175.00; Aberdeen Fire Rescue \$410.00; Amazon Capital Services, Inc \$10.44; Avera LTC Pharmacy Aberdeen \$1,391.61; Century Business Products \$75.50; Cole Paper Inc \$1,228.61; Crescent Electric Supply Co \$67.10; Hoven Auto Repair, Inc \$42.00; Lar-Jo's Specialties \$1,573.38; Marco Technologies, LLC \$40.65; Menards \$108.55; Midstates Group \$10.00; Pheasantland Industries \$9,784.31; Runnings \$101.47; Steven Lust Automotive \$124.85; US Bank Visa \$12,934.00; WEB Water Bottling Company \$27.75. Travel & Conference: Carrie Weisenberger \$37.32; Dale Kurth \$81.40; David North \$114.45; James Meyers \$22.95; Patrick Keatts \$22.74; Paul Johnson \$100.68; Stan Beckler \$19.92; US Bank Visa \$1,263.70. Utilities: Northwestern Energy \$2,722.94; NVC 300.00; US Bank Visa \$4,993.28; Verizon Wireless \$41.93. Others: WEX Health Inc \$3,000.00.

PAYROLL: Commission \$4,753.89; Elections \$1,834.40; Auditor \$9,850.83; Treasurer \$17,265.65; SA \$35,126.96; Maintenance \$11,999.27; Assessor \$15,432.14; Register of Deeds \$10,406.84; VSO \$4,485.23; GIS \$2,790.90; IT \$9,172.67; HR \$4,960.64; Sheriff \$50,559.07; Jail \$79,531.82; Coroner \$829.37; Court Security \$7,030.31; JDC \$30,742.81; Welfare \$2,466.75; Museum \$12,526.69; Parks/Fairgrounds \$5,439.94; Fair Board \$4,336.33; 4-H \$830.80; Weed \$1,477.37; Planning & Zoning \$7,635.86; Highway \$55,978.95; Dispatch \$32,006.19; Emergency \$5,208.67; 24/7 Sobriety \$2,725.84; Landfill \$19,535.10; Meal Benefits \$290.00; FICA \$26,577.56; Medicare \$6,215.80; Discovery (HSA) \$1,739.78. All members present voting aye. Motion carried.

HR REPORT:

Moved by Commissioner Wiese, seconded by Gage to approve the following Human Resource Report submitted by Human Resources Director, Allison Tunheim:

- Acknowledge the resignation of Jaycob Aldea De Jesus, Brown County Jail Detention Officer, FT - effective March 18, 2024. Request to fill.
- Hiring of Leland Koch as Brown County Fair and Parks Maintenance seasonal worker; starting wage \$14.50/hr. – effective April 2, 2024.
- Hiring of Nancy Radke as Brown County Fairgrounds seasonal worker; starting wage \$14.50/hr. – effective April 29, 2024.
- Hiring of Cheryl Finstad as temporary Brown County Election worker; wage \$15.50/hr. – effective April 15, 2024.
- Hiring of Jan Erickson as temporary Brown County Election worker; wage \$15.50/hr. – effective April 15, 2024.

All members present voting aye. Motion carried.

CLAIM ASSIGNMENTS:

Moved by Commissioner Fjeldheim, seconded by Wiese to authorize and approve the Auditor sign the Claim Assignment against an individual to Credit Collections Bureau for the purpose of collecting liens. All members present voting aye. Motion carried.

PLATS:

Resolution #16-24

Commissioner Dennert brought the following resolution “Be it resolved by the County Commission of Brown County, South Dakota, that the plat showing “Droog’s Second Subdivision in the S ½ of Section 22, Township 123 North, Range 64 West of the 5TH P.M., Brown County, South Dakota” having been examined is hereby approved in accordance with the provisions of SDCL of 1967, Chapter 11-3, and any amendments thereof.” Seconded by Gage. All members present voting aye. Motion carried.

Resolution #17-24

Commissioner Dennert brought the following resolution “Be it resolved by the County Commission of Brown County, South Dakota, that the plat showing “Munger-Mackner Addition in the N ½ of Section 9, Township 121 North, Range 64 West of the 5TH P.M., Brown County, South Dakota” having been examined is hereby approved in accordance with the provisions of SDCL of 1967, Chapter 11-3, and any amendments thereof.” Seconded by Gage. All members present voting aye. Motion carried.

ZONING ORDINANCE – SET HEARING DATE/AUTHORIZE PUBLICATION:

Moved by Commissioner Gage, seconded by Wiese to set hearing date and authorize publication for first reading of the following zoning ordinances to be held on April 16, 2024, in the Commissioner’s Chambers, Courthouse Annex, Brown County, SD. Proposed Ordinance #267, applicant Trevor Zeck for the purpose of rezoning the following properties from Agriculture Preservation District (AG) to Mini-Agriculture District (M-AG) to bring this parcel into compliance for its current use: “T. Zeck Outlot A” in the SW1/4 of Section 25-T123N-R62W of the 5th P.M., Brown County, South Dakota (13451 400th Avenue, Henry Twp.). All members present voting aye. Motion carried.

LEASE AGREEMENTS:

Moved by Commissioner Fjeldheim, seconded by Wiese to approve and authorize Chairman Sutton to sign the following lease agreements: New Hope Fellowship for lease of Portable Stage on June 28, 2024; Brett Hanson for lease of Club House on June 8, 2024 for a Wedding. All members present voting aye. Motion carried.

ABATEMENT:

Moved by Commissioner Dennert, seconded by Wiese to approve the following abatement for Tax Year 2024: Parcel #17106 \$742.41 for George & Mavis Jundt. All members present voting aye. Motion carried.

TRAVEL REQUESTS:

Moved by Commissioner Wiese, seconded by Fjeldheim to approve the following travel request: Adelaide Mouna, State’s Attorney Victim Witness Specialist to attend International Conference on Sexual Assault, Domestic Violence and the Cycle of Justice; Advanced Training Institute – The Last Warning Shot in San Diego, CA on March 31 – April 5, 2024. All members present voting aye. Motion carried.

AUDITOR’S REPORT OF ACCOUNTS FOR FEBRUARY 2024:

Moved by Commissioner Gage, seconded by Wiese to approve the Auditor’s Report of Accounts for February 2024 as follows: Total Cash and Checks on Hand \$7,700.00; Total Checking Account Balances \$24,979,878.66; Total Savings Account Balances \$1,325,447.42; Total Certificates of Deposit \$5,513,982.63; Grand Total Cash & Balances \$31,827,008.71. General Fund Cash and Investment Balances by Funds: General Fund \$20,249,751.46; Road & Bridge Fund \$1,157,734.96; Road & Bridge Fund-restricted \$231,883.27; 911 Service \$296,251.25; Emergency & Disaster \$43,166.06; Domestic Abuse \$465.00; Grant \$32.11; SA Grants \$49,972.42; Truancy Court \$221.23; 24/7 Sobriety \$2,762.99; ROD M&P \$90,762.91; Rural Access Infrastructure \$383,322.39; TIF Debt Service \$3,108.59; Landfill + cash change \$6,303,198.68; Landfill – restricted \$1,477,539.07; Trust and Agency Funds \$3,246,258.66; Grand Total General Fund Cash & Investments \$31,827,008.71.

ADJOURNMENT:

Moved by Commissioner Dennert, seconded by Wiese to adjourn the Brown County Commission at 10:11 a.m. All members present voting aye. Motion carried.

Lynn Heupel, Brown County Auditor

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