

## APRIL 16, 2024 – GENERAL MEETING

Meeting called to order by Chairman Sutton at 8:45 A.M. in the Commission Chambers, Courthouse Annex, Brown County, SD. Present were Commissioners Dennert, Fjeldheim, Gage, Sutton, and Wiese. Commissioner Sutton led the Pledge of Allegiance.

### APPROVAL OF AGENDA:

Commissioner Wiese moved to approve the agenda, seconded by Gage. All members present voting aye. Motion carried.

OPPORTUNITY FOR PUBLIC COMMENT: None

### ORDINANCE #267 – FIRST READING:

Moved by Commissioner Fjeldheim, seconded by Gage to approve the First Reading of Proposed Ordinance #267. Applicant Trevor Zeck requesting to rezone from Agriculture Preservation District (AG-P) to Mini-Agriculture District (M-AG) to bring this parcel into compliance for their current use: “T. Zeck Outlot A” in the SW ¼ of Section 25-T123N-R62W of the 5<sup>TH</sup> P.M., Brown County, South Dakota (13451 400<sup>th</sup> Ave., Henry Twp.). All members present voting aye. Motion carried.

### SD STATE HISTORICAL SOCIETY GRANT:

Brown County received an award letter from SD State Historical Society with a matching grant of up to \$20,0000.00 from the Deadwood Fund to put towards the Tuckpointing Project. Moved by Commissioner Wiese, seconded by Fjeldheim to approve & authorize Chairman Sutton to sign the Deadwood Grant Agreement forms for the SD State Historical Society Grant for the Tuckpointing Project. All members present voting aye. Motion carried.

### JR. FAIRBOARD MEMBERS:

The Brown County Fair Board recommended to appoint the following 10 young people to the Brown County Junior Fair Board: Noah Kippley, Titus Kippley, Amara Klipfel, Izzy Loecker, Payton Mitchell, Gentry Pigers, Emily Tullar, Sascha Usselman, Sarai Washegesic and Ava Wienk. Moved by Commissioner Wiese to approve the Junior Fair Board members listed above, seconded by Dennert. All members present voting aye. Motion carried.

### MINUTES:

Moved by Commissioner Gage, seconded by Wiese to approve the April 9, 2024 General Meeting Minutes. All members present voting aye. Motion carried.

Moved by Commissioner Wiese, seconded by Dennert to approve the April 9, 2024 Brown County Board of Equalization Meeting Minutes. All members present voting aye. Motion carried.

Moved by Commissioner Dennert, seconded by Gage to approve the April 9, 2024 Consolidated Board of Equalization Meeting Minutes. All members present voting aye. Motion carried.

### CLAIMS:

Moved by Commissioner Fjeldheim, seconded by Gage to approve the following Claims/Payroll:

Claims: Insurance: SD Assoc of County Commissioners \$2,949.00. Professional Fees: CGI, LLC \$178.75; Christy Griffin-Serr Law Office \$8,333.33; Cogley Law Office, Prof LLC \$8,333.33; Dakota Group LLC \$5,100.00; Dean Schaefer Court Reporting \$306.00; Dependable Sanitation \$26,098.20; Dohrer Law Office, PC \$8,333.33; Faulk County Sheriff's Office \$16,740.00; Jerald M. McNeary \$8,333.33; Jeremy Lund-Siegel Barnett & Schutz, LLP \$8,333.33; John Noyes - Bantz, Gosch & Cremer \$8,333.33; Kelli Lardy \$60.45; Kristi Brandt \$207.00; Kuck Law Office \$8,333.33; LexisNexis Risk Data Mgt, LLC \$200.00; Sanford Health \$2,497.00; Sara J. Zahn \$100.00; SD Dept of Health \$1,915.00; Siegel, Barnett & Schutz \$2,385.00; Taliaferro Law Firm, PC \$8,333.33; Yankton County Sheriff's Office \$100.00; Youngberg Law, Prof. LLC \$264.50; Zylstra Investigations \$1,275.23. Publishing: Black Hills Pioneer \$15.04; Groton Daily Independent \$315.93; Mobridge Tribune \$31.89; Todd County Tribune/Mellette County News \$48.92. Rentals: Aramark \$399.50. Repairs & Maintenance: Aberdeen Chrysler Center \$258.90; Crawford MS&F \$380.00; Custom Installation Solutions \$431.25; Dakota Supply Group \$940.27; Hoven Auto Repair, Inc \$28.00; Meister Mowing LLC \$1,045.00;

Pierson Ford Lincoln, Inc \$1,450.93; Schwan Welding \$1,296.00; Sewer Duck, Inc \$2,034.00; Steven Lust Automotive \$175.62; Thee Glass Doktor, LLC \$150.00. Supplies: Amazon Capital Services, Inc \$137.80; Century Business Products \$953.75; Charm-Tex, Inc \$406.80; Cole Paper Inc \$213.48; CommTech Inc \$450.00; Crawford MS&F \$22.80; Dakota Oil \$157.10; Geffdog Designs \$2,319.40; Hoven Auto Repair, Inc \$81.00; Jeff Leinen \$68.94; Kessler's \$228.41; L.G. Everist, Inc \$15,580.04; Matthew Bender & Co., Inc \$98.08; Menards \$322.00; Midstates Group \$1,960.00; Nicole Volk \$16.90; Performance Oil \$203.25; PharmChem, Inc \$607.05; Pierson Ford Lincoln, Inc \$36.00; Plumbing & Heating Wholesale, Inc \$1,036.46; Pomp's Tire Service, Inc \$133.42; Runnings \$902.84; Sander's Sew-N-Vac \$104.97; Steven Lust Automotive \$34.95; Thee Glass Doktor, LLC \$358.85; Titan Machinery \$308.70. Travel & Conference: Aaron Gasser \$162.18; Candace Rohrbach \$160.14. Utilities: CenturyLink \$1,228.22; City of Aberdeen Treasurer \$362.00; City of Hecla \$214.16; Dependable Sanitation \$360.00; James Valley Telecommunications \$209.10; Northern Electric \$86.00; Northwestern Energy \$34.54; NVC \$3,492.20; State of South Dakota PMB 0112 \$177.04; Verizon Wireless \$1,695.57. Machinery & Equipment: SD Federal Property Agency \$13,000.00. Others: Richard Kirkgasler \$15.00; Safe Harbor \$440.00; SD Dept of Revenue & Regulations \$8,136.32. Payroll: Commission \$4,753.89; Elections \$1,834.40; Auditor \$9,850.83; Treasurer \$17,246.54; SA \$34,878.96; Maintenance \$11,921.63; Assessor \$15,423.43; Register of Deeds \$10,406.84; VSO \$4,491.56; GIS \$2,790.90; IT \$9,172.67; HR \$4,960.64; Sheriff \$53,354.96; Jail \$77,452.41; Coroner \$829.37; Court Security \$8,646.65; JDC \$34,103.93; Welfare \$2,466.75; Museum \$11,248.89; Parks/Fairgrounds \$5,191.94; Fair Board \$4,336.34; 4-H \$830.79; Weed \$1,117.37; Planning & Zoning \$8,611.79; Highway \$60,021.46; Dispatch \$35,117.14; Emergency \$5,208.67; 24/7 Sobriety \$2,891.02; Landfill \$18,610.82; FICA \$27,240.18; Medicare \$6,370.82 and Discovery (HSA) \$1,739.78. All members present voting aye. Motion carried.

#### HR REPORT:

Moved by Commissioner Gage, seconded by Fjeldheim to approve the following Human Resource Report submitted by Human Resources Director, Allison Tunheim:

- Transfer of Kandi Shantz from PT Brown County Jail Detention Officer to PT Brown County Jail Control Room; starting wage \$19.29/hr.; effective April 5, 2024.
- Hiring of Beth Torrence as Brown County 911 Communications Officer, FT; starting wage \$22.37/hr.; effective April 22, 2024.

All members present voting aye. Motion carried.

#### LEASE AGREEMENTS:

Moved by Commission Wiese, seconded by Gage to approve and authorize Chairman Sutton to sign the following lease agreements: Jimmi Lawrence for lease of the Club House on September 21, 2024 for a Wedding; Brown County Auditor's Office for lease of the Richmond Lake Youth Camp Lodge on June 17, 2024 for the Lake Region Meeting. All members present voting aye. Motion carried.

#### TRAVEL REQUESTS:

Moved by Commissioner Wiese, seconded by Gage to approve the following travel request: Aaron Walberg & Jesse Milbrandt, Veteran's Service Office to attend the SDDVA Mini Conference on April 24-25, 2024 in Sioux Falls, SD. All members present voting aye. Motion carried.

#### CLAIM ASSIGNMENTS:

Moved by Commissioner Dennert, seconded by Wiese to authorize and approve the Auditor sign the Claim Assignments against individuals to Credit Collections Bureau for the purpose of collecting liens. All members present voting aye. Motion carried.

#### OTHER BUSINESS:

Commissioner Wiese wanted to give an acknowledgement to Brown County Communications on National Public Communications Week; the staff of our Telecommunications Center that work with our local Law Enforcement and Fire Suppression people that help serve our citizens.

#### EXECUTIVE SESSION:

Moved by Commissioner Wiese, seconded by Gage to go into Executive Session for Personnel and Legal per SDCL 1-25-2. All members present voting aye. Motion carried. The chair declared the executive session closed with no action taken.

ADJOURNMENT:

Moved by Commissioner Wiese, seconded by Fjeldheim to adjourn the Brown County Commission at 9:50 a.m.  
All members present voting aye. Motion carried.

Lynn Heupel, Brown County Auditor

Published April 24, 2024, at the total approximate cost of \$\_\_\_\_\_ and may be viewed free of charge at  
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